



FACILITIES COMMITTEE MINUTES

Tuesday, September 19, 2023

Café Conference Room

Members Present: Todd Hampton, Ivan Almanza, Damon Bell, Mark Gibson, Gustavo Gonzalez, Steve Lytle, Justin Madding, Morgan Sanchez, Richard Treece, and Trudi Blanco (Recorder)

Members Absent: Darcy Bogle and Natalie Woodall

The Facilities Committee meeting of September 19, 2023, was called to order by Todd Hampton at 12:01 p.m. in the Cafe Conference Room.

1. Minutes from May 16, 2023

The minutes were reviewed and approved by consensus.

2. Server Room Backup Generator

Treece reported that we received DSA certification on 7/11/23. Gibson stated uninterrupted power supplies are in the room but are not hooked up. Will follow-up on status next meeting.

3. PPIS Projects:

A. Treece reported on the current Physical Plant and Instructional Support (PPIS) projects:

- I. How much is the State going to take back from last years PPIS funding? Treece noted the original 22/23 allocation was \$5,091,263 and was reduced by \$3,028,23 for a new allocation of \$2,063,032 in addition to \$35,715 (23/24 FY), for a new allocation of \$2,097,747.
- II. The previous allocations were PP - \$4,073,010 and IS - \$1,018,253 and are reduced to PP - \$1,178,198 and IS - \$419,549. Madding noted \$1,678,198 will go to the Physical Plant and \$419,549 will go to Instructional Support.

B. Madding reported the following projects will be CLOSED and will be identified as potential future project(s):

- I. Synthetic Turf/Water Conservation
- II. Gym Renovation/Gym Bleacher
- III. Recarpet the Gym-Cougar Sports Center
- IV. Energy Efficiency – Blinds in Administration, plus a few other areas that were identified.
- V. Exterior Lighting Replace/Energy Efficiency
- VI. Security Camera Replacement

C. Madding reported the following projects have been completed:

- I. HVAC Replace-Cougar Sports Center - \$88,725
- II. HVAC Controllers-Cougar Sports Center & G Buildings - \$165,000
- III. HVAC Replace-CDC - \$195,000
- IV. HVAC Controllers-CDC - \$117,000

D. Treece reported the following projects are under construction:

- I. FACP Improvements – Repairs to the Administration Building, CDC, and Cougar Sports Center panels. Annual inspection and CLSS monitoring has been completed. About \$15K in repairs that were identified in the Annual Inspection are needed and parts are on order.
- II. Roofing Re-coat and Repairs – Roofing recoating has been completed. Only some metal roof work at the CDC remains.
- III. Dental Flooring Replace – The flooring in both the office/classroom and clinic buildings has been completed, including repairs to the subfloor. The restrooms have substantial termite damage and need to be rebuilt. Repairs will include new walls, partitions, sinks, counters, and painting. Treece discussed the extent of the termite damage and stated he is waiting on a completion date from the contractor.
- IV. HVAC Replace Dental – Six HVAC units have been purchased. One is installed and five more need to be installed. The installation will be completed by FM&O staff and can be done within a week from the start.
- V. Access Control Replace – Most of the campus has had the readers and control cards replaced; however, some doors are still operating with the old card. Treece stated they just finished ETEC today. Will go to OSDP soon.

E. Madding reported the following projects are under scope development/preparing for bid/proposals:

- I. NKTC Re-Roofing – No responses from two previous bids.
- II. Door Hardware and Keying – Developing scope, identifying doors, door hardware and keying to bring these doors into the master key system.
- III. Wayfinding Signage – Still getting specs together and will get out soon.

4. **Other Projects Updates:**

- Ash St Parking Lot Replace – The replacement of the Ash St parking lot is completed. Additional scope included a new sidewalk north of the dental building and re-stripping of the main parking lot. Punch list items and striping need to be completed. Treece stated they will restripe the entire lot and we will have parking lot closures due to the re-stripping and painting.
- CDC Wrought Iron Fence Installation: Core Wednesday, set post on Thursday, and fence panels on Monday. Treece elaborated on what will wrap up the project.

5. **Parking Lot Safety – Richard Treece**

- Speed bumps, speed limit signs, and additional stop signs will be added to the parking lot. Treece discussed the attached updated map of the parking lot.
- Treece to measure to get quantities of the speed bumps and signs to finalize the cost. Hampton noted that the bulk of the funds will come from safety credits.

6. **Other:**

- Madding stated Space Inventory is due via FUSION2 October 2, 2023.
- Madding stated 2022-23 Energy Usage Date is due December 1, 2023.

- Bell asked about ambulance and emergency vehicle access. Treece acknowledged his concern and stated that the contractors were set up in the alley, to prevent them from setting up in front of the Library and having access to close the parking lot. Treece stated we can discuss identifying an alternate path should this occur again.
- Sanchez asked about the old Student Services building that was shut down. She asked what the time frame is for the demolition. Treece explained the approval process, as well as the construction process, and stated it would likely take 7-8 years for completion once the project is approved; however, it is highly unlikely that we would get it approved for State funding.
- Hampton requested to add a Brief regarding CAP Load Ratios.

Meeting adjourned at 12:34 p.m.

Respectfully submitted by:

Trudi Blanco