

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

March 11, 2020

Cougar Room
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

4:00 p.m. Tour of Taft College Cafeteria

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel - Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS
5. PLEDGE OF ALLEGIANCE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. APPROVAL OF MINUTES - Regular Meeting Held February 12, 2020
9. NEW BUSINESS:
 - A. Request for Approval - Resolution 2019/20-15 - In Memoriam of Dr. David Cothrun
 - B. Request for Approval - Dedication of Center for Independent Living (CIL) Lobby in Memoriam of Dr. David Cothrun
 - C. Request for Approval - Solar Project - Proposal for Construction Materials Testing and Inspection Services from BSK Associates; Estimate \$25,751
 - D. Second Reading and Request for Approval - Board Policy Review
 - BP #2015 - Student Member(s)
 - BP #2305 - Annual Organizational Meeting
 - BP #2310 - Regular Meetings of the Board
 - BP #2320 - Special and Emergency Meetings
 - BP #2350 - Speakers
 - BP #2355 - Decorum
 - BP #2360 - Minutes

- BP #2365 – Recording
- BP #6620 – Naming of District Facilities and Properties

E. First Reading – Board Policy Review

- BP #3100 – Organizational Structure
- BP #3200 – Accreditation
- BP #3280 – Grants
- BP #3600 – Auxiliary Organizations
- BP #3710 – Intellectual Property and Copyright
- BP #3720 – Computer and Network Use
- BP #7135 – Substitute and Temporary Employees Paid Sick Leave

10. CONSENT AGENDA (Items A - G)

A. Request for Approval – Distance Learning

Social Science Division

- HIST 2202 Western Civilization to 1600
- PSYC 2033 Personal and Social Adjustment

Liberal Arts Division

- SPCH 1511 Public Speaking

B. Request for Approval – Course Revisions

Math and Science Division

- DNTL 1054 Clinical Practice
- DNTL 1510 Oral Biology
- DNTL 1511 Oral Radiology
- DNTL 1513 Dental Health Education/Seminar
- DNTL 1514 Introduction to Clinic
- DNTL 2020 Local Anesthesia and Nitrous Oxide
- DNTL 2021 General and Oral Pathology
- DNTL 2024 Clinical Practice I
- DNTL 2026 Nutrition in Dentistry
- DNTL 2130 Periodontics I
- DNTL 2131 Pharmacology
- DNTL 2132 Dental Materials
- DNTL 2135 Community Oral Health I
- DNTL 2243 Clinical Practice III
- DNTL 2244 Community Oral Health II
- ESCI 1520 Introduction to Earth Science Lecture and Laboratory
- PSCI 1520 Introduction to Physical Science Lecture and Laboratory
- PHED 1649 Beginning Athletic Training
- PHED 2146 Techniques in Athletic Taping II

Learning Support Division

DS 1503 Introduction to Medication Support

English Division

ENGL 1500 Composition and Reading

ENGL 1600 Critical Thinking, Literature and Composition

Social Science Division

HIST 2202 Western Civilization to 1600

PSYC 2033 Personal and Social Adjustment

C. Request for Approval - Program Revision

Learning Support Division

Disability Services - Associate in Science

D. Request for Approval - Proposed Fee Increase for TIL Students; Fall 2020

E. Request for Approval - 2020-2021 Residence Hall/Dormitory and Meal Plan Fees

F. Request for Approval - Notice of Release of Grant or Categorically Funded or Temporary Faculty

G. Request for Approval - 2019/20 Request for Authorization to Transfer Unrestricted General Funds to the Futuris Public Entity Investment Trust Program for Post-Employment Benefits

H. Request for Approval - Degree Works Upgrade to 5.0.3 for Student Services; \$81,390.00

I. Request for Approval - Agreement with Total Compensation Systems, Inc. for Actuarial Services; 5/1/20 - 1/31/21; \$10,410.00

J. Request for Approval - Barber & Gonzalez Consulting Group Services Contract for 1-Day Refresher Interest Based Bargaining Training (IBB) on January 14, 2020; \$2,840.35

K. Request for Approval - Declaration of Surplus Personal Property and Authorization for Sale

L. Ratification of the February 2020 Vendor Check & Purchase Order Registers

11. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

12. EMPLOYMENT (Action)

- A. Academic Employment (Appendix I)
- B. Classified Employment (Appendix II)
- C. Resignation/Retirement (Appendix II)

13. REPORTS:

- A. Financial Reports (For Information)
 - 1. Revenue Accounts (Account Level 1) FY 2019/20
 - 2. Expenditure Accounts (Account Level 1) FY 2019/20
 - 3. Expenditure Detail of \$10,000.00 or Greater, February 2020
 - 4. Student Organization and Special Accounts, February 2020
 - 5. Funds Deposited in County Treasury, February 2020
 - 6. Employee Travel Report – February 2020
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

14. REPORT OF THE SUPERINTENDENT

25. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, April 15, 2020, at 5:00 p.m.

21. CONTINUATION OF CLOSED SESSION (If Necessary)

22. ADJOURNMENT



BOARD AGENDA ITEM

Date: March 5, 2020
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: March 11, 2020

Title of Board Item:

Dedication of Center for Independent Living (CIL) Lobby in Memoriam of Dr. David Cothrun


Background:

During his tenure as West Kern Community College District Superintendent/President, Dr. David Cothrun was a driving force in the development of the Transition to Independent Living (TIL) program. Dr. Cothrun supported the dream to develop a program for developmentally disabled students to learn life skills that would enable them to live on their own as well as equip them for employment purposes. We genuinely appreciate Dr. Cothrun's vision and dedication to the TIL program and are recommending the lobby of the CIL building to be dedicated in his name.


Terms (if applicable):

Expense (if applicable):

Fiscal Impact Including Source of Funds (if applicable):

Approved: 
Dr. Debra Daniels, Superintendent/President

Date: March 3, 2020

Submitted by: Brock McMurray, EVP of Administrative Services 

Area Administrator: Brock McMurray, EVP of Administrative Services

Subject: Request for Approval

Board Meeting Date: March 11, 2020

Title of Board Item:

Taft College Solar Project - Proposal for Construction Materials Testing and Inspection Services from BSK Associates.

Background:

Materials inspection and testing are required by the Division of the State Architect in order to meet code requirements and project specifications for the Taft College Solar Project.

BSK has submitted a proposal for testing and inspection services totaling \$25,751. This cost will be paid up front by Taft College, reimbursed by Forefront at the end of the project, and rolled-in as an offset to the total contracted savings over the course of the 20-year agreement.

The costs from BSK Associates for materials testing and inspection services are both reasonable and necessary, and it is my recommendation that the Board of Trustees approve the attached proposal.

Terms (if applicable):

The agreement is effective through completion of the solar project.

Expense (if applicable):

Total estimated cost of \$25,751.

Fiscal Impact Including Source of Funds (if applicable):

\$25,751 offset from the contracted savings spread out over 20 years.

Approved: 
Dr. Debra Daniels, Superintendent/President



700 22nd Street
Bakersfield CA 93301
P 661.327.0671
F 661.324.4218
www.bskassociates.com

March 3, 2020

BSK Proposal CB19-16513

Mr. Richard Treece
Director of Facilities & Planning
West Kern Community College District
29 Emmons Park Drive
Taft, California 93268

**SUBJECT: Proposal for Construction Materials Testing and Inspection Services
Taft College Solar Project
29 Cougar Court
Taft, California 93268**

Dear Mr. Treece;

We are pleased to submit this proposal to provide Construction Materials Testing and Inspection Services for the Taft College Solar Project in Taft, California. This proposal has been prepared based on email correspondence and the plans sent to us from Ms. Xina Ash with Forefront Power on May 31, 2019 and updated based on your email on October 3, 2019. BSK understands that a preliminary construction schedule is not available at this time.

SCOPE OF SERVICES

Our scope of services for this project includes subgrade soil compaction testing, concrete sampling, concrete sample pick up, drilled pier rebar inspection, shop material identification, shop welding inspection, field welding inspection, post-installed anchor inspection, laboratory testing, and report preparation.

Our scope of services does not include concrete sampling and testing for sidewalks and flatwork, HMA testing, or electrical ground rod testing. If you should need those services we have excluded, please contact our office so we can amend this proposal.

FEES

We will charge our services on a time-and-materials basis in accordance with the hourly rates listed in our *Cost Estimate* for this prevailing wage project. The hours listed in our *Cost Estimate* are only estimates. We cannot account for delays of which we have no control such as, but not limited to, retest and reinspections, contractor's schedule, contractor's means and methods, or number of workers on contractor's crew. We will separate retests, reinspections, standby, cancellations, and other delays which increases our time on the project beyond what we estimated. We will bill travel time "portal-to-portal" from our Bakersfield office. We will bill in one-hour increments including travel. We will submit invoices on a monthly basis with work completed during the invoice period. To accommodate the construction schedule, we may need to employ subcontract special inspectors. Should we need to employ subcontract special inspectors, we will bill their time on our invoices and charge their time as if they were BSK employees in accordance with our rates listed in our *Cost Estimate*. Tests and inspections not included in our scope of services above will be charged in accordance with our *2019 Schedule of Fees*.

Cost Estimate

FIELD SERVICES	DAYS	HRS/DAY	HOURS	RATE	COST
Earthwork Construction					
Subgrade Soil Compaction Testing	3	6	18	\$123	\$2,214
Drill Foundation					
Drill Foundation Inspection	2	6	12	\$123	\$1,476
Concrete Construction					
Concrete Sampling	4	6	24	\$123	\$2,952
Batch Plant Inspection	3	6	18	\$123	\$2,214
Concrete Sample Pick Up	2	3	6	\$123	\$738
Post Installed Anchor Inspection	3	4	12	\$123	\$1,476
Steel Construction					
Rebar Shop Material ID and Tagging	1	4	4	\$123	\$492
Steel Shop Material Identification	1	4	4	\$123	\$492
Shop Welding Inspection	2	8	16	\$123	\$1,968
Field Welding Inspection	3	6	18	\$123	\$2,214
NDT Testing	1	4	4	\$123	\$492
Units Charges					
Mileage to Taft College (80 miles round trip)	25	80	2000	\$0.88	\$1,760
FIELD SERVICES ESTIMATE					\$18,488
LABORATORY TESTING					
	FREQUENCY		SETS/UNITS	RATE	COST
Maximum Dry Density (4" Mold)(ASTM-1557)	1 per material		3	\$225	\$675
Maximum Dry Density (6" Mold)(ASTM-1557)	1 set per day / 50cy		6	\$247	\$1,482
Compressive Strength of Concrete Sample	1 set per day / 50cy		6	\$130	\$780
Steel Rebar - Bend and Tensile (per sample)	1 per Heat/size		5	\$140	\$700
LABORATORY TESTING ESTIMATE					\$3,637
OFFICE WORK					
			HOURS	RATE	COST
Administrative Support Fee (7% of field and laboratory testing)			7% of Direct Cost		\$1,426
Upload Certified Payroll to DIR Website (monthly charge @ \$300/month)			4	\$300	\$1,200
Report Review by Project Manager			4	\$150	\$600
Report Review by Engineer			2	\$200	\$400
OFFICE WORK ESTIMATE					\$3,626
TOTAL ESTIMATE					\$25,751

We based our Cost Estimate on the following assumptions:

- field work will occur during normal business hours Monday through Friday;
- a standard work day is 8 hours per day, Monday through Friday including travel time (we will charge 1.5 times the standard hourly rate for working from 8 to 12 hours in one day);
- shops and batch plants are local to Bakersfield;
- welding inspection will be at a single shop for a single shift; and
- the contractor, shop, or client will provide safe and adequate access to perform testing and inspection.

We will notify you if it appears that the amount of time we spend working on the project may exceed our total budget estimate. However, due to the timing and nature of our services, this may not always be possible. We will make every effort to respond to your inspection needs on this project. To assure we provide the services you need, we request that you, or your authorized representative schedule inspection and testing services at least 48 hours in advance. To avoid show-up charges, please cancel requests for service at least two working hours in advance of our arrival time.

GENERAL CONDITIONS AND LIMITATIONS

We have included a copy of the *Agreement for Construction Materials Engineering and Testing Services* with this proposal and our *General Conditions for Construction Materials Engineering and Testing Services*.



We provide material testing and inspection services to help ensure that the work is in substantial conformance with the project documents and as required by applicable jurisdictions. These services shall not be construed as acceptance of the work or relieve the contractor in any way from its obligations and responsibilities as outlined in the applicable construction documents. We assume no responsibility for the safety of others on the jobsite or the means and methods of construction.

We will perform our services consistent with that level of care and skill ordinarily exercised by other consultants practicing in the same discipline and locale at the time the services are performed. No other warranties, either express or implied are provided. If changes occur in the design of the project, please notify us in writing.

AUTHORIZATION

If our proposal and general conditions are acceptable, please sign our agreement and return to us. We will countersign the agreement and return a copy to you.

We appreciate the opportunity to work with you on this project. If you have questions, please call us at (661) 327-0671.

Sincerely,



On Man Lau, P.E., G.E.
South Valley Regional Manager
California Geotechnical Engineer #2644



Adam Terronez, P.E., G.E.
Bakersfield Branch Manager
California Geotechnical Engineer #2709

Enclosures: *Agreement for Construction Materials Engineering and Testing Services*
General Conditions for Construction Materials Engineering and Testing Services

AXT/OML/axt



AGREEMENT FOR CONSTRUCTION MATERIALS ENGINEERING AND TESTING SERVICES

THIS AGREEMENT, effective as of this _____ day of _____ 2020, is by and between West Kern Community College District ("Client") and BSK Associates ("Consultant").

THE PROJECT is generally described as Taft College Solar Project

THIS AGREEMENT consists of the following documents which are incorporated herein by reference:

- General Conditions for Construction Materials Engineering and Testing Services;
- Consultant's Scope of Services presented in BSK's proposal CB19-16513, dated March 3, 2020.

Consultant agrees to perform the Services set forth in this Agreement and in accordance with its terms, including all attachments incorporated herein by reference. This Agreement may not be modified or altered, except in writing as specifically described in this Agreement.

	Client	Consultant
Signature:	_____	_____
Print Name:	_____	Adam Terronez, PE, GE
Title:	_____	Bakersfield Branch Manager
Company:	_____	BSK Associates
Address:	_____	700 22 nd Street
	_____	Bakersfield, California 93301
Date:	_____	_____



GENERAL CONDITIONS FOR CONSTRUCTION MATERIALS ENGINEERING & TESTING SERVICES

1. DEFINITIONS

1.1 Contractor. The contractor or contractors, and including its/their subcontractors of every tier, retained to perform construction Work on the Project for which Company is providing Services under this Agreement.

1.2 Day(s). Calendar day(s) unless otherwise stated.

1.3 Hazardous Materials. Any toxic substances, chemicals, radioactivity, pollutants or other materials, in whatever form or state, known or suspected to impair the environment in any way whatsoever. Hazardous Materials include, but are not limited to, those substances defined, designated or listed in any federal, state or local law, regulation or ordinance concerning hazardous wastes, toxic substances or pollution.

1.4 Inspection (or Observation). Visual determination of conformance with specific or, on the basis of Company's professional judgment, general requirements.

1.5 Services. The professional services provided by Company under this Agreement, including all services described in the SCOPE OF SERVICES included in Exhibit A, and any written Task Order or amendment to this Agreement.

1.6 Testing. Measurement, examination, performance of tests, and any other activities to determine the characteristics or performance of materials.

1.7 Work. The labor, materials, equipment and services of Contractor.

2. SCOPE OF SERVICES

2.1 Services Provided; Independent Contractor. Company will provide construction materials engineering and testing services as set forth in the SCOPE OF SERVICES in Exhibit A. Company will perform its Services under this Agreement as an independent contractor.

2.2 Authority of Company. Company will report observations and data to the Client. Company will report any observed work to the Client or Client's representative, which, in Company's opinion, does not conform with plans, specifications, and codes applicable to the Project. Company has no right or responsibility to approve, accept, reject, or stop work of any agent of the Client.

2.3 Referenced Standards. Company will perform all standard tests, inspections and observations in general accordance with referenced standards and makes no representation regarding compliance with any other standards.

2.4 Variation of Material Characteristics and Conditions. Observations and standardized sampling, inspection and testing procedures employed by Company will indicate conditions of materials and construction activities only at the precise location and time where and when Services were performed.

Client recognizes that conditions of materials and construction activities at other locations may vary from those measured or observed, and that conditions at one location and time do not necessarily indicate the conditions of apparently identical material(s) at other locations and times. Services of Company, even if performed on a continuous basis, should not be interpreted to mean that Company is observing, verifying, testing or inspecting all materials on the Project. Company is responsible only for those data, interpretations, and recommendations regarding the actual materials and construction activities observed, sampled, inspected or tested, and is not responsible for other parties' interpretations or use of the information developed. Company may make certain inferences based upon the information derived from these procedures to formulate professional opinions regarding conditions in other areas.

2.5 Changes in Scope. Client may request changes in the SCOPE OF SERVICES in Exhibit A. Such changes, including any change in Company's compensation or time of performance, which are mutually agreed upon by Company and Client, will be incorporated in written amendments to this Agreement. No change will be effective unless it is in writing and signed by Client and Company, or if made orally, confirmed by the parties in writing within 10 days.

2.6 Excluded Services. Company's Services under this Agreement include only those Services specified in the SCOPE OF SERVICES in Exhibit A. Client expressly releases any claim against Company relating to any additional Services that Company recommended, but that Client either did not authorize or instructed Company not to perform.

3. PAYMENTS TO COMPANY

3.1 Basic Services. Company will perform all Services set forth in the SCOPE OF SERVICES AND SCHEDULE OF CHARGES for the amount(s) set forth therein. Company will give Client at least 30 days advance notice of any changes to its standard rates. Unless Client objects in writing to the amended fee structure within 30 days of notification, it will be incorporated into this Agreement and will supersede any prior fee structure.

3.2 Additional Services. Any Services performed under this Agreement, except those Services expressly identified otherwise in the attached SCOPE OF SERVICES in Exhibit A, will be provided on a time and materials basis unless otherwise specifically agreed to in writing by both parties.

3.3 Estimate of Fees. Company will, to the best of its ability, perform the Services and accomplish the objectives defined in this Agreement within any written cost estimate provided by Company. Client recognizes that unforeseen circumstances along with changes in scope and schedule can influence the successful completion of Services within the estimated cost. The use of an estimate of fees or of a "not to

exceed" limitation indicates that Company will not incur fees and expenses in excess of the estimate or limitation amount without obtaining Client's agreement to do so, but is not a guarantee that the Services will be completed for that amount.

