

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

October 18, 2023

Cougar Room
(Access Through the Library Entrance)
29 Cougar Court
Taft, California 93268

5:00 p.m.

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Oral presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Oral presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
Title: Superintendent/President
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - F. Conference with Legal Counsel – Potential Litigation, Pursuant to Govt. Code Section 54956.9
1 Case Related to Office for Civil Rights (OCR) Complaint No. 09-21-2010
 - G. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. DISCUSSION/ACTION – Presidential Search
 - A. Selection of Search Committee Chair
 - B. Selection of Foundation Board Representative on Search Committee
 - C. Selection of Community Representation on Search Committee
 - D. Superintendent/President Position Announcement Review
9. APPROVAL OF MINUTES – Regular meeting September 13, 2023 and Special Meeting September 13, 2023
10. NEW BUSINESS:

- A. Request for Approval – First Reading Memorandum of Understanding Between Taft College Faculty Association (“TCFA/CTA/NEA”) and West Kern Community College District regarding Memorializing the District and TCFA’s Intent to Continue to Utilize Interest Based Bargaining as the Sole Means for Negotiation; Effective July 1, 2023
- B. Second Reading and Request for Approval – Board Policy Revision – BP #5040 – Student Records, Directory Information, and Privacy
- C. First Reading – Board Policy Revision – BP #7380 – Retiree Health Benefits – Academic Employees
- D. First Reading – Board Policy Revisions
 - BP #2330 Quorum and Voting
 - BP #2340 Agendas
 - BP #2365 Recording

11. CONSENT AGENDA (Items A – Q)

- A. Request for Ratification – Memorandum of Understanding (MOU) between West Kern Community College District (WKCCD) and Taft Union High School District (TUHSD) Dual Enrollment Program and Concurrent Enrollment Program 2023-24
- B. Request for Ratification – Memorandum of Understanding (MOU) between West Kern Community College District (WKCCD) and West Kern Adult Education Network (WKAEN) Emergency Medical Technician (EMT) Partnership Program
- C. Request for Ratification – Memorandum of Understanding between Taft College and West Kern Adult Education Network – TIL Program
- D. Request for Approval – Children’s Center Authorization to Proceed with Continued Funding Applications for FY 2024-25
- E. Information Item – Use of Proposition 55 Education Protection Account (EPA) Funds for FY 2023/2024
- F. Request of Approval – Purchase of 4510 (5x10) Plasma Cutting System; \$54,653.26
- G. Request for Approval – Purchase of Seven (7) Dynasty Wireless Foot Control Machines; \$52,662.79

- H. Request for Approval – Contract with Strate Information Group (SIG) for Consulting Services for Financial Aid during the 2023-2024 Academic Year; Up to 240 Hours; \$40,800.00
- I. Request for Ratification – Modern Campus USA Inc. Agreement for Signal Vine Texting Message Platform Services; 10/1/23 – 9/30/24; \$19,090.00
- J. Request for Approval – Purchase of Alpha Table, 97-Piece Fixture Kit, and Leg Brace Assembly; \$12,518.87
- K. Request for Approval – Sinclair Broadcast Group Digital Agreement One-Month Extension – September 2023; \$7,500.00
- L. Request for Approval – 2023-2024 Synapse Laserfiche LSAP Software Support Renewal; 11/28/23 – 11/27/24; \$4,343.70
- M. Request for Ratification – Agreement between the Chabot-Las Positas Community College District on behalf of its California Early Childhood Mentor Program and Taft College; 7/1/23 – 6/30/24
- N. Request for Ratification – Agreement with the Yosemite Community College District, Child Development Training Consortium (YCCD/CDTC); 9/1/23 – 6/20/24
- O. Request for Ratification – Contract for Professional Services with Chris Ruiz for Webmaster Services for the Taft College Athletics Programs/Website for the 2023-24 Academic Year; 8/1/23 – 5/31/24; \$500.00 per Month
- P. Request for Ratification – West Side Recreation and Parks District Facility Use Agreement – Natatorium; Through December 15, 2023
- Q. Ratification of the September 2023 Vendor Check & Purchase Order Registers

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

13. EMPLOYMENT (Action)

- A. Academic (Appendix I)
- B. Classified/Confidential/Management Employment (Appendix II)
- C. Separations (Appendix III)

14. REPORTS:

- A. Financial Reports (For Information)
 - 1. Revenue Accounts (Account Level 1) FY 2023/24

2. Expenditure Accounts (Account Level 1) FY 2023/24
 3. Expenditure Detail of \$10,000.00 or Greater, September 2023
 4. Student Organization and Special Accounts, September 2023
 5. Funds Deposited in County Treasury, September 2023
 6. Employee Travel Report – September 2023
 - B. Trustee Reports
 - C. Academic Senate Report
 - D. Reports from Staff and Student Organizations
15. REPORT OF THE SUPERINTENDENT/PRESIDENT
16. NEXT MEETING DATE
The next regular meeting is scheduled for Wednesday, November 8, 2023, at 5:00 p.m.
17. CONTINUATION OF CLOSED SESSION (If Necessary)
18. ADJOURNMENT