



BUDGET COMMITTEE MINUTES

September 21, 2023, 11:00 a.m.

Members Present: Todd Hampton, Joy Reynolds, Shelley Getty, Nick Valsamides, Sheri Horn-Bunk, Devin Daugherty, Jessica White, Natalie Guzman, Trudi Blanco (Recorder)

Members Absent: Jason Page

Guests: Jaime Lopez and Candace Duron

The Budget Committee meeting of September 21, 2023, was held in the Cougar Room and called to order by Todd Hampton at 11:10 a.m. Hampton requested to adjust the meeting time to officially begin at 11:10 a.m. to accommodate an 11:00 a.m. Faculty class dismissal.

1. Approval of Minutes – May 18, 2023

The minutes from May 18, 2023, were approved by consensus.

2. Review of Charter

Hampton reviewed the 23/24 Charter with the Committee and noted the addition of the Student Services Representative from the 22/23 Charter. No questions were asked by the Committee and the Charter was approved by consensus. The Charter will be submitted to the Governance Council at their next meeting scheduled for October 20, 2023.

3. 23-24 Budget Development Calendar

Hampton reviewed the 23/24 Budget Development Calendar items with the committee. The calendar was approved and will be submitted to the Governance Council at their next meeting scheduled for October 20, 2023.

4. Finalize Committee Goal Setting

Hampton reviewed the 22/23 Annual Committee Review Self-Evaluation Form. The 22/23 Annual Committee Review Self-Evaluation was approved and will be submitted to the Governance Council at their next meeting scheduled for October 20, 2023. The committee agreed numbers 1 through 3 should stay the same for FY 23/24. Number 4 is no longer applicable. Number 5 was accomplished last year and the Committee will recommend a goal at the next meeting. The committee brainstormed potential goals and will submit any additional ideas at the next meeting.

5. APR Funded Items

Hampton reviewed the APR Funded Items and noted most were funded by COVID. There were no questions from the Committee.

6. Approved Budget Presentation and Budget Committee Training

Hampton gave a PowerPoint presentation on the adopted 23/24 WKCCD Annual Budget. Budget Binders were handed out prior to the meeting for reference. The presentation was followed by a Budget Committee Training from Valsamides. Valsamides explained the FOAPAL Crosswalk and Budget process.

7. Other

- Questions regarding the Café revenues, meal plan prices, meal plans, and POS system were discussed. Hampton noted the Café is subsidized.
- Hampton noted the Cougar Bookstore broke even.
- Concerns regarding the Tobacco Law and how this law is affecting the Child Center [First 5 California] were discussed. Hampton tabled this for the next meeting pending research.
- Horn-Bunk questioned why the Foundation isn't on the General Revenue Fund and the Committee discussed.
- White requested a Budget Committee Training that is more in-depth. Hampton noted a training that is more in-depth will be given at the next Budget Committee meeting.
- Reynolds asked if there were any grants for parking in prime locations that can be accessible to possible future electric charging stations. Hampton responded that we currently do not have any plans to put in electric charging stations.

The meeting was adjourned at 12:11 p.m.

Respectfully submitted by:

Trudi Blanco