3.4 Rates. Client will pay Company at the rates set forth in the SCHEDULE OF CHARGES in Exhibit A, which is subject to periodic review and amendment, as appropriate to reflect Company's then-current fee structure.

3.5 Prevailing Wages. Unless Client specifically informs Company in writing that prevailing wage regulations cover the Project and the SCOPE OF SERVICES in Exhibit A identifies it as covered by such regulations, Client hereby releases and agrees to reimburse Company for any liability and costs it may incur resulting from a subsequent determination that prevailing wage regulations cover the Project, including all costs, fines and attorney's fees.

3.6 Payment Timing; Late Charge. Company will submit invoices to Client periodically, but no more frequently than every two (2) weeks. All invoices are due and payable upon presentation, and any amounts unpaid 30 days after the invoice date will include a late payment charge from the date of the invoice, at 1-1/2% per month or the maximum legal rate, whichever is lower. The failure by Client to pay Company within thirty (30) days of date of invoice will constitute a substantial failure of Client to perform under this Agreement. Client will reimburse Company for all time spent and expenses (including fees of any attorney, collection agency, and/or court costs) incurred in connection with collecting any delinquent amount.

3.7 Payment Disputes. If Client objects to any portion of an invoice, Client must so notify Company in writing within 10 days of the invoice date, identify the cause of disagreement, and pay when due the portion of the invoice not in dispute. The parties will immediately make every effort to resolve the disputed portion of the invoice. Payment thereafter will first be applied to accrued interest and then to the unpaid principal amount.

4. PERFORMANCE STANDARD

4.1 Professional Standards. Company will perform the Services consistent with that level of care and skill ordinarily exercised by other professionals providing similar services in the same locale and under similar circumstances at the time the Services are performed. No other representation, express or implied, and no warranty or guarantee is included or intended by this Agreement or any report, opinion, document, or other instrument of service.

4.2 Sampling, Inspection & Test Locations. Unless specifically stated otherwise, the SCOPE OF SERVICES in Exhibit A does not include surveying the Site or precisely identifying sampling, inspection or test locations, depths or elevations. Sampling, inspection and test locations, depths and elevations will be based on field estimates and information furnished by Client and its representatives. Unless stated otherwise in the report, such locations, depths and elevations are approximate. Company will take reasonable precautions to limit damage to the Project Site or Work due to the performance of Services, but Client understands that some damage may necessarily occur in the normal course of

Services, and this Agreement does not include repair of such damage unless specifically stated in the SCOPE OF SERVICES in Exhibit A.

4.3 Sample Disposal. Company will dispose of all samples after submission of the report covering those samples. Company will provide further storage or transfer of samples only upon Client's prior written request and agreement on appropriate compensation.

4.4 Buried Utilities & Structures; Property Restoration. If the Services require borings, test pits or other invasive exploratory work, Client will provide Company with all information in its possession regarding the location of underground utilities and structures. Company will contact an appropriate utility locator and take into consideration utility locations shown on drawings provided to Company by the Client to reduce the risk of damage or injury to underground structures, pipelines and utilities. The Client agrees to hold Company harmless for any damage to underground structures or utilities that are not called to its attention or are not correctly shown on plans or drawings furnished for the purpose of locating such structures and utilities. If Client desires Company to restore the property to its former condition or better, Company will provide the additional Services at an additional cost.

5. CONTRACTOR'S PERFORMANCE

Company is not responsible for Contractor's means, methods, techniques or sequences during the performance of its Work. Company will not supervise or direct Contractor's Work, nor be liable for any failure of Contractor to complete its Work in accordance with the Project's plans, specifications and applicable codes, laws and regulations. Client understands and agrees that Contractor, not Company, has sole responsibility for the safety of persons and property at the Project Site.

6. CLIENT'S RESPONSIBILITIES

In addition to payment for the Services performed under this Agreement, Client agrees to:

6.1 Access. Grant or obtain free access to the Project Site for all equipment and personnel necessary for Company to perform its Services under this Agreement.

6.2 Representative. Designate a representative for notices and information pertaining to the Services, communicate Client's policies and decisions, and assist as necessary in matters pertaining to the Project and this Agreement. Client may change its representative by written notice.

6.3 Information. Supply to Company all information and documents relevant to the Services. Company may rely upon such information without independently verifying its accuracy. Client will notify Company of any known potential or possible health or safety hazard regarding the materials to be tested, including its intended use, chemical composition, relevant MSDS, manufacturers' specifications and literature, and any previous test results.

6.4 Project Information. Client agrees to provide Company within 7 days after written request, a correct statement of the recorded legal title to the property on which

the Project is located and the Client and/or Owner's interest therein.

7. CHANGED CONDITIONS

If Company discovers conditions or circumstances that it did not contemplate ("Changed Conditions") at the time of this Agreement, it will give Client written notice of the Changed Conditions. Client and Company will then negotiate an appropriate amendment to this Agreement. If they cannot agree upon an amendment within 30 days after the notice, Company may terminate this Agreement and be compensated as set forth in Section 12, "Suspension & Delay; Termination."

8. CERTIFICATIONS

Client will not require Company to execute any certification regarding Services performed or Work tested or observed unless: 1) Company believes that it has performed sufficient Services to provide a sufficient basis to issue the certification; 2) Company believes that the Services performed and Work tested or observed meet the criteria of the certification; and 3) Company has reviewed and approved in writing the exact form of such certification prior to execution of this Agreement. Any certification by Company is limited to the expression of a professional opinion based upon the Services performed by Company, and does not constitute a warranty or guarantee, either express or implied. Client agrees not to condition the resolution of any dispute upon Company signing a certification.

9. ALLOCATION OF RISK

9.1 Limitation of Remedy. The total cumulative liability of Company, its subconsultants and subcontractors, and all of their respective shareholders, directors, officers, employees and agents (collectively "Company Entities") to Client arising from Services under this Agreement, including attorney's fees due under this Agreement, will not exceed the gross compensation received by Company under this Agreement or \$50,000, whichever is less. This limitation applies to all lawsuits, claims or actions that allege errors or omissions in Company's Services, whether alleged to arise in tort, contract, warranty, or other legal theory. Upon Client's written request, Company and Client may agree to increase the limitation to a greater amount in exchange for a negotiated increase in Company's fee, provided that the parties amend this Agreement in writing, as provided in Section 14.3 "Modification of This Agreement."

9.2 Indemnification of Client. Subject to the terms and limitations of this Agreement, Company will indemnify and hold harmless Client, its shareholders, officers, directors, employees, and agents from and against any and all claims, suits, liabilities, damages, expenses (including without limitation reasonable attorney's fees and defense costs) and other losses (collectively "Losses") to the extent caused by Company's negligence in performance of this Agreement. Company's defense obligation under this indemnity paragraph is limited to the reimbursement of reasonable defense costs to the extent of the Company's actual indemnity obligation hereunder.

9.3 Indemnification of Company. Client will indemnify and hold harmless Company Entities from and against any and all Losses except to the extent caused by the sole negligence of Company Entities. In addition, except to the extent caused by Company's negligence, Client will defend, indemnify and hold harmless Company Entities from and against any and all Losses arising from or related to the existence, disposal, release, discharge, treatment or transportation of Hazardous Materials, or the exposure of any person to Hazardous Materials, or the degradation of the environment due to the presence, discharge, disposal, release of or exposure to Hazardous Materials.

9.4 No Personal Liability. Client and Company intend that Company's Services will not subject Company's individual employees, officers or directors to any personal liability. Therefore, and notwithstanding any other provision of this Agreement, Client agrees as its sole and exclusive remedy to direct or assert any claim, demand or suit only against the business entity identified as "Company" on the first page of this Agreement.

9.5 Consequential Damages. Neither Client nor Company will be liable to the other for any special, consequential, incidental or penal losses or damages including but not limited to losses, damages or claims related to the unavailability of property or facilities, shutdowns or service interruptions, loss of use, profits, revenue, or inventory, or for use charges, cost of capital, or claims of the other party and/or its customers.

9.6 Continuing Agreement. The provisions of this Section 9, "Allocation of Risk," will survive the expiration or termination of this Agreement. If Company provides Services to Client that the parties do not confirm through execution of an amendment to this Agreement, the provisions of this Section 9 will apply to such Services as if the parties had executed an amendment.

10. INSURANCE

10.1 Company's Insurance. If reasonably available, Company will maintain the following coverages:

10.1.1 Statutory Workers' Compensation/Employer's Liability Insurance;

10.1.2 Commercial General Liability Insurance with a combined single limit of \$1,000,000;

10.1.3 Automobile Liability Insurance, including liability for all owned, hired and non-owned vehicles with minimum limits of \$1,000,000 for bodily injury per person, \$1,000,000 property damage, and \$1,000,000 combined single limit per occurrence; and,

10.1.4 Professional Liability Insurance in amounts of at least \$1,000,000 per claim and annual aggregate.

10.2 Client's Insurance. As appropriate, Client will obtain Builder's Risk or other property insurance to protect it from injury or damage to the Project, and which waives all rights of subrogation against Company. Proceeds from such insurance will be held by Client as trustee and will be payable to Company as its interests appear.

10.3 Certificates of Insurance. Upon request, Company and Client will each provide the other with certificate(s) of insurance evidencing the existence of the policies required herein. Except for Professional Liability and Workers' Compensation Insurance, all policies required under this Agreement shall contain a waiver of subrogation.

11. OWNERSHIP AND USE OF DOCUMENTS

11.1 Company Documents. Unless otherwise agreed in writing, all documents and information prepared by Company including, but not limited to, reports, boring logs, maps, field data, field notes, drawings and specifications, test data and other similar instruments of service (collectively "Documents") are the property of Company. Company has the right, in its sole discretion, to dispose of or retain the Documents.

11.2 Client Documents. All documents provided by Client will remain the property of Client. Company will return all such documents to Client upon request, but may retain copies for its files.

11.3 Use of Documents. Except as otherwise agreed to by Client and Company, all Documents prepared by Company are solely for use by Client and will not be provided by either party to any other person or entity without Company's prior written consent.

11.3.1 Use by Client. Client has the right to reuse the Documents for purposes reasonably connected with this Project for which the Services are provided, including without limitation design and licensing requirements of the Project.

11.3.2 Use by Company. Company retains the right of ownership with respect to any patentable concepts or copyrightable materials arising from Services and the right to use the Documents for any purpose.

11.4 Electronic Media. Company may agree at Client's request to provide Documents and information in an electronic format as a courtesy. However, the paper original issued by Company will remain the final product of the Services. Company makes no warranties, either express or implied, regarding the fitness or suitability of any electronic Documents or media.

11.5 Unauthorized Use. No party other than Client may rely on the Documents without Company's prior written consent and receipt of additional compensation. Client waives any and all claims against Company resulting from the unauthorized use or alteration of Documents by Client or any party obtaining them through Client. Client will defend, indemnify and hold harmless Company from and against any claim, action or proceeding brought by any party claiming to rely upon information or opinions contained in Documents without having obtained Company's prior written consent.

12. SUSPENSION & DELAY; TERMINATION

12.1 Suspension & Delay. Client may, upon 10 days written notice at any time, suspend Company's Services. Company may terminate this Agreement if Client suspends the Services for more than 60 days, in which case Client will pay Company as provided in Section 12.4. If Client suspends the Services, or

if Client or others delay Company's Services, Client and Company agree to equitably adjust the time for completion of the Services and Company's compensation for the additional labor, equipment, and other charges associated with maintaining its workforce for Client's benefit during the delay or suspension, and any charges incurred by Company for demobilization and subsequent remobilization.

12.2 Termination for Convenience. Company and Client may terminate this Agreement for convenience upon 10-days written notice delivered or mailed to the other party.

12.3 Termination for Cause. In the event of material breach of this Agreement, the non-breaching party may terminate this Agreement if the breaching party fails to cure the breach within 10 days following delivery of the non-breaching party's written notice of the breach to the breaching party. The termination notice must state the basis for the termination. The Agreement may not be terminated for cause if the breaching party cures the breach within the 10-day period.

12.4 Payment on Termination. Following termination other than for Company's breach of this Agreement, Client will pay Company for the Services performed prior to the termination notice date, and for any necessary Services and expenses incurred in connection with the termination of the Project, including but not limited to, the costs of completing analysis, records and reports necessary to document job status at the time of termination and costs associated with termination of subcontractor contracts in accordance with Company's then-current SCHEDULE OF CHARGES in Exhibit A.

12.5 Force Majeure. In the event that Company is prevented from completing performance of its obligations under this Agreement by adverse weather or other occurrence beyond the control of Company, then Company will be excused from any further performance of its obligations and undertakings. In the event of a force majeure delay that does not result in termination of the Agreement, the schedules will be equitably adjusted.

13. DISPUTES

13.1 Mediation. All disputes between Company and Client are subject to mediation. Either party may demand mediation by serving a written notice stating the essential nature of the dispute, the amount of time or money claimed, and requiring that the matter be mediated within 45 days of service of notice. No action or suit may be commenced unless the parties fail to conduct the mediation within 45 days after service of notice; or mediation occurred but did not resolve the dispute; or a statute of limitation would elapse if suit was not filed prior to 45 days after service of notice.

13.2 Choice of Law; Venue. This Agreement will be construed in accordance with and governed by the laws of the state in which the Project is located.

13.3 Statutes of Limitations. Any applicable statute of limitations will be deemed to commence running on the earlier of the date of substantial completion of Company's Services under this Agreement or the date on which claimant knew, or should have known, of facts giving rise to its claims.

14. MISCELLANEOUS

14.1 Assignment and Subcontracts. During the term of this Agreement and following its expiration or termination for any reason, neither party may assign this Agreement or any right or claim under it, in whole or in part, without the prior written consent of the other party, except for an assignment of proceeds for financing purposes. Any assignment that fails to comply with this paragraph will be void and of no effect. Company may subcontract for the services of others without obtaining Client's consent if Company deems it necessary or desirable for others to perform certain Services.

14.2 Integration and Severability. This Agreement reflects the parties' entire agreement with respect to its terms and limitations and supersedes all prior agreements, written and oral. If any portion of this Agreement is found void or voidable, such portion will be deemed stricken and the Agreement reformed to as closely approximate the stricken portions as law allows. These terms and conditions survive the completion of the Services under and the termination of the Agreement, whether for cause or for convenience.

14.3 Modification of This Agreement. This Agreement may not be modified or altered, except by a written agreement signed by authorized representatives of both parties and referring specifically to this Agreement.

14.4 Notices. Any and all notices, requests, instructions, or other communications given by either party to the other must be in writing and either hand delivered to the recipient or delivered by first-class mail (postage prepaid) or express mail (billed to sender) at the addresses given in this Agreement.

14.5 Headings. The headings used in this Agreement are for convenience only and are not a part of this Agreement.

14.6 Waiver. The waiver of any term, condition or breach of this Agreement will not operate as a subsequent waiver of the same term, condition, or breach.

14.7 Precedence. These GENERAL CONDITIONS take precedence over any inconsistent or contradictory provisions contained in any other agreement term, proposal, purchase order, requisition, notice to proceed, or other document regarding Company's Services.

14.8 Incorporation of Provisions Required By Law. Each provision and clause required by law to be inserted in this Agreement is included herein, and the Agreement should be read and enforced as though each were set forth in its entirety herein.

End of General Conditions

Date: February 4, 2020
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: March 11, 2020

Title of Board Item:
Second Reading and Request for Approval – Board Policy Review

Background:
The Board Policies listed below have been reviewed and found to be consistent with District practice.

- BP # 2015 – Student Member(s)
- BP #2305 – Annual Organizational Meeting
- BP #2310 – Regular Meetings of the Board
- BP #2320 – Special and Emergency Meetings
- BP #2350 – Speakers
- BP #2355 – Decorum
- BP #2360 – Minutes
- BP #2365 – Recording
- BP #6620 – Naming of District Facilities and Properties

Terms (if applicable):
N/A

Expense (if applicable):
N/A

Fiscal Impact Including Source of Funds (if applicable):
N/A

Approved: 

Dr. Debra Daniels, Superintendent/President

BP 2015 Student Member(s)

Reference:

Education Code Section 72023.5

The board shall include one non-voting student member. The term of office shall be one year commencing June 1.

The student member shall be a resident of California at the time of nomination, and during the term of service, and shall be enrolled in and maintain a minimum of five (5) semester units in the District at the time of nomination and throughout the term of service. In the event the student is employed with the District, the student is not required to give up employment with the District. The student shall maintain a cumulative grade point average of 2.5.

The student member shall be seated with the Board and shall be recognized as a full member of the Board at meetings. The student member is entitled to participate in discussion of issues and receive all materials presented to members of the Board (except for closed session). The student member shall be entitled to any mileage allowance necessary to attend board meetings to the same extent as publicly elected trustees.

On or before May 15 of each year, the Board shall consider whether to afford the student member any of the following privileges:

1. The privilege to make and second motions.
2. The privilege to attend closed sessions, other than closed sessions on personnel or collective bargaining matters.
3. The privilege to serve a term commencing on June 1.
4. The privilege to cast an advisory vote, although the vote shall not be included in determining the vote required to carry any measure before the board.

BP 2305 Annual Organizational Meeting

Reference:

Education Code Section 72000(c)(2)(A)

The annual organizational meeting of the Board will be held at the regular meeting in December (within the first two weeks). The purpose of the annual organizational meeting is to elect a president and a secretary, and conduct any other business as required by law or determined by the Board.

BP 2310 Regular Meetings of the Board

Reference:

Education Code Section 72000(d); Government Code 54952.2, 54953 et seq.; 54961

Regular meetings of the Board shall be held the second Wednesday of each month. Regular meetings of the Board shall normally be held at Taft College, 29 Cougar Court, Taft, California.

A notice identifying the location, date, and time of each regular meeting of the Board shall be posted at least ten (10) days prior to the meeting and shall remain posted until the day and time of the meeting. All regular meetings of the Board shall be held within the boundaries of the District except in cases where the board is meeting with another local agency or is meeting with its attorney to discuss pending litigation if the attorney's office is outside the District.

All regular and special meetings of the Board shall be open to the public, be accessible to persons with disabilities, and otherwise comply with Brown Act provisions, except as required or permitted by law.

BP 2320 Special and Emergency Meetings

Reference:

Government Code Sections 54956, 54956.5, 54957; Education Code Section 72129

Special meetings may from time to time be called by the President of the Board or by a majority of the members of the Board. Notice of such meetings shall be posted at least 24 hours before the time of the meeting, and shall be noticed in accordance with the Brown Act. No business other than that included in the notice may be transacted or discussed.

