

**Governance Council—April 17 2015**  
**Proposed Revised Institution-Set Standards**

The Strategic Planning Committee recommends Taft College adopt four Institution-Set Standards, described below. Three are “leading indicators” that can be acted upon and the fourth is a “lagging indicator” required by the ACCJC Annual Report that will be affected by the three leading indicators. The SPC recommends that these metrics and the values shown below be accepted and used by Taft College to improve student success on all of the Scorecard indicators.

Each metric below would be disaggregated on a set of appropriate variables, low performing subpopulations would be identified using the “80% rule,” and appropriate interventions developed and implemented. After one year, the results would be evaluated and the cycle would continue.

**Proposed Institution-Set Standards**

Standard	Definition	Calculated Value	Standard Value
1. Successful Course Completion Rate	RP Group definition— See below.	66.5%	67.5%
2. Student Retention Rate	Student was retained in at least one course using RP Group definition of course retention—See below.	93.2%	94.2%
3. Student Persistence Rate	1 <sup>st</sup> time student persisted through first three semesters—See below.	49.9%	50.9%
4. Student Completion Count	Uses counts instead of rates.		
a. Degree or Certificate	Student earned a certificate or degree	289	289
b. Transfer	Student transferred to a 4-year CSU, UC, or private university	203	203

**Definitions of Proposed Institution-Set Standards**

1. Successful Course Completion Rate (fall 2014) (RP Group definition)

Item	Description
Definition	Percentage of students who receive a passing/satisfactory grade across all courses. Duplicated headcount across courses.
Numerator	A, B, C, CR, I, IA, IB, IC, IPP, P
Denominator	A, B, C, CR, D, F, FW, I, IA, IB, IC, ID, IF, INP, IPP, P, NC, NP, W Excluded grade notations: DR, IP, IX, MW, RD, UD, XX
Method	Select enrollments in all courses excluding WESTEC courses. Compute “success” flag using RP Group definition. Compute overall course success rate.

Standard Value	Add one percent to calculated value per year for five years
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## 2. Student Retention Rate (fall 2014) (Modified RP Group definition)

Item	Description
Definition	The percentage of students who do not withdraw from all classes and who receive a valid grade in at least one class.
Numerator	A, B, C, CR, D, F, I*, NC, NP, P, RD
Denominator	Denominator: A, B, C, CR, D, F, FW, I*, NC, NP, P, RD, W *Includes I, IA, IB, IC, ID, IF, INP, IPP, and IX Excluded grade notations: DR, IP, MW, UD, XX
Method	Select enrollments in all courses excluding WESTEC courses. Compute “retained” flag by course using RP Group definition (0=no, 1=yes). Aggregate on student using highest value of course retention flag. Compute overall student retention rate.
Standard Value	Add one percent to calculated value per year for five years

3. Student Persistence Rate (1<sup>st</sup> time students fall 2013) (Modified Scorecard definition)

Item	Description
Definition	The percentage of first-time students in fall 2013 who enrolled in the first three consecutive primary semester terms at Taft College.
Numerator	Count of students who meet criteria for inclusion (1 <sup>st</sup> time student fall 2013)
Denominator	Count of students who “persisted” for first three consecutive terms.
Method	Select into cohort all students where SB15 Student Enrollment Status=1 for fall 2013. If student has any grade at all in spring 2014 AND fall 2014, student is flagged as “persisted.” If student earns any certificate, degree, or transfers in first three terms, student is flagged as “persisted.” Rate is computed as percentage of those who persisted based on starting cohort inclusion criteria.
Standard Value	Add one percent to calculated value per year for five years

## 4. Student Completion Count (ACCJC Annual Report definition)

Item	Description
Definition	4a. Degree or Certificate. Count of students who received a financial aid eligible certificate or degree in academic year 2013-2014
Numerator	n/a
Denominator	n/a
Method	Data provided by TC Registrar, April 8, 2015.
Standard Value	Same as previous year

Item	Description
Definition	4b. Transfer to 4-year university. Count of students who transferred to a four year university in academic year 2012-2013
Numerator	n/a
Denominator	n/a
Method	UC Transfers: <a href="http://extranet.cccco.edu/Divisions/TechResearchInfoSys/Research/Transfer.aspx">http://extranet.cccco.edu/Divisions/TechResearchInfoSys/Research/Transfer.aspx</a> CSU Transfers: <a href="http://www.calstate.edu/as/ccct/index.shtml">http://www.calstate.edu/as/ccct/index.shtml</a> Private Transfers: <a href="http://datamart.cccco.edu/Outcomes/Student Transfer Volume.aspx">http://datamart.cccco.edu/Outcomes/Student Transfer Volume.aspx</a>
Standard Value	Same as previous year a