

**WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR SPECIAL MEETING**

August 4, 2022

Cougar Room
(Access Through the Library Entrance)

1:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

B. Obtaining Public Records. *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

C. Language Assistance. *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

D. Addressing the District Board. *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

1. **Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
2. **Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

E. Questions for the Board. *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

F. Placing issues on the Board Agenda. *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

4. ADJOURN TO CLOSED SESSION

A. Public Employee Appointment/Employment, Government Code Section 54957

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- B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
- 5. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
 - 7. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
 - 8. NEW BUSINESS:
 - A. First Reading – Board Policy Revision
BP #6250 Budget Management
 - 9. APPOINTMENT INTERVIEWS – Trustee Candidate Interviews
 - 10. CONTINUATION OF CLOSED SESSION (If Necessary)
 - 11. NEXT MEETING DATE
The next regular meeting is scheduled for Wednesday, August 10, 2022, at 5:00 p.m.
 - 12. ADJOURNMENT



BOARD AGENDA ITEM

Date: August 2, 2022
Submitted by: Brock McMurray, Acting Superintendent/President
Area Administrator: Brock McMurray, Acting Superintendent/President
Subject: Information Item

Board Meeting Date: August 10, 2022

Title of Board Item:

First Reading – Board Policy Revision – BP #6250 – Budget Management

Background:

Board Policy #6250 Budget Management has been revised to reflect the base operating expense standard as recognized by the California Community Colleges Chancellor's Office.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved:

A handwritten signature in blue ink, appearing to read 'Brock McMurray', written over a horizontal line.

Brock McMurray, Acting Superintendent/President

BP 6250 Budget Management

Reference:

Title 5 Sections 58307, 58308

The budget shall be managed in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. Budget revisions shall be made only in accordance with these policies and as provided by law.

The ~~District's~~ District shall maintain a minimum of two months operating expenditures in unrestricted general fund reserves ~~shall target a minimum of 12% but and~~ will be no less than 5%. (A prudent reserve is defined by the State Chancellor's Office as 5%.)

Revenues accruing to the District in excess of amounts budgeted shall be added to the District's reserve for contingencies. They are available for appropriation only upon a resolution of the Board that sets forth the need according to major budget classifications in accordance with applicable law.

Board approval is required for changes between major expenditure classifications. Transfers from the reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board. Transfers between expenditure classifications must be approved by a majority vote of the members of the Board.

See Administrative Procedures AP 6250