Emergency meetings may be called by the President of the Board when prompt action is needed because of actual or threatened disruption of public facilities under such circumstances as are permitted by the Brown Act, including work stoppage, crippling disasters, and other activity that severely impairs public health or safety.

No closed session shall be conducted during an emergency meeting, except as provided for in the Brown Act to discuss a dire emergency.

The Superintendent/President shall be responsible to ensure that notice of such meetings is provided to the local news media as required by law.

See Administrative Procedures: AP 2320

BP 2350 Speakers

Reference:

Government Code Sections 54950, et seq.; Education Code Section 72121.5

Persons may speak to the Board either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board.

Oral presentations relating to a matter on the agenda, including those on the consent agenda, shall be heard before a vote is called on the item.

Persons wishing to speak to matters not on the agenda shall do so at the time designated at the meeting for public comment.

Those wishing to speak to the Board are subject to the following:

- * The President of the Board may rule members of the public out of order if their remarks do not pertain to matters that are within the subject matter jurisdiction of the Board or if their remarks are unduly repetitive.
- * Non-scheduled substitutes may not speak in place of scheduled speakers unless alternates have been submitted on the original request.
- * Employees who are members of a bargaining unit represented by an exclusive bargaining agent may address the Board under this policy, but may not attempt to negotiate terms and conditions of their employment. This policy does not prohibit any employee from addressing a collective bargaining proposal pursuant to the public notice requirements of Government Code Section 3547 and the policies of this Board implementing that section.
- * Requirements for individuals wishing to speak:
 - * Individuals wishing to speak shall complete a written request to address the Board at the beginning of the meeting at which they wish to speak.
 - * The request shall include the person's name and name of the organization or group represented, if any, and a statement noting the agenda item or topic to be addressed.

BP 2350 - Speakers

- * No member of the public may speak without being recognized by the President of the Board.
- * Each speaker will be allowed a maximum of five (5) minutes per topic. Thirty (30) minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one board meeting. At the discretion of a majority of the Board, these time limits may be extended.
- * Each speaker coming before the Board is limited to one presentation per specific agenda item before the Board, and to one presentation per meeting on non-agenda matters.

BP 2355 Decorum

Reference:

Education Code Section 72121.5; Government Code Section 54954.3(b)

The following will be ruled out of order by the presiding officer:

- * Remarks or discussion in public meetings on charges or complaints which the Board has scheduled to consider in closed session.
- * Profanity, obscenity and other offensive language.
- * Physical violence and/or threats of physical violence directed towards any person or property.

In the event that any meeting is willfully interrupted by the actions of one or more persons so as to render the orderly conduct of the meeting unfeasible, the person(s) may be removed from the meeting room.

Speakers who engage in such conduct may be removed from the podium and denied the opportunity to speak to the Board for the duration of the meeting.

Before removal, a warning and a request that the person(s) curtail the disruptive activity will be made by the President of the Board. If the behavior continues, the person(s) may be removed by a vote of the Board, based on a finding that the person is violating this policy, and that such activity is intentional and has substantially impaired the conduct of the meeting.

If order cannot be restored by the removal in accordance with these rules of individuals who are willfully interrupting the meeting, the Board may order the meeting room cleared and may continue in session. The Board shall only consider matters appearing on the agenda. Representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this rule.

BP 2360 Minutes

Reference:

Education Code Section 72121(a); Government Code Section 54957.5

The Superintendent/President shall cause minutes to be taken of all meetings of the Board. The minutes shall record all actions taken by the Board. The minutes shall be public records and shall be available to the public. If requested, the minutes shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.

BP 2365 Recording

References:

*Education Code Section 72121(a);
Government Code Sections 54953.5 and 54953.6*

Any audio or video recording of a an open and public Board meeting made by or at the direction of the Board shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Sections 6250, et seq. The Superintendent/President is directed to enact administrative procedures to ensure that any such recordings are maintained for at least thirty days following the taping or recording.

Persons attending an open and public meeting of the Board may, at their own expense, record the proceedings with an audio or video tape recording or a still or motion picture camera or may broadcast the proceedings. However, if the Board finds by a majority vote that the recording or broadcast cannot continue without noise, illumination, or obstruction of view that constitutes or would constitute a persistent disruption of the proceedings, any such person shall be directed by the President of the Board to stop.

See Administrative Procedures AP 2365

BP 6620 Naming of District Facilities and Properties

The purpose of this policy is to encourage private support through offering recognition opportunities to name campus facilities and properties. All recommendations for naming buildings shall be submitted to the Board of Trustees by the Superintendent/President. No commitment of naming shall be made prior to Board of Trustees' approval of the proposed name.

- * The Board of Trustees of the West Kern Community College District retains authority for naming all Taft College facilities and properties. This includes but is not limited to all buildings; portions of buildings; athletic fields; courts and facilities; and other areas of major assembly or activities including plazas and courtyards. Each proposal for naming shall be considered on its own merits and approved by the Board of Trustees.
- * All fundraising campaigns which include naming rights must be submitted to the Superintendent/President and approved by the Board of Trustees. The proposal must include the building(s) or facilities to be named, the proposed gift opportunity levels, and the method of recognition. Names of donors shall be submitted to the President and the Board of Trustees on a regular basis.
- * The West Kern Community College District may honor or memorialize individuals or organizations in recognition of outstanding contributions to the West Kern Community College District per the criteria set forth in AP 6620, the administrative procedures which accompany this policy. Outstanding contributions may include but are not limited to financial gifts, time and talents devoted to the District, or distinguished service. The opportunities for recognition will be recommended to the Superintendent/President in writing and approved by the Board of Trustees.
- * A naming conferred in recognition of a pledge is contingent upon the gift agreement that makes every effort to ensure fulfillment of the pledge. Naming may be removed if the pledge is not fulfilled as dictated in the administrative procedures as set forth in AP 6620.
- * A "donation" connotes a philanthropic intent and is not considered a term-limited "sponsorship."
- * Prior to gift acceptance, the District will determine the philanthropic intent of the gift, i.e. unconditional charitable donation versus a

conditional sponsorship payment that results in marketing opportunities for a corporation or donor.

- * The named facility or portion thereof will be in perpetuity for the life of the building unless otherwise specified in the gift agreement. The West Kern Community College District is not under any obligation to “transfer” a named facility when it (or a portion of it) is rendered no longer usable unless the District chooses to do so.

When a donor gift is involved, a review of the request of naming shall consider:

- * The significance of the proposed gift as it relates to the realization or success of a project or to the enhancement of the projects’ usefulness to the District;
- * The eminence, reputation, and integrity of the individual or entity whose name is proposed;
- * The relationships of the individual or entity to the District;

When no financial gift is involved, the naming must honor a person who:

- * Has served the District in an academic capacity and has earned the reputation as a scholar; or
- * Has served the District and made extraordinary contributions to the District.

When a proposal for naming in honor of an individual involves service in an academic or administrative capacity, the proposal shall not be made until the individual has been retired or deceased at least one year.

In special circumstances, the Board of Trustees may waive any or all of the above criteria.

See Administrative Procedure AP 6620

BOARD AGENDA ITEM

Date: February 4, 2020
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: March 11, 2020

Title of Board Item:

First Reading - Board Policy Review

Background:

The Board Policies listed below have been reviewed and found to be consistent with District practice.

BP # 3100 - Organizational Structure
BP #3200 - Accreditation
BP #3280 - Grants
BP #3600 - Auxiliary Organizations
BP #3710 - Intellectual Property and Copyright
BP #3720 - Computer and Network Use
BP #7135 - Substitute and Temporary Employees Paid Sick Leave

Terms (if applicable):

N/A


Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: _____


Dr. Debra Daniels, Superintendent/President

BP 3100 Organizational Structure

Reference:

Education Code 72400

The Superintendent/President shall establish organizational charts that delineate the lines of responsibility and fix the general duties of employees within the District.

The organizational charts are subject to review by the Board.

See Administrative Procedures AP 3100

BP 3200 Accreditation

Reference:

*ACCJC Accreditation Eligibility Requirement 21;
ACCJC Accreditation Standards I.C.12 and 13 (formerly IV.B.1.i)
Title 5 Section 54016*

The Superintendent/President shall ensure the District complies with the accreditation process and standards of the Accrediting Commission of Community and Junior Colleges and of other District programs that seek special accreditation.

The Superintendent/President shall keep the Board informed of approved accrediting organizations and the status of accreditations.

The Superintendent/President shall ensure that the Board is involved in any accreditation process in which Board participation is required.

The Superintendent/President shall provide the Board with a summary of any accreditation report and any actions taken or to be taken in response to recommendations in an accreditation report.

See Administrative Procedures AP 3200

BP 3280 Grants

Reference:

Education Code Section 70902

The Board will be informed about all grant applications made and grants received by the District.

The Superintendent/President shall establish procedures to assure timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

See Administrative Procedures AP 3280

BP 3600 Auxiliary Organizations

Reference:

Education Code Sections 72670, et seq.;
Title 5, Sections 59250, et seq.

The Board may recognize and approve auxiliary organizations established for the purpose of providing to the District any and all supportive services, specialized programs and functions identified in Title 5.

The Superintendent/President shall establish the administrative procedures necessary to fully comply with California law relating to auxiliary organizations, and to submit this policy and those procedures to the Chancellor for the California Community Colleges as required by law. At a minimum, the procedures shall address the subjects required by Title 5.

Recognition and establishment of auxiliary organizations shall include a public hearing on the recommendation to recognize or establish an auxiliary organization; Board approval of the auxiliary organization; and approval of a written agreement between the District and the auxiliary organization describing the services, programs or functions to be performed. All such written agreements shall comply fully with the requirements of Title 5, Section 59257(j).

Any auxiliary organization recognized by the Board shall conduct its business in accordance with the administrative procedures adopted by the Superintendent/President pursuant to this policy. Notwithstanding anything contained in the administrative procedures, any auxiliary organization recognized by the Board shall comply with Education Code provisions regarding:

- * the composition of a Board of Directors and the way in which it conducts its meetings;
- * conducting an annual audit;
- * employing its work force;
- * expending and appropriating its funds and keeping its records.

No funds or resources, other than funds or resources derived from gifts or bequests, shall be transferred by the District to any of its auxiliary organizations for the purpose

(continued)

BP 3600 Auxiliary Organizations
Page 2

of either avoiding laws or regulations that constrain community college districts or providing the District with an unfair advantage with respect to any state funding mechanism. Such state funding mechanisms include, but are not limited to, general apportionment funding, capital outlay funding, Extended Opportunity Programs and Services funding, and funding for programs and services for disabled students.

See Administrative Procedures [#]

BP 3710 Intellectual Property and Copyright

Reference:

Education Code Sections 72207; 81459; 17 U.S.C. § 201

The Superintendent/President is directed to develop appropriate administrative procedures to implement the provisions of the Education Code, which authorize the securing of copyright protection for works, including but not limited to registering copyrights and policing infringements on behalf of the District.

The procedures developed by the Superintendent/President shall assure that the District may use, sell, give or exchange published materials and may license materials prepared by the District in connection with its curricular and special services.

In the development of these procedures, the Superintendent/President shall solicit the input of the proper representatives of the college community in accordance with the District's policies regarding shared local decision-making.

See Administrative Procedures [#]

BP 3720 Computer and Network Use

Reference:

Education Code Section 70902;

17 U.S.C. Sec. 101 et seq.,

Penal Code Section 502; Cal. Const. Art 1, Section 1;

Government Code Section 3543.1(b)

Employees and students who use District computers and networks and the information they contain and related resources have a responsibility not to abuse those resources and to respect the rights of others. The Superintendent/President shall establish procedures that provide guidelines to students and staff for the appropriate use of information technologies. The procedures shall include that users must respect software copyrights and licenses, respect the integrity of computer-based information resources, refrain from seeking to gain unauthorized access, and respect the rights of other computer users.

See Administrative Procedures AP 3720

BP 7135 Substitute and Temporary Employees Paid Sick Leave

Reference:

AB 1522 Healthy Workplaces/Healthy Families Act of 2014 Education Code Labor Code 230(c), 230.1(a), 245-249

Any temporary or substitute employee who works for 30 or more days within a year of his/her employment shall be credited with 24 hours of paid sick leave for that year. Initial hires must be employed for 90 days prior to taking paid sick leave. Sick leave must be taken in an increment of one or more hours. Unused sick leave shall not carry over to the following year of employment (Labor Code 246).

A temporary or substitute employee may use accrued sick leave for absences due to:

1. The diagnosis, care or treatment of an existing health condition of, or preventive care for, the employee or his/her family member as defined in Labor Code 245.5.
2. Need of the employee to obtain or seek any relief or medical attention specified in Labor Code 230(c) and 230.1(a) for the health, safety or welfare of the employee, or his/her child, when the employee has been a victim of domestic violence, sexual assault or stalking.

No employee shall be denied the right to use accrued sick leave and the office shall not in any manner discriminate or retaliate against any employee for using or attempting to use sick leave, filing a complaint with the Labor Commissioner, or alleging a violation of Labor Code 245-249. The Superintendent/President or designee shall display a poster containing required information, provide notice to eligible employees of their sick leave rights, keep records of employees' use of sick leave for three years, and comply with other requirements specified in Labor Code 245-249.



BOARD AGENDA ITEM

Date: February 25, 2020

Submitted by: Norberto Lopez Jr., Curriculum Technician

Area Administrator: Dr. Leslie Minor, Vice President of Instruction *lm*

Subject: Request for Approval

Board Meeting Date: March 11, 2020

Title of Board Item:

Request for Distance Learning Approval

Background:

The following divisions have submitted distance learning requests for the courses below. The Distance Learning Committee, as well as the Curriculum and General Education Committee approved the request.

Social Science Division

Offering these courses in one or more modalities will increase enrollment, accessibility, and provide flexibility, which will benefit more students.

1. HIST 2202 Western Civilization to 1600
2. PSYC 2033 Personal and Social Adjustment

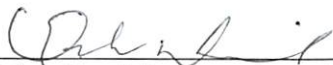
Liberal Arts Division

Offering these courses in one or more modalities will increase enrollment, accessibility, and provide flexibility, which will benefit more students.

1. SPCH 1511 Public Speaking

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: 
Dr. Debra Daniels, Superintendent/President

Taft College Distance Learning Approval Form Addendum to the Course Outline of Record

Course #: History 2202

Course Title: Western Civilization to 1600

Submitted by: Jennifer Altenhofel

Date:12/5/19

Please electronically submit this form, along with the COR and C-ID if applicable, as a Word file to the Director of Distance Education.

1. Has this course previously been approved for distance learning?

Yes, course is already approved for distance learning and this form is being updated as part of the course review cycle.

No

Other (please explain):

2. This course is being approved for online, offline, and hybrid delivery. If you feel one or more of those deliveries is not appropriate for this course, please select and explain below:

Course is appropriate for all three methods of delivery (no explanation needed).

Course is not appropriate for online delivery:

Course is not appropriate for offline delivery:

Course is not appropriate for hybrid delivery:

3. If this course is approved to be offered in a Distance Learning format, will this action push the percentage of Distance Learning courses offered in the program over 50%? If you are not sure, view the [IR Accreditation page for Substantive Change](#) or ask the division chair and/or the DE Director to determine.

Prior to this submission, the percentage of Distance Learning courses offered in the program was already over 50%

This course will NOT push the percentage of Distance Learning courses offered in the program over 50%

This course will push the percentage of Distance Learning courses offered in the program over 50% and a Substantive Change has been submitted to ACCJC.

4. All course outcomes identified in the Course Outline of Record must be met in the distance learning environment. Identify any unique challenges related to outcomes in this course specific to the distance education environment. For those identified, explain how they may be met in a distance learning environment.

Beyond maintaining regular and effective contact and adhering to accessibility requirements, this course does not present any unique challenges to meeting all course outcomes (no explanation needed).

Potential challenges to meeting course outcomes:

- Educational materials
- Labs
- Models
- Presentations
- Requirements to present in front of live audience
- Field trips
- Requirements to attend a live performance
- Other:

Explain how each identified challenge can be met in a distance learning environment:

5. In accordance with Title 5 and AP 5145 instruction provided as distance education is subject to the requirements that may be imposed by the Americans with Disabilities Act (42 U.S.C. § 12100 et seq.) and section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794d).

I/We have read the full text of Title 5 Section 55206, AP 5145 and the requirements listed below. To ensure access to education for all students, I/We agree that the course content will be designed and maintained to ensure that it is ADA and 508 compliant.

ADA and 508 Compliance Requirements:

- a. Videos are accurately captioned.
 - b. Audio files are transcribed.
 - c. Objects (including images, tables, and charts) have alternative text.
 - d. Course materials are “readable” in terms of font, color contrast, and spacing. Color is not the only method used to convey meaning.
 - e. Hyperlink text is meaningful.
 - f. Documents are created in such a way that screen reading software can “read” them. (i.e. styles are used; column header rows in tables are specified, etc.)
6. In accordance with Title 5 and AP 4105 this course must promote regular effective instructor/student contact.

I/We have read the full text of Title 5 Section 55204 Instructor Contact, AP 4105, and the guidelines listed below. Having thoughtfully considered the educational value of offering this course in the distance education environment, I/We agree that this course will consistently promote regular effective instructor/student contact.

Regular Effective Contact Guidelines: DE courses are considered the “virtual equivalent” to in-person courses. Lack of regular, timely, and effective contact between students and instructors is a major factor in student attrition and poor performance in online courses. Therefore, an instructor shall regularly initiate interaction with students to determine that they are accessing and comprehending course material and that they are participating regularly in the activities in the course.

Recommended:

- I. Syllabus includes a communication policy that explains or states the following:
 - a. the frequency of all contact initiated by the instructor.
 - b. the timeliness of response to student-initiated contact.
 - c. the course policy regarding student-initiated contact (where to post questions, assignments, etc.)
 - d. important dates, such as assignment and assessment deadlines.

- e. Instructor contact information which includes virtual or in-person office hours.
- f. The student-to-student contact requirements for the course.

Required:

- II. Regular effective contact will be maintained over the course of a week and should occur as often as is appropriate for the course. A response time of 24-48 hours, Monday through Friday is desirable but may vary based on course requirements and extenuating circumstances.
- III. Frequent and substantive feedback is provided throughout the course. A statement describing the frequency and timeliness of instructor feedback will be posted in the syllabus and/or other course documents that are made available for students when the course officially opens each semester.
- IV. Regarding the type of contact that will exist in all Taft College distance learning courses, instructors will use three or more of the following methods to maintain contact with students outlined in AP 4105:

- | | | |
|---|--|---|
| a. Orientation materials | g. Face-to-face formal meetings | m. Personalized feedback for student work |
| b. Weekly announcements in the CMS | h. Feedback for student work | n. Voicemail and telephone |
| c. Threaded discussion boards | i. Podcasts | o. Interactive mobile technologies |
| d. Email contact (within or outside the CMS) | j. Instructor-prepared e-lectures or publisher-created e-lectures or materials | p. Videoconferencing |
| e. Participation in online group collaboration projects | k. Virtual Office hours | q. Live orientation or review sessions |
| f. Face-to-face informal meetings | l. Screencasts | r. Others as appropriate |



DE Committee Comments:

The Distance Education Committee recommends HIST 2202 to be eligible for all three methods of distance education delivery.

