

**Data Stewardship Task Force**

**Agenda**

**Wednesday, November 4, 2020**

**Zoom**

[Join Zoom Meeting](https://cccconfer.zoom.us/j/5506325635?pwd=TUFsaiszWHhtWEx4WXZzR0FlREw0Zz09&from=msft)

1. Review October Minutes
2. Updates:
	* MIS Data Flow Chart - Final
	* Data Governance Roles and Responsibilities
	* Finalize the MIS Ownership Table
3. MIS Report – SG: Special Populations
	* Introduction – Quarterly Report
	* Data Elements,
	* Source of the data – Banner form
	* Data Entering - Department & Staff (Data Steward and Data Function User)
	* Data Validation
		1. Tools/Method: SQL developer/Cognos report
		2. Processes - clean up;
4. Look up: previous year’s data reported – Data Mart data