TAFT COLLEGE
West Kern Community College District

Technical Review
Minutes

Meeting Date:	Tuesday, October 23, 2012
Meeting Time:	2:10 p.m. - 4:00 p.m.
Meeting Location:	HR Conference Room
Members Present:	*S. Aunai, P. Bench, D. Berry, D. Bogle, V. Herder, D. Layne, and D. McCauley*
Members Absent:	*S. Gregory, and M. Hines*
Guest(s):	*S. Eveland*

Course Update(s)

- o LRSK 0910   Improving Learning Potential
- o LRSK 0920   Functional Word Processing I
- o LRSK 0930   Math Concepts
- o LRSK 0940   Improving Study Skill Strategies
- o STSU 0205   Introduction to Campus Life
- o STSU 0206   Time/Organizational/Study Strategies

The above course updates were approved to move forward to the December 10, 2012 Curriculum and General Education Committee.

Course Inactivation(s)

- o ECEF 0281   Effective Parenting
- o ECEF 0282   Practicum for Effective Parenting
- o ECEF 0283   Practicum for Effective Parenting
- o PSYC 1571   Peer Counseling: Theory & Technique

The above requests for inactivation were approved to move forward to the December 10th Curriculum and General Education Committee meeting.

New Sub-Committee

- o Course Outline of Record Sub Committee

Instructional Support Services brought forward a proposed new template for the COR which would eliminate the English language formatting issues that often arise and also include more information regarding the course and its programs. Feedback was very positive and a sub-committee was created to address all aspects of the

new template. The committee consists of Dr. David Layne, Dave Berry, Vicki Herder, Robin Sigel, and Denice McCauley. The first meeting will take place after next week's Tech Review.

Next Technical Review Meeting

The next meeting of the Technical Review Committee will be held Tuesday, October 30, 2012.

Deadline for Curriculum and General Education Committee Meeting

The deadline for the December 10, 2012 Curriculum and General Education Committee meeting will be Monday, December 3, 2012.