Date forwarded to the Curriculum Committee: 1/23/20

Curriculum Committee Comments:

Course Approved or Disapproved

Taft College Distance Learning Approval Form

Addendum to the Course Outline of Record

Course #: PSYC 2033

Course Title: Personal and Social Adjustment

Submitted by: Michelle Oja

Date: 12/5/19

Please electronically submit this form, along with the COR and C-ID if available, as a Word file to the Director of Distance Education.

1. Has this course previously been approved for distance learning?

Yes, course is already approved for distance learning and this form is being updated as part of the course review cycle.

No

Other (please explain):

2. This course is being approved for online, offline, and hybrid delivery. If you feel one or more of those deliveries is not appropriate for this course, please select and explain below:

Course is appropriate for all three methods of delivery (no explanation needed).

Course is not appropriate for online delivery:

Course is not appropriate for offline delivery:

Course is not appropriate for hybrid delivery:

3. If this course is approved to be offered in a Distance Learning format, will this action push the percentage of Distance Learning courses offered in the program over 50%? If you are not sure, view the [IR Accreditation page for Substantive Change](#) or ask the division chair and/or the DE Director to determine.

- Prior to this submission, the percentage of Distance Learning courses offered in the program was already over 50%
 - This course will NOT push the percentage of Distance Learning courses offered in the program over 50%
 - This course will push the percentage of Distance Learning courses offered in the program over 50% and a Substantive Change has been submitted to ACCJC.
4. All course outcomes identified in the Course Outline of Record must be met in the distance learning environment. Identify any unique challenges related to outcomes in this course specific to the distance education environment. For those identified, explain how they may be met in a distance learning environment.
- Beyond maintaining regular and effective contact and adhering to accessibility requirements, this course does not present any unique challenges to meeting all course outcomes (no explanation needed).

Potential challenges to meeting course outcomes:

- Educational materials
- Labs
- Models
- Presentations
- Requirements to present in front of live audience
- Field trips
- Requirements to attend a live performance
- Other: In person conversations

Explain how each identified challenge can be met in a distance learning environment:

Students may be asked to have real-life conversations. To overcome this challenge, students may be asked to set up times to talk with other students in person, on the phone, or via Zoom. Students may also be asked to report on their real-world conversations with family members or friends, instead of completing conversations with peers in the classroom. Discussion Boards may also be utilized to foster communication online. Different instructors may design different activities and assessments to overcome this potential challenge, as well.

5. In accordance with Title 5 and AP 5145 instruction provided as distance education is subject to the requirements that may be imposed by the Americans with Disabilities Act (42 U.S.C. § 12100 et seq.) and section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794d).

I/We have read the full text of Title 5 Section 55206, AP 5145 and the requirements listed below. To ensure access to education for all students, I/We agree that the course content will be designed and maintained to ensure that it is ADA and 508 compliant.

ADA and 508 Compliance Requirements:

- a. Videos are accurately captioned.
 - b. Audio files are transcribed.
 - c. Objects (including images, tables, and charts) have alternative text.
 - d. Course materials are “readable” in terms of font, color contrast, and spacing. Color is not the only method used to convey meaning.
 - e. Hyperlink text is meaningful.
 - f. Documents are created in such a way that screen reading software can “read” them. (i.e. styles are used; column header rows in tables are specified, etc.)
6. In accordance with Title 5 and AP 4105 this course must promote regular effective instructor/student contact.

I/We have read the full text of Title 5 Section 55204 Instructor Contact, AP 4105, and the guidelines listed below. Having thoughtfully considered the educational value of offering this course in the distance education environment, I/We agree that this course will consistently promote regular effective instructor/student contact.

Regular Effective Contact Guidelines: DE courses are considered the “virtual equivalent” to in-person courses. Lack of regular, timely, and effective contact between students and instructors is a major factor in student attrition and poor performance in online courses. Therefore, an instructor shall regularly initiate interaction with students to determine that they are accessing and comprehending course material and that they are participating regularly in the activities in the course.

Recommended:

- I. Syllabus includes a communication policy that explains or states the following:
 - a. the frequency of all contact initiated by the instructor.
 - b. the timeliness of response to student-initiated contact.
 - c. the course policy regarding student-initiated contact (where to post questions, assignments, etc.)
 - d. important dates, such as assignment and assessment deadlines.

- e. Instructor contact information which includes virtual or in-person office hours.
- f. The student-to-student contact requirements for the course.

Required:

- II. Regular effective contact will be maintained over the course of a week and should occur as often as is appropriate for the course. A response time of 24-48 hours, Monday through Friday is desirable but may vary based on course requirements and extenuating circumstances.
- III. Frequent and substantive feedback is provided throughout the course. A statement describing the frequency and timeliness of instructor feedback will be posted in the syllabus and/or other course documents that are made available for students when the course officially opens each semester.
- IV. Regarding the type of contact that will exist in all Taft College distance learning courses, instructors will use three or more of the following methods to maintain contact with students outlined in AP 4105:

- | | | |
|---|--|---|
| a. Orientation materials | g. Face-to-face formal meetings | m. Personalized feedback for student work |
| b. Weekly announcements in the CMS | h. Feedback for student work | n. Voicemail and telephone |
| c. Threaded discussion boards | i. Podcasts | o. Interactive mobile technologies |
| d. Email contact (within or outside the CMS) | j. Instructor-prepared e-lectures or publisher-created e-lectures or materials | p. Videoconferencing |
| e. Participation in online group collaboration projects | k. Virtual Office hours | q. Live orientation or review sessions |
| f. Face-to-face informal meetings | l. Screencasts | r. Others as appropriate |



DE Committee Comments:

The Distance Education Committee recommends PSYC 2033 to be eligible for all three methods of distance education delivery.

Date forwarded to the Curriculum Committee: 1/23/20

Curriculum Committee Comments:

Course Approved or Disapproved

Taft College Distance Learning Approval Form

Addendum to the Course Outline of Record

Course #: SPCH 1511

Course Title: Fundamentals of Speech

Submitted by: Lori Travis

Date: December 20, 2019

Please electronically submit this form, along with the COR and C-ID if available, as a Word file to the Director of Distance Education.

1. Has this course previously been approved for distance learning?
 - Yes, course is already approved for distance learning and this form is being updated as part of the course review cycle.
 - No
 - Other (please explain):

2. This course is being approved for online, offline, and hybrid delivery. If you feel one or more of those deliveries is not appropriate for this course, please select and explain below:
 - Course is appropriate for all three methods of delivery (no explanation needed).
 - Course is not appropriate for online delivery:

The speeches need to be presented in person.
 - Course is not appropriate for offline delivery:

The speeches need to be presented in person.
 - Course is not appropriate for hybrid delivery:

3. If this course is approved to be offered in a Distance Learning format, will this action push the percentage of Distance Learning courses offered in the program over 50%? If you are not sure, view the [IR Accreditation page for Substantive Change](#) or ask the division chair and/or the DE Director to determine.

Prior to this submission, the percentage of Distance Learning courses offered in the program was already over 50%

This course will NOT push the percentage of Distance Learning courses offered in the program over 50%

This course will push the percentage of Distance Learning courses offered in the program over 50% and a Substantive Change has been submitted to ACCJC.

4. All course outcomes identified in the Course Outline of Record must be met in the distance learning environment. Identify any unique challenges related to outcomes in this course specific to the distance education environment. For those identified, explain how they may be met in a distance learning environment.

Beyond maintaining regular and effective contact and adhering to accessibility requirements, this course does not present any unique challenges to meeting all course outcomes (no explanation needed).

Potential challenges to meeting course outcomes:

- Educational materials
- Labs
- Models
- Presentations
- Requirements to present in front of live audience
- Field trips
- Requirements to attend a live performance
- Other:

Explain how each identified challenge can be met in a distance learning environment:

The hybrid format will allow students to give their presentations in person. The remainder of the course curriculum could be taught in an online or offline format.

5. In accordance with Title 5 and AP 5145 instruction provided as distance education is subject to the requirements that may be imposed by the Americans with Disabilities Act (42 U.S.C. § 12100 et seq.) and section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794d).

I/We have read the full text of Title 5 Section 55206, AP 5145 and the requirements listed below. To ensure access to education for all students, I/We agree that the course content will be designed and maintained to ensure that it is ADA and 508 compliant.

ADA and 508 Compliance Requirements:

- a. Videos are accurately captioned.
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 - c. Objects (including images, tables, and charts) have alternative text.
 - d. Course materials are “readable” in terms of font, color contrast, and spacing. Color is not the only method used to convey meaning.
 - e. Hyperlink text is meaningful.
 - f. Documents are created in such a way that screen reading software can “read” them. (i.e. styles are used; column header rows in tables are specified, etc.)
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Recommended:

- I. Syllabus includes a communication policy that explains or states the following:
 - a. the frequency of all contact initiated by the instructor.
 - b. the timeliness of response to student-initiated contact.
 - c. the course policy regarding student-initiated contact (where to post questions, assignments, etc.)

- d. important dates, such as assignment and assessment deadlines.
- e. Instructor contact information which includes virtual or in-person office hours.
- f. The student-to-student contact requirements for the course.

Required:

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- IV. Regarding the type of contact that will exist in all Taft College distance learning courses, instructors will use three or more of the following methods to maintain contact with students outlined in AP 4105:

- | | | |
|---|--|---|
| a. Orientation materials | g. Face-to-face formal meetings | m. Personalized feedback for student work |
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| c. Threaded discussion boards | i. Podcasts | o. Interactive mobile technologies |
| d. Email contact (within or outside the CMS) | j. Instructor-prepared e-lectures or publisher-created e-lectures or materials | p. Videoconferencing |
| e. Participation in online group collaboration projects | k. Virtual Office hours | q. Live orientation or review sessions |
| f. Face-to-face informal meetings | l. Screencasts | r. Others as appropriate |




DE Committee Comments:

The Distance Education Committee noted that SPCH 1511 has previously been approved for distance learning in 2008. The committee recommends SPCH 1511 be eligible for only hybrid distance education delivery.

Date forwarded to the Curriculum Committee: 1/23/20

Curriculum Committee Comments:

Course Approved or Disapproved

Date: February 25, 2020
Submitted by: Norberto Lopez Jr., Curriculum Technician
Area Administrator: Dr. Leslie Minor, Vice President of Instruction 
Subject: Request for Approval

Board Meeting Date: March 11, 2020

Title of Board Item:

Course Revisions

Background:

Under accreditation requirements, academic institutions are expected to review and update their courses to ensure they meet current standards.

Math & Science Division

The Math and Science Division has revised the following courses as part of the five-year review cycle:

1. DNTL 1054 Clinical Practice
2. DNTL 1510 Oral Biology
3. DNTL 1511 Oral Radiology
4. DNTL 1513 Dental Health Education/Seminar
5. DNTL 1514 Introduction to Clinic
6. DNTL 2020 Local Anesthesia and Nitrous Oxide
7. DNTL 2021 General and Oral Pathology
8. DNTL 2024 Clinical Practice I
9. DNTL 2026 Nutrition in Dentistry
10. DNTL 2130 Periodontics I
11. DNTL 2131 Pharmacology
12. DNTL 2132 Dental Materials
13. DNTL 2135 Community Oral Health I
14. DNTL 2243 Clinical Practice III
15. DNTL 2244 Community Oral Health II
16. ESCI 1520 Introduction to Earth Science Lecture and Laboratory
17. PSCI 1520 Introduction to Physical Science Lecture and Laboratory
18. PHED 1649 Beginning Athletic Training
19. PHED 2146 Techniques in Athletic Taping II

Learning Support Division

The Learning Support Division has revised the following course as part of the five-year review cycle:

1. DS 1503 Introduction to Medication Support

English Division

The English Division has revised the following courses as part of the five-year review cycle:

1. ENGL 1500 Composition and Reading
2. ENGL 1600 Critical Thinking, Literature, and Composition

Social Science Division

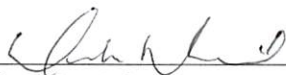
The Social Science Division has revised the following courses as part of the five-year review cycle:

1. HIST 2202 Western Civilization to 1600
2. PSYC 2033 Personal and Social Adjustment

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: _____


Dr. Debra Daniels, Superintendent/President



BOARD AGENDA ITEM

Date: February 25, 2020
Submitted by: Norberto Lopez Jr., Curriculum Technician Area
Administrator: Dr. Leslie Minor, Vice President of Instruction *lm*
Subject: Request for Approval

Board Meeting Date: March 11, 2020

Title of Board Item:

Program Revision

Background:

Under accreditation requirements, academic institutions are expected to review and update their courses.


Learning Support Division

The program previously listed under Special Education was narrow in scope where a person might work as a special education aide. Revisions were made to include all disability services from home assistant to working in independent living center serving individuals with all disabilities, not just developmental disabilities. Some changes in course selection allow greater flexibility to students. This request was reviewed and approved by the Curriculum and General Education Committee:

1. Disability Services – Associate in Science

Impact Including Source of Funds (if applicable):

None

Approved: 
Dr. Debra Daniels, Superintendent/President

NARRATIVE for ASSOCIATE IN SCIENCE DEGREE - DISABILITY SERVICES

Item 1. Program Goals and Objectives

1. The mission of the Taft College Disability Services Program is to change lives by providing a relevant and meaningful education for graduates with the capabilities, skills, and expertise necessary to secure employment working with individuals with disabilities as para-professionals. Student can demonstrate a promotion of life-long learning by selecting the educational option of earning an Associate in Science degree in this area of study.

a. Goals

i. Taft College is committed to:

1. establishing the criteria necessary to work in the field of disabilities,
2. improving the communities and employers' view of the importance of the para- professional's role in the support of individuals with disabilities,
3. establishing entry level baseline skills for this growing profession
4. bringing stability to the profession thereby reducing the high turnover rate, and
5. developing and maintaining a high quality Disability Studies program to include knowledge of various disabilities in addition to classroom instruction in the mastery of the skills necessary to work with individual with disabilities.

ii. Objectives

1. Taft College plans to:

- a. hire the most qualified and dedicated faculty,
- b. prepare students for careers in the disability studies profession,
- c. monitor and evaluate curricula for content and standards to ensure that each graduate completes his/her education with the ability to satisfactorily and confidently perform expected job skills,
- d. participate in every aspect of a student's education by providing the guidance, counseling, support, and structure necessary for completion of his/her program, and
- e. work with the advisory committee to establish appropriate career ladder certificates that lead to proficiency and stability within the para-profession.

Program Learning Outcomes:

1. Students will be able to use critical thinking and analysis to solve problems when working with individuals with disabilities (K- Knowledge)
2. Students will be able to demonstrate cultural competencies and safe practices. (S-Skills)
3. Students will be able to apply and reflect on their ethics and professional practices in various settings when working with individuals with disabilities. (A-Affective)

Target Audience

Primary: Working with individuals with disabilities directly or indirectly

Secondary: Recent high school graduates

Item 2. Catalog Description

The Disabilities Services degree is designed for students interested in the field of disabilities. The degree will equip current and future professionals to be effective communicators and develop a cultural awareness of understanding the disability field. The program covers general guidelines and documentation methods with the importance of confidentiality as well as how to support people effectively and in safely managing their basic needs including self-advocacy and safety. The program has two core courses covering the basic topics in the field of disabilities and choice courses dealing with a wide variety of personal perspectives, cultures, and life circumstances from both a legal and human rights' viewpoint.

Item 3. Program Requirements

ASSOCIATE IN SCIENCE DEGREE - DISABILITY SERVICES

Required Courses		Units
DS 1501	Introduction to Disabilities	3
DS 1502	Disabilities and the Law	3
Choose four additional courses from the list below:		
DS 1503	Introduction to Medication Support	3
DS 1507	Introduction to Supporting People with Disabilities	3
DS 1504	Cultural Competency towards Disabilities	3
DS 1505	Teaching Individuals with Disabilities and Dealing with Challenging Behaviors	3
DS 1506	Safety Advocacy and Maltreatment Prevention	3
DS 1507	Introduction to Supporting People with Disabilities	3
TOTAL		18 units

Proposed Sequence:

Year 1, Fall = 12 units DS 1501, 1502, 1503

Year 1, Spring = 15 units DS 1501, 1504, 1505, 1506, and 1507

Year 1, Summer = 3 to 6units Varies depending on need

Year 2, Fall = 12 units

Year 2, Spring = 15 units

4. Background and Rationale

Taft College has a long history of providing services for students with developmentally disabilities through its Transition to Independent Living Program. We have approximately 30+ staff members working diligently teaching these students the skills necessary to live independently. Over the past 20 years, Taft College found people entering this field of disability services lack adequate training and skills required to work effectively with individuals with disabilities. By creating these courses for the certificate and degree program, trained skilled workers are prepared for the workforce and employers will not have to offer as much on the job training.

The Disability Services program is of interest to students from many different academic areas. Those interested in professions in teaching, social work, public health, nursing, medicine, architecture, and law may have a special interest in the applying their study to focusing on the needs of disabled populations, as well as employers who want to further their understanding of disabled employees. Through these courses, students obtain both breadth and depth in their understanding of the conceptual and practical implications of disabilities. All industries may have an interest in these courses as business expand to a diversified workforce.

Criteria B. Need

5. Enrollment and Completion Projections

- the number of sections of core courses to be offered annually = 6 to 10
- the headcount student annual enrollment = 50
- the number of estimated program completers per year at the end of the first year of program operation = 10
- the number of estimated program completers per year at the end of the third year of program operation = 25

6. Place of Program in Curriculum/Similar Programs

This program replaces Taft College's Direct Support Education program, so there is a place for it on the college's existing program inventory. Para-professional working with individuals with disabilities is a new and expanding field. Taft College continues to be excited to help bring this area to the forefront by continuing to enhance the existing certificate and degree from the previous program. For the most part, there are no professional standards or standardized minimum qualifications. Our hope is to change this by establishing those standards with this program. Our plan is to continue working with the advisory committee and establish a para-professional Matrix of Disability Services that will outline the various certification level positions, the courses necessary to achieve the skills required and the hours of experience needed to obtain the certification.

In addition, two universities in the western United States have programs in this area. UCLA is currently offering a minor in Disability Studies. The University of Arizona, with a similar program, will accept Taft College's courses as prerequisites to their Bachelor Degree program. It is our hope to articulate our courses with their program, and work on this will begin once granted approval. Additionally, job opportunities exist at the para-professional level.

7. Similar Programs at Other Colleges in Service Area

There are no similar programs at the other colleges within our service area.

8. Labor Market Information & Analysis (CTE only)

Labor Market Information specific to Disability Services is not available as it is not readily identified field. However, the closest information according to the Labor Market Information of the Employment and Development Department (EDD) is Personal and Home Care Aides. Information for both Kern County and California is presented.

ADD LMI here ***See attached***

Analysis and Outlook:

Expect excellent job opportunities for this occupation because of rapid employment growth and high replacement needs projected to produce a large number of job openings.

Employment of personal and home care aides projected to grow much faster than average for all occupations through the year 2020. The number of elderly people, an age group characterized by mounting health problems and requiring some assistance with daily activities projected to rise substantially. In addition to the elderly, other patients, such as individuals with mentally disability will increasingly rely on home care. This trend reflects several developments, including efforts to contain costs by moving patients out of hospitals and nursing care facilities as quickly as possible; the realization that treatment can be more effective in familiar rather than clinical surroundings; and the development and improvement of medical technologies for in-home treatment.

In addition to job openings created by the increase in demand for these workers, replacement needs expect to lead to many openings. The relatively low skill requirements, low pay, and high emotional demands of the work result in high replacement needs. For these same reasons, many people are reluctant to seek jobs in the occupation. Therefore, persons who are interested in and suited for this work—particularly those with experience or training as personal care, home health, or nursing aides—should have excellent job prospects.

Source: U.S. Dept of Labor, Bureau of Labor Statistics

9. Employer Survey (CTE only)

A specific survey was not administered; however, based on the analysis of the information provided under the Labor Market Information, there appears to be a need for this profession. Employment outlook is favorable and expected to grow faster than average.

10. Explanation of Employer Relationship (CTE only)

The Taft College Disability Services through the advisory committee work closely with firms and agencies working in the field to provide support to the students, the college, and industry. The college will work with industry firms and professionals to ensure that the courses and the activities align with industry standards.

11. List of Members of Advisory Committee

Aaron Markovits	Director	Transition to Independent Living
Janis Mendenhall	Coordinator	DSPS Taft College
Jeffrey Popkin	Director of Operations	BARC
Jessica Grimes	Dean	Instruction and CTE Taft College
Jimmy Sot	Executive Director	Independent Living Center of Kern
Kelly Kulzer-Reyes	Faculty	Professor Taft College
Laura Williams	Executive Director	Valley Achievement Center
Lito Morrillo	Director	County of Kern, Aging and Adult Services
Vicki Jacobi	Faculty	Professor/Counselor Taft College
Amar Abbott	Faculty	High Tech Specialist Taft College
Antonio Alfaro	Faculty	Learning Disability Specialist/Counselor Taft College
Candace Duron	Faculty	Professor/Counselor Taft College
Leslie Minor	Vice President Instruction	Taft College

11. Recommendations of Advisory Committee*

A newly formed Advisory Committee has met two times since its formation in spring 2019. In the March 5, 2019 meeting, members agreed that the name change more accurately describes the program for potential students and employees. The Advisory Committee also recommended expansion of the program with specializations at its last meeting. The College will look into whether there are the resources to expand the program

Taft College's Curriculum and General Education Committee reviewed and approved all courses and the proposed certificate and degree program proposal.

The Board of Trustees will review this proposal at the March 11, 2020 meeting.

* If the associate degree program goal selected is "**Career Technical Education (CTE)**" or "**Career Technical Education (CTE) and Transfer,**" then the set of requirements must reflect the thinking of the advisory committee, as indicated in advisory committee minutes that are submitted as part of the proposal. If the CTE program requirements do not reflect the advisory committee's recommendation, then the college must explain its departure from those recommendations.



Labor
Market
Data (LMI)

SOC Code	Occupational Title	Typical Entry Level Educati	2017 Jobs		2017-22 Change	% Change 2017-22	Openings (New + Replacements)	Annual Openings	Rounded Avg of 10% Hourly Earnings	Rounded Avg of Median Hrly Earnings
31-1011	Home Health Aides	HS diploma or equivalent	408	569	161	39.4%	431	86	\$10.60	\$12.00
39-9021	Personal Care Aides	HS diploma or equivalent	5,276	6,625	1,349	25.6%	5,503	1,101	\$10.50	\$11.40
39-9099	Personal Care and Service Workers, All Other	HS diploma or equivalent	209	238	29	13.8%	191	38	\$10.50	\$11.80
25-3011	Adult Basic and Secondary Education and Literacy Teachers	Bachelor's degree	94	99	5	5.6%	59	12	\$16.30	\$24.70

Date: February 26, 2020
Submitted by: Aaron Markovits
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: March 11, 2020

Title of Board Item:
Proposed fee increase for TIL Students.

Background:

A portion of the TIL program includes career education. That includes paid internships at various employers on and off campus. This component is not funded by the main funding source and has historically been funded through grants or as part of room and board. Costs of the paid internship have risen so we're recommending an increase from \$3,100 per year to \$3,550 per year starting in Fall 2020. (Students scheduled to graduate in 2021 will continue to be charged \$3,100 per year).

Terms (if applicable):

Expense (if applicable):

Fiscal Impact Including Source of Funds (if applicable): Revenue to support career education costs incurred in the TIL budget.

Approved: 

Dr. Debra Daniels, Superintendent/President

Cost Per Year

Year 1	Taft College TIL 20-21	Fresno State Wayfinders	UCLA Pathways
Costs			
Room	3,982	8,075	14,300
Utilities		660	-
Meals	5,387	4,297	6,463
Program	3,550	472	17,577
Total Year 1	12,919	13,504	38,340
Year 2			
Room	4,510	7,095	14,300
Utilities	1,210	660	-
Meals	2,750	4,297	6,463
Program	3,550	472	17,577
Total Year 2	12,020	12,524	38,340
Total Costs	24,939	26,028	76,679

*Note Wayfinders students live in off campus housing and are not required to participate in meal plans. Meal costs are estimates based on information found on the Wayfinders Website for cost of meals.

*Note UCLA has different program fees for full time residential, part full time commuter, and part time commuter. The fee shown is the middle fee of full time commuter.

*Note UCLA has different meal plan options for students based on the number of meals they eat. For this purpose the cost of the middle meal plan was selected. Students do not have to be on a meal plan in this program.



BOARD AGENDA ITEM

Date: March 5, 2020
Submitted by: Severo Balason, Vice President of Student Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: March 11, 2020

Title of Board Item: Residence Hall/Dormitory and Meal Plan Fees

Background:

Each year residence hall and meal plan fees are reviewed, and student-housing comparisons are completed. The interest of Taft College is to remain an affordable college option for all students and to adjust costs for dorms and meals each year as necessary. Compared to other California Community Colleges offering dorms and a meal plan, Taft College remains very competitive. This helps to recruit TIL students, student athletes, and other traditional students to attend Taft College.

After reviewing the residence hall and meal plan costs, and in accordance with the projected increases presented to the Board of Trustees in 2017, it is recommended to adjust fees for the 2020-2021 academic year as outlined below. There is a recommended meal fee increase of \$57 per month, totaling \$4,361 per year for Ash Street and Cougar Dorm students, and \$5,387 per year for TIL Dorm students. There is no recommended dorm fee increases at this time. Upon approval, adjustments will be reflected on the 2020-2021 fee schedule.

ASH STREET DORM:

<u>2019-2020 (current)</u>	<u>Monthly Rate</u>	<u>Yearly Rate</u>
Dorm: (9 months)	\$254	\$2,286
Meals: (34 weeks/646 meals)	\$456	\$3,876

<u>2020-2021 (projected)</u>	<u>Monthly Rate</u>	<u>Yearly Rate</u>
Dorm: (9 months)	\$254	\$2,286
Meals: (34 weeks/646 meals)	\$513	\$4,361

TIL DORMS:

<u>2019-2020 (current)</u>	<u>Monthly Rate</u>	<u>Yearly Rate</u>
Dorm: (11 months)	\$362	\$3,982
Meals: (42 weeks/798 meals)	\$456	\$4,788

<u>2020-2021 (projected)</u>	<u>Monthly Rate</u>	<u>Yearly Rate</u>
Dorm: (11 months)	\$362	\$3,982
Meals: (42 weeks/798 meals)	\$513	\$5,387

Terms (if applicable):

The fees will be effective for the 2020-2021 academic year.

Expense (if applicable):

Not applicable.

Fiscal Impact Including Source of Funds (if applicable):

Increased costs will result in slightly more income for the College from meal plan fees.

Approved: _____



Dr. Debra Daniels, Superintendent/President

Date: February 26, 2020
Submitted by: Heather del Rosario, Vice President, Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: March 11, 2020

Title of Board Item:

Notice of Release of Grant or Categorically Funded or Temporary Faculty

Employee ID No.	Effective Date of Release
A00201143	6/30/20
A00200950	5/22/20
A00271177	5/22/20
A00277399	6/30/20

Background:

In accordance with EC 87470, subdivision (A)(3), persons may be employed for periods that are less than a full college year, and may be terminated at the expiration of the contract or specially funded program without regard to other statutory requirements regarding termination or contract or regular employees. The effective date of release is the expiration date of the contract for the temporary faculty employee.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

Approved: 
Dr. Debra Daniels, Superintendent/President

**BEFORE THE GOVERNING BOARD OF THE
WEST KERN COMMUNITY COLLEGE DISTRICT
COUNTY OF KERN, STATE OF CALIFORNIA**

RESOLUTION NO. 2019/20-16

**RELEASE OF EMPLOYEE ID No. A00201143
CATEGORICALLY FUNDED TEMPORARY EMPLOYEE**

WHEREAS, Employee ID No. A00201143 has been employed by the West Kern Community College District as a categorically funded temporary faculty employee since July 2019; and

WHEREAS, in accordance with the standards and procedures established by the District in accordance with the provisions of Education Code Section 87470 et seq.; and

WHEREAS, the Superintendent/President has recommended to this Board that Employee ID No. A00201143 be released pursuant to Education Code Sections 87470, et seq., a copy of which recommendation is attached as Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That Employee ID No. A00201143, be given notice of release by the Superintendent/President or her designee on or before March 15, 2020.
2. That the Superintendent/President or her designee shall have the authority to do all things necessary and proper to accomplishing the purposes of this Resolution.

The foregoing Resolution was adopted by the Governing Board of the West Kern Community College District on the 11th day of March, 2020 by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dawn Cole, President
Board of Trustees
West Kern Community College District

I, Emmanuel Campos, Secretary to the Governing Board of the West Kern Community College District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its regular meeting held on March 11th, 2020.

Emmanuel Campos, Secretary
Board of Trustees
West Kern Community College District

EXHIBIT A

**RECOMMENDATION OF THE SUPERINTENDENT/PRESIDENT
TO RELEASE EMPLOYEE ID No. A00201143
AS A TEMPORARY FACULTY EMPLOYEE
OF THE WEST KERN COMMUNITY COLLEGE DISTRICT**

TO THE GOVERNING BOARD OF THE WEST KERN COMMUNITY COLLEGE DISTRICT:

The undersigned, Superintendent/President of the West Kern Community College District, recommends to this Board, pursuant to Education Code Section 87470, that it take action to release EMPLOYEE ID No. A00201143, a temporary faculty employee, on the effective date of 06/30/20.

I further recommend that this Board direct me or my designee to send notice to EMPLOYEE ID No. A00201143 that he/she will be released by this Board to employment as a temporary faculty employee with the West Kern Community College District.

Respectfully submitted,

Dr. Debra Daniels
Superintendent/President
West Kern Community College District

**BEFORE THE GOVERNING BOARD OF THE
WEST KERN COMMUNITY COLLEGE DISTRICT
COUNTY OF KERN, STATE OF CALIFORNIA**

RESOLUTION NO. 2019/20-19

**RELEASE OF EMPLOYEE ID No. A00271177
TEMPORARY EMPLOYEE**

WHEREAS, Employee ID No. A00271177 has been employed by the West Kern Community College District as a temporary faculty employee since January 2020; and

WHEREAS, in accordance with the standards and procedures established by the District in accordance with the provisions of Education Code Section 87470 et seq.; and

WHEREAS, the Superintendent/President has recommended to this Board that Employee ID No. A00271177 be released pursuant to Education Code Sections 87470, et seq., a copy of which recommendation is attached as Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That Employee ID No. A00271177, be given notice of release by the Superintendent/President or her designee on or before March 15, 2020.
2. That the Superintendent/President or her designee shall have the authority to do all things necessary and proper to accomplishing the purposes of this Resolution.

The foregoing Resolution was adopted by the Governing Board of the West Kern Community College District on the 11th day of March, 2020 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Dawn Cole, President
Board of Trustees
West Kern Community College District

I, Emmanuel Campos, Secretary to the Governing Board of the West Kern Community College District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its regular meeting held on March 11th, 2020.

Emmanuel Campos, Secretary
Board of Trustees
West Kern Community College District

EXHIBIT A

**RECOMMENDATION OF THE SUPERINTENDENT/PRESIDENT
TO RELEASE EMPLOYEE ID No. A00271177
AS A TEMPORARY FACULTY EMPLOYEE
OF THE WEST KERN COMMUNITY COLLEGE DISTRICT**

TO THE GOVERNING BOARD OF THE WEST KERN COMMUNITY COLLEGE DISTRICT:

The undersigned, Superintendent/President of the West Kern Community College District, recommends to this Board, pursuant to Education Code Section 87470, that it take action to release EMPLOYEE ID No. A00271177, a temporary faculty employee, on the effective date of 05/22/20.

I further recommend that this Board direct me or my designee to send notice to EMPLOYEE ID No. A00271177 that he/she will be released by this Board to employment as a temporary faculty employee with the West Kern Community College District.

Respectfully submitted,

Dr. Debra Daniels
Superintendent/President
West Kern Community College District

**BEFORE THE GOVERNING BOARD OF THE
WEST KERN COMMUNITY COLLEGE DISTRICT
COUNTY OF KERN, STATE OF CALIFORNIA**

RESOLUTION NO. 2019/20-17

**RELEASE OF EMPLOYEE ID No. A00200950
CATEGORICALLY FUNDED TEMPORARY EMPLOYEE**

WHEREAS, Employee ID No. A00200950 has been employed by the West Kern Community College District as a categorically funded temporary faculty employee since August 2019; and

WHEREAS, in accordance with the standards and procedures established by the District in accordance with the provisions of Education Code Section 87470 et seq.; and

WHEREAS, the Superintendent/President has recommended to this Board that Employee ID No. A00200950 be released pursuant to Education Code Sections 87470, et seq., a copy of which recommendation is attached as Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That Employee ID No. A00200950, be given notice of release by the Superintendent/President or her designee on or before March 15, 2020.
2. That the Superintendent/President or her designee shall have the authority to do all things necessary and proper to accomplishing the purposes of this Resolution.

The foregoing Resolution was adopted by the Governing Board of the West Kern Community College District on the 11th day of March, 2020 by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dawn Cole, President
Board of Trustees
West Kern Community College District

I, Emmanuel Campos, Secretary to the Governing Board of the West Kern Community College District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its regular meeting held on March 11th, 2020.

Emmanuel Campos, Secretary
Board of Trustees
West Kern Community College District

EXHIBIT A

**RECOMMENDATION OF THE SUPERINTENDENT/PRESIDENT
TO RELEASE EMPLOYEE ID No. A00200950
AS A TEMPORARY FACULTY EMPLOYEE
OF THE WEST KERN COMMUNITY COLLEGE DISTRICT**

TO THE GOVERNING BOARD OF THE WEST KERN COMMUNITY COLLEGE DISTRICT:

The undersigned, Superintendent/President of the West Kern Community College District, recommends to this Board, pursuant to Education Code Section 87470, that it take action to release EMPLOYEE ID No. A00200950, a temporary faculty employee, on the effective date of 05/22/20.

I further recommend that this Board direct me or my designee to send notice to EMPLOYEE ID No. A00200950 that he/she will be released by this Board to employment as a temporary faculty employee with the West Kern Community College District.

Respectfully submitted,

Dr. Debra Daniels
Superintendent/President
West Kern Community College District

**BEFORE THE GOVERNING BOARD OF THE
WEST KERN COMMUNITY COLLEGE DISTRICT
COUNTY OF KERN, STATE OF CALIFORNIA**

RESOLUTION NO. 2019/20-18

**RELEASE OF EMPLOYEE ID No. A00277399
CATEGORICALLY FUNDED TEMPORARY EMPLOYEE**

WHEREAS, Employee ID No. A00277399 has been employed by the West Kern Community College District as a categorically funded temporary faculty employee since July 2019; and

WHEREAS, in accordance with the standards and procedures established by the District in accordance with the provisions of Education Code Section 87470 et seq.; and

WHEREAS, the Superintendent/President has recommended to this Board that Employee ID No. A00277399 be released pursuant to Education Code Sections 87470, et seq., a copy of which recommendation is attached as Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That Employee ID No. A00277399, be given notice of release by the Superintendent/President or her designee on or before March 15, 2020.
2. That the Superintendent/President or her designee shall have the authority to do all things necessary and proper to accomplishing the purposes of this Resolution.

The foregoing Resolution was adopted by the Governing Board of the West Kern Community College District on the 11th day of March, 2020 by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dawn Cole, President
Board of Trustees
West Kern Community College District

I, Emmanuel Campos, Secretary to the Governing Board of the West Kern Community College District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its regular meeting held on March 11th, 2020.

Emmanuel Campos, Secretary
Board of Trustees
West Kern Community College District

EXHIBIT A

**RECOMMENDATION OF THE SUPERINTENDENT/PRESIDENT
TO RELEASE EMPLOYEE ID No. A00277399
AS A TEMPORARY FACULTY EMPLOYEE
OF THE WEST KERN COMMUNITY COLLEGE DISTRICT**

TO THE GOVERNING BOARD OF THE WEST KERN COMMUNITY COLLEGE DISTRICT:

The undersigned, Superintendent/President of the West Kern Community College District, recommends to this Board, pursuant to Education Code Section 87470, that it take action to release EMPLOYEE ID No. A00277399, a temporary faculty employee, on the effective date of 06/30/20.

I further recommend that this Board direct me or my designee to send notice to EMPLOYEE ID No. A00277399 that he/she will be released by this Board to employment as a temporary faculty employee with the West Kern Community College District.

Respectfully submitted,

Dr. Debra Daniels
Superintendent/President
West Kern Community College District

Date: February 28, 2020
Submitted by: Amanda Bauer, Director of Fiscal Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval



Board Meeting Date: March 11, 2020

Title of Board Item:

2019/2020 Request for authorization to transfer Unrestricted General Funds to the Futuris Public Entity Investment Trust Program for Post-Employment Benefits.

Background:

It is hereby requested that the Board of Trustees of West Kern Community College District authorize the West Kern Community College District's (WKCCD) transfer of \$542,001 from the Unrestricted General Funds into the West Kern Community College District Futuris Public Entity Investment Trust Program account which is being administered by the Benefit Trust Company. The District began to fund this irrevocable trust in the 2009/2010 fiscal year in response to GASB 43 and 45.

The West Kern Community College District Plan is a single-employer defined benefit healthcare plan administered by the District. The Plan provides medical and dental insurance benefits to eligible retirees and their spouses.

Terms (if applicable):

Not applicable.

Expense (if applicable):

This item was budgeted for in the 2019/2020 budget.

Fiscal Impact Including Source of Funds (if applicable):


This proposed transfer is included in the adopted FY 2019/2020 WKCCD budget and will be made prior to the end of FY 2019/2020.

Approved: _____



Dr. Debra Daniels, Superintendent/President

Date: February 18, 2020

Submitted by: Severo Balson Jr, VP of Student Services 

Area Administrator: Dr. Debra Daniels, Superintendent/President

Subject: Request for Approval

Board Meeting Date: March 11, 2020

Title of Board Item: Degree Works Upgrade to 5.0.3 for Student Services

Background:

Degree Works is an integral part of the Student Services area that facilitates academic Counselors/advisors, along with students, the ability to map out their educational journey through the institution. The current system is currently four versions behind the mainstream version of 5.0.3 and is out of compliance with ensuring that a course is a degree applicable for the Course Program of Study (CPoS) federal financial aid rule.

This would be a onetime fixed cost upgrade to the latest version of Degree Works using third party higher education business partner SIG.

Business Objectives/Needs:

- 1) Upgrade to ensure compliance of Course Program of Study for Financial Aid
- 2) Empower internal staff to be able to use software to full potential
- 3) Reduce dependency upon contractors and vendors to perform day to day system updates and changes
- 4) Improve degree audit plan validation for all degrees to ensure time to degree for students
- 5) Improve academic plan development for counselors with Cognos reporting
- 6) Improve security integration with Active Directory for Single Sign On

SOW Includes:

- 1) Setup and configuration of a test and production environment
- 2) New look and feel
- 3) Training for end and power users
- 4) Advanced Reporting and integration into the ODS for Cognos and Tableau reporting
- 5) Tighter security and account management integration with PortalGuard for SSO

Terms (if applicable): No terms.

Expense (if applicable): \$81,390.00

Fiscal Impact Including Source of Funds (if applicable):

This is going to be paid out of Financial Aid, Guided Pathways, and Rural Technology funds.

Approved: 

Dr. Debra Daniels, Superintendent/President

**Proposal for Services
Strata Information Group
1/28/2020**



General Information:

Client Name:	Taft College
Client Representative:	Andy Prestage
SIG Representative:	Dave Goss - goss@sigcorp.com
Project Name:	DegreeWorks Upgrade to 5.0.3
Other Contractual Information:	
Description of Work:	Taft College has requested a proposal to upgrade DegreeWorks to the latest version (currently 5.0.3). Included in this proposal is the Course Program of Study (CPoS) implementation, and additional technical and functional training. Project plan and schedule of events and tasks will be provided. Agendas will be provided prior to each onsite visit.
SIG Project Code:	TBD

Proposed Services:


Tasks	Remote Hours	Onsite Hours	# of Trips
Functional and Technical Consulting - DegreeWorks Upgrade			
Engagement Management	5		
Data Extract Assessment and Remediation	40		
DBA and Technical Upgrade for Test and Production	110		
DegreeWorks training - Scribe Training and Functional Training for 5.0.3		88	2
Course Program of Study (CPoS)	80	44	1
SSO Support for PortalGuard Integration into 5.0.3 - Optional	20		
ODS Support and DegreeWorks Report Writing - Optional	60		
	315	132	3
Rates:			
Onsite Rate	\$ 170.00		
Remote Rate	\$ 170.00		
Travel Expenses, per trip	\$ 1,800.00		
Summary of Estimated Costs:			
Labor	Travel Expenses	Total Cost:	
\$75,990.00	\$5,400.00	\$81,390.00	

**Proposal for Services
Strata Information Group
11/22/2019**



Notes:

- SIG will invoice only for the consulting hours provided and travel expenses incurred.
- The hours estimate includes project management, preparation time, travel time, on-site and remote labor, and the development of trip reports.
- Travel time is capped at 8 hours per trip.
- Approximate hours and costs are based on the estimated tasks to complete this project as described in the attached "General Description of Services." This may vary based on the assumptions listed and changes in the Client's needs.
- Actual travel expenses may be lower or higher than estimated. Costs may be adjusted between the labor and travel expense categories to accommodate this as long as the total cost is not exceeded.
- SIG prefers to invoice for meals and incidental expenses on a per diem basis. Receipts will not be provided. Per diem rates are generally based on GSA guidelines.
- Costs exclude all state taxes, if applicable.

Date: February 18, 2020
Submitted by: Amanda Bauer, Executive Director, Fiscal Services
Area Administrator: Brock McMurray, EVP of Administrative Services 
Subject: Request for Approval

Board Meeting Date: March 11, 2020

Title of Board Item:

Agreement with Total Compensation Systems, Inc. for actuarial services.

Background:

West Kern Community College District is required by the Governmental Accounting Standards Board (GASB) to conduct an actuarial study related to retiree health benefits every two years. WKCCD has contracted with Total Compensation Systems, Inc. for several years for actuarial services to comply with the GASB accounting standards 74/75.

The attached consulting services agreement is for actuarial services to comply with GASB 74/75. The actuarial reports from Total Compensation Systems, Inc. will include one full valuation and one "roll-forward" valuation, and are separated between four employee classifications.

It is my recommendation that the Board of Trustees approve this agreement.

Terms (if applicable):

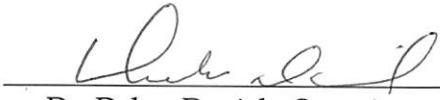
The agreement will be effective beginning May 1, 2020, and will continue through January 31, 2021, or until all consulting services has been performed.

Expense (if applicable):

The total expenditures are not to exceed \$10,410.

Fiscal Impact Including Source of Funds (if applicable):

This is a budgeted General Fund expenditure.

Approved: 

Dr. Debra Daniels, Superintendent/President

CONSULTING SERVICES AGREEMENT

This Agreement is entered into effective the 1st day of May, 2020 by and between Total Compensation Systems, Inc. ("Consultant"), a California corporation with principal offices located at 5655 Lindero Canyon Road, Suite 223, Westlake Village, California, 91362 and West Kern Community College District ("Customer").

The following shall govern the provision of consulting services by Consultant to Customer.

1. Consulting Services. Consultant shall provide the consulting services described on Schedule 1 attached hereto.
2. Compensation to Consultant. Customer shall pay Consultant for the consulting services described on Schedule 1 attached hereto the compensation set forth on Schedule 2 attached hereto.
3. Term and Termination. (a) Term. This Agreement shall commence on the date first written above and shall continue in effect until January 31, 2021, or until all consulting services described on Schedule 1 have been performed, whichever occurs first, unless sooner terminated in accordance with the provisions of this Agreement. (b) Termination Without Cause. This agreement may be terminated at any time by either party upon sixty (60) days prior written notice to the other party. (c) Termination With Cause. Either party shall have the right to terminate this Agreement upon the failure of either party to observe any of the covenants and agreements required to be observed by it under this Agreement, and such failure continues for a period of thirty (30) days after written notice thereof. (d) Rights and Obligations after Termination. Termination of this agreement shall not relieve either party of any rights or obligations arising out of the Agreement prior to termination, with the exception that the amount of the final payment that shall be made by Customer shall be based solely upon the percentage of work that was completed by Consultant.
4. Customer Will Provide Information. Customer shall provide Consultant with the information necessary for Consultant to provide the consulting services described on Schedule 1 attached hereto.
5. Authorization to Acquire Information. Customer hereby authorizes Consultant to acquire the necessary information reasonably required by Consultant to provide the consulting services described on Schedule 1 attached hereto from any agency, agencies, source or sources.
6. Customer's Right to Provide Information. Customer represents and warrants to Consultant that it has the right to provide the information that will be given by Customer to Consultant, or which will be acquired by Consultant pursuant to paragraphs 4 and 5 above.
7. Limitation on Services. Customer understands that Customer retains sole authority and responsibility for the operation and design of all Customer's employee benefit plans.
8. Ownership of Systems and Materials. All systems, programs, operating instructions, forms and other documentation prepared by or for Consultant shall be and remain the property of Consultant. All data source documents provided by Customer shall remain the property of Customer.
9. Indemnification. (a) By Customer. Customer hereby agrees to defend and indemnify Consultant and hold Consultant harmless against any claims, injury, costs or damages (including actual attorneys' fees incurred) resulting from Customer's gross negligence or willful misconduct. (b) By Consultant. Consultant hereby agrees to defend and indemnify Customer and hold Customer harmless against any claims, injury, costs or damages (including actual attorneys' fees incurred) resulting from Consultant's gross negligence or willful misconduct.

10. General.

- a. Relationship of the Parties. The relationship between Consultant and Customer established by this Agreement is that of independent contractors. Consultant and Customer shall each conduct its respective business at its own initiative, responsibility, and expense, and shall have no authority to incur any obligations on behalf of the other.
- b. Force Majeure. No party shall have liability for damages or non-performance under this Agreement due to fire, explosion, strikes or labor disputes, water, acts of God, war, civil disturbances, acts of civil or military authorities or the public enemy, transportation, facilities, labor, fuel or energy shortages, or other causes beyond that party's control.
- c. Entire Agreement. This Agreement and the Schedules attached hereto contain the entire agreement between the parties and supersedes all previous agreements and proposals, oral or written, and all negotiations, conversations, or discussions between the parties related to the subject matter of this Agreement. This Agreement shall not be deemed or construed to be modified, amended, rescinded, canceled or waived in whole or in part, except by written amendment signed by both of the parties hereto.

11. Confidentiality. Consultant recognizes that its work will bring it into close contact with confidential information of Customer, including personal information about employees of Customer. Consultant agrees not to disclose anything that is the confidential information of Customer, or that is proprietary to Customer, including its software, its legacy applications, and its databases, to any third party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as set forth below.

"CONSULTANT"
TOTAL COMPENSATION SYSTEMS, INC.

"CUSTOMER"
WEST KERN COMMUNITY COLLEGE
DISTRICT

Signed: 

Signed: _____

By: Geoffrey L. Kischuk

By: _____

Title: President

Title: _____

Date: February 17, 2020

Date: _____

SCHEDULE 1

For the purposes of this Agreement, "consulting services" shall include the following services provided by Consultant to Customer:

Consulting reports including all actuarial information necessary for Customer to comply with the requirements of current GASB accounting standards 74/75 related to retiree health benefits for two years, including one full valuation and one "roll-forward" valuation. Study results will be separated between four employee classifications. Consultant will provide as many copies of the final reports as Customer shall reasonably request.

Services do not include Consultant's attendance at any meetings, unless requested by Customer at the fee shown in Schedule 2. Services also do not include a funding valuation unless requested by Customer at the fee shown in Schedule 2

SCHEDULE 2

Customer shall pay Consultant for the retiree health valuation report based on the full valuation a total of \$6,600. One-half, or \$3,300 shall be due within 30 days of the commencement of work by Consultant. One-half, or \$3,300 shall be due within 30 days of the delivery by Consultant to Customer of the draft consulting report for the full valuation (or within 30 days of contract termination, if earlier). Customer shall also pay Consultant for the retiree valuation report based on the "roll-forward" valuation a total of \$3,300 within 30 days of the delivery by Consultant to Customer of the draft consulting report for the "roll-forward" valuation (or within 30 days of contract termination, if earlier)

If Consultant receives a non-refundable deposit from Customer of \$2,970 by May 1, 2020, all amounts shown above shall be reduced by 10%.

In addition to the above fees, Customer agrees to pay Consultant an all-inclusive fee of \$0 per meeting to attend meetings related to the consulting services. Customer shall pay such meeting fees within 30 days of the meeting. Also in addition, to all of the above fees, Customer will pay Consultant \$1,500 for each "funding valuation" requested by Customer. Neither the meeting fee nor the fee for a "funding valuation" shall be subject to the above discount or to any other discounts.

Date: February 26, 2020
Submitted by: Heather del Rosario, Vice President, Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: March 11, 2020

Title of Board Item:

Barber & Gonzalez Consulting Group Services Contract for 1-Day Refresher Interest Based Bargaining Training (IBB) on January 14, 2020.

Background:

Mr. Steve Barber with Barber and Gonzalez Consulting Group has many years of experience providing IBB training and has been the sole IBB trainer for the District. Mr. Barber was asked to return to provide a one day IBB "refresher training" for new and any returning negotiation team members for a training held January 14, 2020. It is recommended to approve the contract between the District and Mr. Steve Barber with Barber and Gonzalez Consulting Group.

Terms (if applicable):

Daily fee for negotiations preparation is \$2,600.00. Travel, lodging and material expenses to be billed at cost.

Expense (if applicable):

Total cost of training invoiced, \$2,840.35

Fiscal Impact Including Source of Funds (if applicable):

Funds for this training will be paid from the Human Resources Budget for consultant expenses.

Approved:  3/2/20
Dr. Debra Daniels, Superintendent/President

CONTRACT FOR CONSULTANT SERVICES

This agreement, made and entered into on this 1stth day of January 2020, by and between the West Kern Community College District, hereinafter referred to as the "DISTRICT", and Steve Barber (Barber & Gonzales LLC), hereinafter referred to as the "CONSULTANT":

1. The CONSULTANT agrees to render the following services on the dates and times stated in accordance with the arrangement agreed to by the CONSULTANT and the DISTRICT Superintendent or a person delegated to do so by the Superintendent. To Wit: Negotiations preparation not to exceed a total of 1 day unless agreed to by the parties.
2. The DISTRICT agrees to compensate the CONSULTANT for services rendered pursuant to the detail outlined herein:

Daily fees for negotiation preparation: \$2600

Travel, lodging, and materials expenses to be reimbursed by the DISTRICT at costs billed via invoice and receipts provided by the CONSULTANT.


3. It is agreed that the CONSULTANT is an independent contractor and not an agent or employee of the DISTRICT.
4. It is agreed that the CONSULTANT may subcontract with suitable and appropriate subcontractors of the CONSULTANT's choosing in order to fulfill the terms of this agreement. Note: Subcontractor(s) are utilized for support with negotiations preparation days and/or in the event of unforeseen T
5. The DISTRICT acknowledges and recognizes that a commitment by the CONSULTANT to specific dates for the rendering of services constitutes a "lost opportunity" cost t the CONSULTANT in the event that the DISTRICT cancels said dates within 30 days prior to the dates thereupon agreed. Accordingly, in the event that the DISTRICT cancels such committed to dates within 14 days of the commitment, unless otherwise arranged with the CONSULTANT, the DISTRICT agrees to pay the CONSULTANT the ordinary daily rate for those cancelled dates.

6. The CONSULTANT is responsible for Worker's Compensation Insurance.
7. The DISTRICT will pay the CONSULTANT within a reasonable time after receipt of request for payment in the form of an invoice from the CONSULTANT.
8. It is agreed that the DISTRICT will not withhold any Federal or State income taxes from payment made pursuant to this agreement. The CONSULTANT will furnish the DISTRICT with a signed W-9 form.
9. It is agreed that the CONSULTANT will carry general commercial liability insurance in the amount of \$1,000,000, and at the request of the DISTRICT the CONSULTANT will furnish the DISTRICT with an appropriate "certificate of insurance" showing the DISTRICT as an "also insured".
10. It is agreed that this agreement may be amended only by the mutual written consent of the parties hereto.


IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Signed:

For the DISTRICT



For the CONSULTANT



CONSULTANT's Address:

BARBER & GONZALES LLC

614 16th Street

Sacramento, CA 95814

(916)786-4368 Office

Date: February 27, 2020

Submitted by: Richard Treece, Director of Facilities and Planning

Area Administrator: Brock McMurray, EVP of Administrative Services *BW*

Subject: Request for Approval

Board Meeting Date: March 11, 2020

Title of Board Item:

Request for Approval – Declaration of Surplus Personal Property and Authorization for Sale

Background:

Board Policy 6550 allows for the Board of Trustees to declare as surplus such personal property of the District as is no longer useful for District purposes and to establish a procedure for disposing of such property in accordance with applicable law. Administrative Procedure 6550 provides that any District personal property authorized for sale as surplus may be disposed of by way of a public auction conducted by employees of the District. Such property is to be sold or transferred to the highest responsible bidder upon completion of the auction and after payment has been received by the District.

The items on the attached list are no longer useful for District purposes. It is my recommendation that the Board declare the items on the attached list as surplus personal property and authorize their sale in accordance with AP 6550 at a public auction conducted by employees of the District.

Terms (if applicable):

None.

Expense (if applicable):

None.

Fiscal Impact Including Source of Funds (if applicable):

The sale of surplus personal property would result in revenues to be used for capital outlay or deferred maintenance in accordance with AP 6550.

Approved: 

Dr. Debra Daniels, Superintendent/President

TC SURPLUS

Lots #20-001 - #20-085

Sealed Bid Items	
Lot#	Description
LOT#20-001	(10) Chairs, gray
LOT#20-002	(11) Chairs, gray
LOT#20-003	(16) Chairs, maroon
LOT#20-004	(1) Grinder w/Vac (Dental Hygiene)
LOT#20-005	(8) Office Chairs - Class Room
LOT#20-006	(8) Office Chairs - Class Room
LOT#20-007	Pedastal Desk, 2-Drawer File Cabinet, (2) Book Shelves
LOT#20-008	(3) High Pedestal Chairs
LOT#20-009	Book/CD Shelf, Small Book/CD Shelf, Picture
LOT#20-010	CD Book Shelf, Double Pedestal L-shped Desk
LOT#20-011	(8) Padded Rolling Chairs
LOT#20-012	(8) Rolling Chairs, Class Room
LOT#20-013	(8) Rolling Chairs, Office
LOT#20-014	(8) Rolling Chairs, Class Room
LOT#20-015	(4) Chairs, Miscellaneous
LOT#20-016	(8) Rolling Chairs, Class Room
LOT#20-017	(8) Rolling Chairs, Class Room
LOT#20-018	(7) Chairs, Miscellaneous
LOT#20-019	(3) Wood desk pieces
LOT#20-020	4-Drawer Lateral, Medium/Large Book Shelf
LOT#20-021	(3) 5-Drawer File Cabinet, (1) 4-Drawer File Cabinet
LOT#20-022	(11) Art Easels
LOT#20-023	(6) Dental Lamps and Magnifying Lenses, Medium/Large Cabinet with Drawers
LOT#20-024	(1) Double-Door Cabinet and Book Shelf
LOT#20-025	4-Drawer Lateral File Cabinet, 5-Drawer File Cabinet
LOT#20-026	4-Drawer File Cabinet, 2-Drawer File Cabinet, Plastic Bin Cubby
LOT#20-027	(1) Weight scale
LOT#20-028	(1) DeWalt Radial Arm Saw
LOT#20-029	(1) Engine stand
LOT#20-030	(1) Laptop cart/Charging Station
LOT#20-031	4-Drawer File Cabinet, 5-Drawer File Cabinet
LOT#20-032	(2) 4-Drawer File Cabinets
LOT#20-033	(2) Four-drawer file cabinets
LOT#20-034	4-Drawer File Cabinet, 5-Drawer File Cabinet
LOT#20-035	4-Drawer, Fire King Lateral File Cabinet
LOT#20-037	4-Drawer File Cabinet, 2-Door/2-Drawer Cabinet
LOT#20-038	4-Drawer File Cabinet, 5-Drawer File Cabinet
LOT#20-039	(3) Chairs, (2) Wood File Cabinets
LOT#20-040	(5) Office Chairs
LOT#20-042	(1) Grinder w/Vac (Dental Hygiene)
LOT#20-043	(8) Children's Nap Beds Blue, (6) Children's Nap Beds Gray
LOT#20-044	2 Cubby Shelves, Wood Cabinet
LOT#20-045	Children's Play Furniture
LOT#20-046	(4) Wood Wall Cabinets
LOT#20-047	Cubby Shelf, Children's Kitchen Appliance Cabinet
LOT#20-048	(3) Wood Cabinets, (1) Table
LOT#20-049	(5) Wood Wall Cabinets, Children's Easel
LOT#20-050	(5) Wood Wall Cabinets
LOT#20-051	(2) Tables, Wood Block, Cubby
LOT#20-052	Cubby, (2) Cabinets, Hutch
LOT#20-053	(2) Book Shelves, (1) Table, Sand Box, (2) Ride Toys, (3) Swings
LOT#20-054	(2) Tables, (2) Art Easels
LOT#20-055	(22) Children's Chairs, Table, Sofa
LOT#20-056	Children's Loft
LOT#20-057	(2) Cribs
LOT#20-058	(2) Cribs
LOT#20-059	(2) Cribs
LOT#20-060	(2) Cribs

LOT#20-073	(1) Back Pull-Back Machine - Gym Equipment	
LOT#20-074	(1) Pull-Up Machine - Gym Equipment	
LOT#20-075	(2) Push Lawn Mowers	
LOT#20-076	(2) Troy-Built Rototillers	
LOT#20-077	(1) EZ-GO Golf Cart	
LOT#20-078	(1) John Deere Gator w/Sprayer	
LOT#20-081	(1) Tire P234/70R16, (2) Tires ATA89 AT 23x7-10	

SP

Silent Bid Items		Starting Bid	Bid Increment
LOT#20-036	(1) Port-A-Cool Portable cooling unit	\$ 100	\$ 20
LOT#20-041	(4) Tires 244/70R17	\$ 50	\$ 10
LOT#20-079	(1) John Deere Gator	\$ 100	\$ 20
LOT#20-080	(1) Coats Tire Machine - Rim Clamp 5060A	\$ 100	\$ 20
LOT#20-082	(4) Tires 195/60R15	\$ 50	\$ 10
LOT#20-083	2004 Chevy Malibu	\$ 500	\$ 50
LOT#20-084	1995 Dodge 1-Ton Van	\$ 500	\$ 50
LOT#20-085	1986 GMC 16-Ton Crane	\$ 500	\$ 50

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78045832	02/01/2020	A00200017A.P.I. Plumbing	I0060907	15577	11000	431	5631	65100	2,530.00
78045833	02/01/2020	A00243588AARP Health Care Options	I0060933	FEB 20	11000	412	3350	59100	19,694.04
78045834	02/01/2020	A00200023Abate-A-Weed	I0060940	874118	11000	431	4312	65500	101.75
78045835	02/01/2020	A00262852Altenhofel, Kevin	I0060904	010520	35000	360	5710	67701	524.24
78045836	02/01/2020	A00200437Anderson, Amber D.	I0060967	011420	11000	358	5510	62100	1,000.00
78045837	02/01/2020	A00200052AP Architects	I0060912	11649	42350	000	5510	71003	25,052.25
78045838	02/01/2020	A00315032Bakersfield Decals	I0060938	32505	11000	432	4310	67703	1,299.50
					11000	431	4310	65100	150.00
78045839	02/01/2020	A00200107Bright House Networks	I0060921	011920	31000	423	5840	69100	134.97
78045840	02/01/2020	A00200109Brown & Reich Petroleum, Inc	I0060903	12041	11000	432	4316	65100	199.74
					11000	432	4316	65300	69.23
					11000	432	4316	65500	104.45
78045841	02/01/2020	A00200145Carney's Office Equipment	I0060909	INV10215	11000	431	5632	65100	374.40
78045842	02/01/2020	A00200146Carolina Biological Supply C	I0060915	50937000	11000	209	4311	04014	58.77
			I0060958	50932082	11000	209	4311	19011	3,851.47
78045843	02/01/2020	A00200161CDW-G	I0060928	WKP6108	11000	113	6412	67801	1,538.18
			I0060929	WKB7678	11000	113	4312	67801	555.34
78045844	02/01/2020	A00201685Cengage Learning	I0060962	69031368	31000	423	4110	69100	7,700.00
					31000	423	5940	69100	241.58
78045845	02/01/2020	A00200168Central Valley Occupational	I0060964	00216883	11000	411	5985	67300	40.00
					11000	411	5990	67300	40.00
78045846	02/01/2020	A00295217Cherry Hill Books & Media	I0060917	151857	31000	423	4110	69100	479.40
78045847	02/01/2020	A00200181City of Taft	I0060914	02/01/20	39000	314	5850	64991	485.99
78045848	02/01/2020	A00200181City of Taft	I0060922	02-01-20	31000	423	5850	69100	97.05
78045849	02/01/2020	A00300497Content Distributors	I0060924	OR-21475	31000	423	4110	69100	1,410.53
					31000	423	5940	69100	100.27
78045850	02/01/2020	A00264649Convergint Technologies, LLC	I0060936	W805399	35000	360	5631	67701	1,193.18
78045851	02/01/2020	A00200243Dick Blick	I0060963	2713736	31000	423	4310	69100	125.70
78045852	02/01/2020	A00258705El Dorado Trading Group	I0060946	INV24599	31000	423	4310	69100	3,374.22
78045853	02/01/2020	A00200307Farmer Bros. Company	I0060956	69792889	32000	422	4410	69400	161.96
78045854	02/01/2020	A00200308Federal Express Corporation	I0060950	6-893-00	33428	310	5950	69200	8.38
					33528	310	5950	69200	8.38
					33588	310	5950	69200	8.38
78045855	02/01/2020	A00200620Geary Pacific Supply	I0060972	4185479	11000	431	4312	65100	175.29
78045856	02/01/2020	A00200629Grainger	I0060908	94063520	35827	357	4310	69700	286.74
78045857	02/01/2020	A00200645Hardy Diagnostics	I0060906	2246576	11000	209	4311	04012	298.08
78045858	02/01/2020	A00201549Harper Collins Publishers	I0060918	59805584	31000	423	4110	69100	439.73
			I0060944	59510087	31000	423	4110	69100	879.45
78045859	02/01/2020	A00202979Health First Corporation	I0060966	INV60388	11000	205	4311	12042	406.55
78045860	02/01/2020	A00279155Jones & Bartlett Learning, L	I0060960	4201884	31000	423	4110	69100	2,229.44
78045861	02/01/2020	A00200708Kendall/Hunt Publishing Co.	I0060919	12205949	31000	423	4110	69100	1,380.00
					31000	423	5940	69100	167.31
78045862	02/01/2020	A00200715Kern Electric Distributors	I0060939	576274	11000	431	4310	65100	178.89
78045863	02/01/2020	A00253920Mancomm, Inc.	I0060961	443482	31000	423	4110	69100	1,038.67
					31000	423	5940	69100	160.75
78045864	02/01/2020	A00227772MBS Textbook Exchange, Inc.	I0060916	47-49209	31000	423	4115	69100	6,088.18
78045864	02/01/2020	A00227772MBS Textbook Exchange, Inc.	I0060916	47-49209	31000	423	4110	69100	2,824.41
					31000	423	5940	69100	631.90
78045865	02/01/2020	A00315619Mike the Printer, Inc.	I0060955	77586	12562	202	4310	60103	227.02
78045866	02/01/2020	A00314755National Book Network	I0060900	11349979	31000	423	4110	69100	615.72
					31000	423	5940	69100	20.84

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78045867	02/01/2020	A00201124New Monic Books	I0060901	33307	31000	423	4110	69100	414.40
78045868	02/01/2020	A00200498Office Depot	I0060934	42699194	11000	302	4310	63100	198.68
78045869	02/01/2020	A00201272Owens, Patricia A.	I0060973	012620	39000	314	5710	64991	20.00
78045870	02/01/2020	A00200508P. G. & E.	I0060920	01/14/20	31000	423	5830	69100	9.92
					31000	423	5820	69100	634.58
78045871	02/01/2020	A00200522Pepsi-Cola Company	I0060951	93006104	32000	422	4410	69400	700.90
78045872	02/01/2020	A00200536Praxair Distribution, Inc.	I0060926	94276951	11000	205	5641	12042	445.21
			I0060965	91482867	11000	205	5641	12042	281.08
78045873	02/01/2020	A00309718Ramirez, Ivan	I0060942	011720	12582	301	5646	67800	450.00
78045874	02/01/2020	A00202968San Joaquin Chemicals, Inc.	I0060970	130070	11000	431	5641	65100	1,175.00
78045875	02/01/2020	A00200472Scantron Corporation	I0060945	6421037	31000	423	4310	69100	20.00
					31000	423	5940	69100	9.77
78045876	02/01/2020	A00200393Sparkletts	I0060902	01-09-20	11000	301	5810	64500	104.45
78045877	02/01/2020	A00200393Sparkletts	I0060923	011720	31000	423	4321	69100	23.52
78045878	02/01/2020	A00200393Sparkletts	I0060930	01.09.20	11000	113	4310	67801	83.47
78045879	02/01/2020	A00200400Stinson's	I0060931	910899-0	12000	340	4318	64951	123.06
					12000	340	4318	64951	494.24
					12000	340	4318	64951	134.68
					12000	340	4318	64951	748.27
			I0060932	910895-0	11000	353	4318	64600	73.78
			I0060935	909245-0	11000	209	4318	49999	134.68
					12495	319	4318	61900	131.12
			I0060952	909784-0	11000	301	4318	64500	140.24
78045880	02/01/2020	A00211077Strata Information Group	I0060953	34689	12582	301	5510	67800	680.00
78045881	02/01/2020	A00200417Sysco Food Service of Ventur	I0060943	27907383	32000	422	4410	69400	8,119.31
					32000	422	4411	69400	2,282.51
					32000	422	4411	69400	666.00
					32000	422	5940	69400	9.41
78045882	02/01/2020	A00200419T.C. Clearing Account	I0060954	120119	11000	421	5912	67200	1,910.69
78045883	02/01/2020	A00200423Taft City School District	I0060913	20-081	11000	432	4312	67703	546.57
					11000	432	5632	67703	517.50
			I0060941	20-077	11000	432	4312	67703	776.77
					11000	432	5632	67703	552.00
78045884	02/01/2020	A00200425Taft College	I0060949	011320	31000	423	7130	69100	720.00
78045885	02/01/2020	A00200862Taft College Bookstore	I0060959	0058	11000	302	4110	63100	967.61
78045886	02/01/2020	A00200428Taft District Chamber of Com	I0060948	5568	31000	423	5210	69100	125.00
78045887	02/01/2020	A00213476Thomson Reuters Barclays	I0060968	84166072	11000	203	4120	61200	82.58
					11000	401	4120	67200	82.58
					11000	301	4120	64500	82.58
78045888	02/01/2020	A00200282True Value Home Center	I0060925	421393	32000	422	4411	69400	13.93
78045889	02/01/2020	A00200284U.S. Foods	I0060899	3009952	32000	422	4410	69400	2,223.78
					32000	422	4411	69400	180.25
			I0060957	5783074	32000	422	4410	69400	1,844.68
					32000	422	4411	69400	0.01
78045890	02/01/2020	A00200309United Refrigeration, Inc.	I0060910	71865508	35819	357	4310	69700	117.52
78045891	02/01/2020	A00200327US Air Conditioning	I0060905	4053513	11000	431	4312	65100	2,241.86
78045892	02/01/2020	A00279084Watts, Cliff H.	I0060937	011720	11000	421	5425	67200	64.39
78045893	02/01/2020	A00200355West Kern Water District	I0060969	01/09/20	33428	310	5810	69200	48.14
					33528	310	5810	69200	48.14
					33588	310	5810	69200	48.14
78045894	02/01/2020	A00200360Westec	I0060927	27104	12582	301	5641	67800	9,900.00

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78045895	02/01/2020	A00201081Westside Waste Management Co	I0060971	9CX06022	39000	314	5850	64991	97.53
78045896	02/01/2020	A00200379WKCCD#2 Revolving Fund	I0060911	012820	11000	401	5990	67200	60.00
78045897	02/01/2020	A00279103Yabla, Inc.	I0060947	011520	31000	423	4110	69100	1,294.50
					31000	423	5940	69100	15.00
78045898	02/06/2020	A00203579Alcorn Aire, Inc.	I0060986	56066	11000	431	5631	65100	3,489.65
78045899	02/06/2020	A00200146Carolina Biological Supply C	I0060994	50930522	11000	209	4311	04014	414.60
78045900	02/06/2020	A00289511CCCCISOA	I0061026	CCC20012	11000	113	5710	67800	439.00
78045901	02/06/2020	A00201051Central Sanitary Supply	I0060993	1039034	33428	310	4310	69200	128.63
					33528	310	4310	69200	128.62
					33588	310	4310	69200	128.62
78045902	02/06/2020	A00200168Central Valley Occupational	I0061012	00221027	11000	202	5985	60100	60.00
					11000	411	5985	67300	115.00
78045903	02/06/2020	A00200200Computerland of Silicon Vall	I0060985	266824	11000	358	5642	62100	37.00
78045904	02/06/2020	A00200240Dept. of Social Services	I0060991	010120	33528	310	5990	69200	1,210.00
					33428	310	5990	69200	484.00
78045905	02/06/2020	A00200760Devine, William M.	I0061017	01/08/20	11000	208	5710	15013	1,288.39
78045906	02/06/2020	A00253023Ellucian Company L.P.	I0061006	90030295	11000	358	5641	62100	20,307.62
					12000	319	5641	63200	20,307.63
					11000	202	5641	60100	19,584.75
					11000	353	5641	64600	43,505.00
					11000	421	5641	71004	33,529.00
					11000	411	5641	67300	33,779.00
					11000	113	5641	67801	28,035.00
78045907	02/06/2020	A00200308Federal Express Corporation	I0060982	6-907-04	33428	310	5950	69200	24.34
					33528	310	5950	69200	24.34
					33588	310	5950	69200	24.34
					11000	401	5940	67705	31.09
78045908	02/06/2020	A00289687Hyatt Regency Monterey	I0061018	52105378	11000	113	5710	67801	539.83
78045909	02/06/2020	A00304876Ingram Book Group LLC	I0060975	43678056	31000	423	4110	69100	479.80
					31000	423	5940	69100	1.75
78045910	02/06/2020	A00297328Jenkins, Nicole E.	I0061003	JAN 20	39000	314	5710	64991	9.78
78045911	02/06/2020	A00200715Kern Electric Distributors	I0060977	574812	12643	223	4310	09565	77.13
			I0060987	574613	11000	431	4310	65100	131.92
					35827	357	4310	69700	122.45
78045912	02/06/2020	A00280536Kern Trophies	I0061011	67083	11000	205	4310	12042	13.53
78045913	02/06/2020	A00262851Lytle, Steve	I0061002	012820	11000	209	4311	04011	44.37
78045914	02/06/2020	A00227772MBS Textbook Exchange, Inc.	I0060981	47-49277	31000	423	4110	69100	1,170.70
					31000	423	4115	69100	300.00
					31000	423	5940	69100	189.87
78045915	02/06/2020	Cancelled Check							
78045916	02/06/2020	A00200508P. G. & E.	I0061015	01/02/20	12560	223	5830	09565	342.97
78045917	02/06/2020	A00200508P. G. & E.	I0061016	12/03/19	12560	223	5830	09565	502.89
78045918	02/06/2020	A00200518Pearson Education	I0061010	7553432	31000	423	4115	69100	2,999.60
					31000	423	4110	69100	11,172.13
					31000	423	5940	69100	469.56
			I0061014	7529532	31000	423	4110	69100	8,773.65
					31000	423	5940	69100	130.20
78045918	02/06/2020	A00200518Pearson Education	I0061025	7553419	31000	423	4110	69100	26,421.95
					31000	423	5940	69100	127.13
78045919	02/06/2020	A00200522Pepsi-Cola Company	I0060979	92466206	32000	422	4410	69400	812.44
78045920	02/06/2020	A00200991Rowden, Tiffany L.	I0061001	012920	11000	411	5710	67300	53.30

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78045921	02/06/2020	A00242395	Salazar, Jessica	I0061004	JAN 20	39000	314	5710	64991	12.88
78045922	02/06/2020	A00234793	Southwest Signs	I0060974	23286	31000	423	4310	69100	1,165.00
78045923	02/06/2020	A00200393	Sparkletts	I0060978	010320	11000	223	4410	60103	52.98
78045924	02/06/2020	A00200393	Sparkletts	I0061005	12.12.19	11000	205	5641	12042	190.63
78045925	02/06/2020	A00237176	SSD Systems	I0060976	P-010019	31000	423	5880	69100	29.60
				I0060992	R-001666	33428	310	5880	69200	26.25
						33528	310	5880	69200	26.25
						33588	310	5880	69200	26.25
78045926	02/06/2020	A00200400	Stinson's	I0060983	911571-0	11000	120	4318	66002	134.69
				I0060984	911577-0	11000	210	4318	13052	101.88
						11000	210	4318	13052	302.41
78045927	02/06/2020	A00200417	Sysco Food Service of Ventur	I0060980	27908318	32000	422	4410	69400	0.01
						32000	422	4411	69400	0.01
						32000	422	4411	69400	75.16
						32000	422	5940	69400	9.95
				I0060988	27907383	33429	310	4410	69250	1,670.88
78045928	02/06/2020	A00200862	Taft College Bookstore	I0061013	4403	12427	210	4110	79002	133.48
78045929	02/06/2020	A00252942	TC Federal Financial Aid Cle	I0061021	012720	11000	353	7130	64600	925.00
78045930	02/06/2020	A00312691	TC State Financial Aid Clear	I0061019	012820	12573	353	7604	64600	1,200.00
				I0061020	012720	12554	353	7410	73100	5,410.00
				I0061024	013120	12554	353	7410	73100	431,817.00
78045931	02/06/2020	A00255644	U.S. Bank Equipment Finance	I0061022	40451021	12560	223	5612	60103	239.48
						11000	205	5612	12042	239.48
						12201	203	5612	61200	239.48
						12201	203	5612	61200	239.48
						12201	203	5612	61200	239.48
						11000	301	5612	64500	119.74
						12000	318	5612	64800	119.74
						11000	113	5612	67801	239.48
						11000	431	5612	65100	239.48
						33428	310	5612	69200	35.92
						33528	310	5612	69200	35.92
						33588	310	5612	69200	167.64
						11000	207	5612	49999	239.48
						11000	202	5612	60100	239.48
						11000	110	5612	66003	79.83
78045931	02/06/2020	A00255644	U.S. Bank Equipment Finance	I0061022	40451021	11000	202	5612	60100	79.83
						11000	114	5612	66005	79.83
						11000	202	5612	60100	239.48
						11000	421	5612	67200	107.75
						11000	401	5612	67200	23.94
						11000	411	5612	67300	107.75
						39000	314	5612	64991	239.48
						12551	353	5612	64600	59.87
						11000	301	5612	64500	59.87
						11000	302	5612	63100	59.87
						11000	358	5612	62100	59.87
						11000	421	5612	67200	239.48
						11000	401	5612	67200	239.48
						11000	401	5612	67200	239.48
						31000	423	5612	69100	239.48

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					31000	423	5612	69100	151.21
					12495	319	5612	61900	54.88
78045932	02/06/2020	A00200284U.S. Foods	I0060989	5658716	33429	310	4410	69250	2,870.48
78045933	02/06/2020	A00200293United Parcel Service	I0061023	00009697	31000	423	5940	67705	2,425.30
78045934	02/06/2020	A00200343Vistar Corporation	I0060996	57296657	32000	422	4410	69400	833.76
78045935	02/06/2020	A00200355West Kern Water District	I0060990	01/15/20	33428	310	5810	69200	29.90
					33528	310	5810	69200	29.91
					33588	310	5810	69200	29.91
78045936	02/07/2020	A00043526Albayeros, Hilda	S0048345		11000		9526		44.00
78045937	02/07/2020	A00256829Bailey, Deoshanae T.	S0048346		11000		9526		198.00
78045938	02/07/2020	A00315811Baker, Sandra M.	S0048347		11000		9526		140.00
78045939	02/07/2020	A00282936Barboza, Fernando	S0048348		11000		9526		498.00
78045940	02/07/2020	A00279452Barton, Breah A.	S0048349		11000		9526		182.00
78045941	02/07/2020	A00265141Bautista, Sabrina A.	S0048350		11000		9526		6.00
78045942	02/07/2020	A00280413Beccari, Alexander N.	S0048351		11000		9526		228.00
78045943	02/07/2020	A00309615Bethell, Emily E.	S0048352		11000		9526		182.00
78045944	02/07/2020	A00298878Billings, Kaylyn N.	S0048353		11000		9526		182.00
78045945	02/07/2020	A00202116Blass, Andres	S0048354		11000		9526		48.00
78045946	02/07/2020	A00294389Brown, Kayleen D.	S0048355		11000		9526		748.00
78045947	02/07/2020	A00302144Brown, Morgan D.	S0048356		11000		9526		644.00
78045948	02/07/2020	A00307577Bullard, Rachel M.	S0048357		11000		9526		274.00
78045949	02/07/2020	A00292814Bustamante, Fabian J.	S0048358		11000		9526		198.00
78045950	02/07/2020	A00295354Calbert, Chaydin M.	S0048359		11000		9526		998.00
78045951	02/07/2020	A00301287Cantrell, Allison H.	S0048360		11000		9526		458.00
78045952	02/07/2020	A00297192Carmona, Alicia	S0048361		11000		9526		596.00
78045953	02/07/2020	A00294452Castillo, Nicholas E.	S0048362		11000		9526		751.17
78045954	02/07/2020	A00284693Castrellon, Priscilla C.	S0048363		11000		9526		140.00
78045955	02/07/2020	A00267845Chavez, Emily C.	S0048364		11000		9526		276.00
78045956	02/07/2020	A00300075Chavez, Meghan C.	S0048365		11000		9526		368.00
78045957	02/07/2020	A00249908Chehal, Lavpreet K.	S0048366		11000		9526		2.00
78045958	02/07/2020	A00249909Chehal, Rajpreet K.	S0048367		11000		9526		230.00
78045959	02/07/2020	A00285853Colaw, Jason M.	S0048368		11000		9526		90.00
78045960	02/07/2020	A00306506Contreras, Cynthia	S0048369		11000		9526		506.00
78045961	02/07/2020	A00313440Cruz Rodriguez, Lidia	S0048370		11000		9526		504.00
78045962	02/07/2020	A00269831Davis, Bradley A.	S0048371		11000		9526		320.00
78045963	02/07/2020	A00313140Delfino, Ryan M.	S0048372		11000		9526		182.00
78045964	02/07/2020	A00290985Deol, Rajneet K.	S0048373		11000		9526		138.00
78045965	02/07/2020	A00309583Deverill, Brody M.	S0048374		11000		9526		668.00
78045966	02/07/2020	A00290331Dunham, Emily S.	S0048375		11000		9526		998.00
78045967	02/07/2020	A00314257Edwards, Precious M.	S0048376		11000		9526		552.00
78045968	02/07/2020	A00301912Eldred, Jordan B.	S0048377		11000		9526		943.00
78045969	02/07/2020	A00304848Epps, Marcus A.	S0048378		11000		9526		182.00
78045970	02/07/2020	A00307047Escandon, Unique N.	S0048379		11000		9526		3.00
78045971	02/07/2020	A00030157Escobedo, Octavio	S0048380		11000		9526		30.00
78045972	02/07/2020	A00284850Espinoza, Albert A.	S0048381		11000		9526		274.00
78045973	02/07/2020	A00311454Farmer, Christian S.	S0048382		11000		9526		275.50
78045974	02/07/2020	A00311512Fetuu, Michelle M.	S0048383		11000		9526		401.53
78045975	02/07/2020	A00313637Franklin Martinez, Querida E	S0048384		11000		9526		205.00
78045976	02/07/2020	A00303156Franzen, Olivia L.	S0048285		11000		9526		136.00
78045977	02/07/2020	A00099124Frazier, Chester W.	S0048286		11000		9526		46.00
78045978	02/07/2020	A00291268Fuentes, Moises B.	S0048287		11000		9526		284.50

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78045979	02/07/2020	A00313075	Fuentes-Ramos, Leticia	S0048288	11000	9526	136.00
78045980	02/07/2020	A00300366	Galindo Rodriguez, Pamela	S0048289	11000	9526	682.47
78045981	02/07/2020	A00305762	Galvan, Desiree A.	S0048290	11000	9526	168.00
78045982	02/07/2020	A00295716	Gama, Marvin	S0048291	11000	9526	842.53
78045983	02/07/2020	A00286864	Gamez Gill, Gloria N.	S0048292	11000	9526	998.00
78045984	02/07/2020	A00289843	Garcia, Brandon O.	S0048293	11000	9526	150.00
78045985	02/07/2020	A00313300	Glende, Rose B.	S0048294	11000	9526	138.00
78045986	02/07/2020	A00012159	Gonzales, Carmen	S0048295	11000	9526	184.00
78045987	02/07/2020	A00309855	Gonzalez, Erica L.	S0048296	11000	9526	228.00
78045988	02/07/2020	A00288900	Gonzalez, Gabrielle M.	S0048385	11000	9526	136.00
78045989	02/07/2020	A00298584	Gonzalez, Irvin U.	S0048386	11000	9526	122.95
78045990	02/07/2020	A00303782	Gonzalez, Raven M.	S0048387	11000	9526	954.35
78045991	02/07/2020	A00281172	Gonzalez, Rosa E.	S0048388	11000	9526	87.00
78045992	02/07/2020	A00288530	Gutierrez, Samantha N.	S0048389	11000	9526	182.00
78045993	02/07/2020	A00290994	Guzman, Cristal	S0048390	11000	9526	998.00
78045994	02/07/2020	A00300400	Guzman, Manuel	S0048391	11000	9526	148.00
78045995	02/07/2020	A00313706	Haakma, Kristi M.	S0048392	11000	9526	76.00
78045996	02/07/2020	A00279363	Hamilton, Reece N.	S0048393	11000	9526	90.00
78045997	02/07/2020	A00300312	Hampton, Nicholas E.	S0048324	11000	9526	672.00
78045998	02/07/2020	A00304216	Hanna, Nathan B.	S0048325	11000	9526	998.00
78045999	02/07/2020	A00301110	Hardman, Derek S.	S0048326	11000	9526	136.00
78046000	02/07/2020	A00288614	Hedge, Trevor	S0048327	11000	9526	198.00
78046001	02/07/2020	A00308055	Hernandez, Erazmo C.	S0048328	11000	9526	150.00
78046002	02/07/2020	A00294405	Hernandez Gil, Damaryz	S0048329	11000	9526	870.33
78046003	02/07/2020	A00301289	Herrera, Chelsey L.	S0048330	11000	9526	90.00
78046004	02/07/2020	A00300362	Hickernell, Ryan J.	S0048331	11000	9526	183.63
78046005	02/07/2020	A00292454	Hillan, Kaleb L.	S0048332	11000	9526	354.00
78046006	02/07/2020	A00209136	Horn, Andrew	S0048333	11000	9526	460.00
78046007	02/07/2020	A00311504	Hovind, Giselle R.	S0048334	11000	9526	46.00
78046008	02/07/2020	A00290727	Huizar, Elizabeth	S0048335	11000	9526	748.00
78046009	02/07/2020	A00203704	Huntsman, Debi L.	S0048336	11000	9526	136.00
78046010	02/07/2020	A00312611	Hwang, Lilian Y.	S0048337	11000	9526	138.00
78046011	02/07/2020	A00302124	Ippolito, Brandon J.	S0048338	11000	9526	182.00
78046012	02/07/2020	A00237368	Jameson, Zackary M.	S0048339	11000	9526	136.00
78046013	02/07/2020	A00304618	Jeffries, Jeremiah T.	S0048340	11000	9526	998.00
78046014	02/07/2020	A00306461	Jimenez, Carlos	S0048341	11000	9526	230.00
78046015	02/07/2020	A00295383	Jordan, Madison J.	S0048342	11000	9526	787.69
78046016	02/07/2020	A00085431	Kenison, Kenny	S0048343	11000	9526	184.00
78046017	02/07/2020	A00105284	Kidd, Brittnie	S0048344	11000	9526	182.00
78046018	02/07/2020	A00290092	Kirby, Makayla L.	S0048278	11000	9526	998.00
78046019	02/07/2020	A00299309	Klepfer, Kalani J.	S0048279	11000	9526	150.00
78046020	02/07/2020	A00231874	Littles, Frances L.	S0048280	11000	9526	276.00
78046021	02/07/2020	A00300512	Lomas, Breanna S.	S0048281	11000	9526	21.00
78046022	02/07/2020	A00297571	Lovegreen, Elijah J.	S0048282	11000	9526	228.00
78046023	02/07/2020	A00289344	Lozano, Jose J.	S0048283	11000	9526	322.00
78046024	02/07/2020	A00288062	Lucas, Martha E.	S0048284	11000	9526	780.00
78046025	02/07/2020	A00277389	Luna Diaz, Lorena	S0048314	11000	9526	2.00
78046026	02/07/2020	A00309581	Mahan, Austen C.	S0048315	11000	9526	44.00
78046027	02/07/2020	A00294718	Marquez, Brielle N.	S0048316	11000	9526	2.00
78046028	02/07/2020	A00313488	Marquez, Joelissa K.	S0048317	11000	9526	136.00
78046029	02/07/2020	A00286378	Martin, Christina L.	S0048318	11000	9526	146.36

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78046030	02/07/2020	A00289887Mazo, Makayla E.	S0048319	11000	9526	920.00
78046031	02/07/2020	A00290216Mccarthy, Cameron J.	S0048321	11000	9526	552.00
78046032	02/07/2020	A00305119McCray, Courtney G.	S0048320	11000	9526	736.00
78046033	02/07/2020	A00283962Mechael, Lilian S.	S0048322	11000	9526	320.00
78046034	02/07/2020	A00310346Medina, Yvette N.	S0048323	11000	9526	2.00
78046035	02/07/2020	A00299989Mejia, German B.	S0048224	11000	9526	948.00
78046036	02/07/2020	A00200567Mickelberry, Gracie	S0048225	11000	9526	48.00
78046037	02/07/2020	A00307030Minthorn, Casey J.	S0048226	11000	9526	50.00
78046038	02/07/2020	A00313649Miranda-Ramirez, Sulamit	S0048227	11000	9526	136.00
78046039	02/07/2020	A00281187Montalvo, Juana Y.	S0048228	11000	9526	46.00
78046040	02/07/2020	A00289583Moreno, Joanna	S0048229	11000	9526	182.00
78046041	02/07/2020	A00083857Morgan-Dunham, Mary A.	S0048230	11000	9526	138.00
78046042	02/07/2020	A00290824Moseley, Jessica D.	S0048231	11000	9526	856.18
78046043	02/07/2020	A00290426Nevarez, Mariah K.	S0048232	11000	9526	842.54
78046044	02/07/2020	A00301684Nguyen, Johnny	S0048233	11000	9526	136.00
78046045	02/07/2020	A00233773Nicklaus, Elizabeth D.	S0048234	11000	9526	138.00
78046046	02/07/2020	A00309648Norman, Payton T.	S0048235	11000	9526	603.50
78046047	02/07/2020	A00100816Nuncio, Benjamin B.	S0048236	11000	9526	276.00
78046048	02/07/2020	A00095333Nuncio, Jessica E.	S0048237	11000	9526	136.00
78046049	02/07/2020	A00305454Palacios, Nadine I.	S0048238	11000	9526	543.05
78046050	02/07/2020	A00297607Pantoja Moreno, Julian	S0048239	11000	9526	167.00
78046051	02/07/2020	A00307862Passmore, Luke A.	S0048240	11000	9526	21.00
78046052	02/07/2020	A00017345Payne-Strand, Dominique D.	S0048241	11000	9526	136.00
78046053	02/07/2020	A00288913Pelayo, Alondra D.	S0048394	11000	9526	596.00
78046054	02/07/2020	A00290545Pence, Ashley D.	S0048242	11000	9526	194.11
78046055	02/07/2020	A00023036Penney, Robbie F.	S0048243	11000	9526	184.00
78046056	02/07/2020	A00295030Perez, Sheryl M.	S0048244	11000	9526	182.00
78046057	02/07/2020	A00284685Peters, Michael K.	S0048245	11000	9526	2.00
78046058	02/07/2020	A00311565Pfeifle, Kaleb B.	S0048246	11000	9526	92.00
78046059	02/07/2020	A00290817Pilgrim, Sierra D.	S0048247	11000	9526	998.00
78046060	02/07/2020	A00251074Prior, Max H.	S0048248	11000	9526	276.00
78046061	02/07/2020	A00209814Pulido, Jessica Y.	S0048395	11000	9526	412.00
78046062	02/07/2020	A00249736Ramirez, Jessica A.	S0048249	11000	9526	138.00
78046063	02/07/2020	A00294725Ramos, Adrianna	S0048250	11000	9526	230.13
78046064	02/07/2020	A00294889Raval, Jay N.	S0048251	11000	9526	182.00
78046065	02/07/2020	A00074285Resendis, Miriam	S0048252	11000	9526	138.00
78046066	02/07/2020	A00286768Reyes, Brendan J.	S0048253	11000	9526	251.00
78046067	02/07/2020	A00279243Richardson, Camryn B.	S0048254	11000	9526	86.00
78046068	02/07/2020	A00265985Ritchie, Tajai L.	S0048255	11000	9526	140.00
78046069	02/07/2020	A00299651Rivera Garcia, Brian	S0048256	11000	9526	708.30
78046070	02/07/2020	A00304483Roberts, Ethan G.	S0048257	11000	9526	868.00
78046071	02/07/2020	A00289493Romo, Cindy	S0048258	11000	9526	150.00
78046072	02/07/2020	A00286374Romo Rosales, Vania M.	S0048259	11000	9526	998.00
78046073	02/07/2020	A00297888Rosales, Lorena	S0048260	11000	9526	998.00
78046074	02/07/2020	A00292824Rosales Perez, Daisy	S0048261	11000	9526	998.00
78046075	02/07/2020	A00294403Rouell, Jordan J.	S0048262	11000	9526	270.87
78046076	02/07/2020	A00305224Salazar Martinez, Isabella A	S0048263	11000	9526	899.94
78046077	02/07/2020	A00290454Saltiban, Peter J.	S0048264	11000	9526	810.00
78046078	02/07/2020	A00315466Sanchez, Gemlee C.	S0048265	11000	9526	232.00
78046079	02/07/2020	A00267018Sanchez, Monica	S0048266	11000	9526	320.00
78046080	02/07/2020	A00288865Sanchez, Yajaira J.	S0048267	11000	9526	842.68

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78046081	02/07/2020	A00262832	Sandoval, Viridiana	S0048268	11000		9526		140.00	
78046082	02/07/2020	A00291410	Sebastian, Luis D.	S0048269	11000		9526		998.00	
78046083	02/07/2020	A00291377	Sparks, Jaye L.	S0048270	11000		9526		902.45	
78046084	02/07/2020	A00091490	Stearman, Keith W.	S0048271	11000		9526		188.00	
78046085	02/07/2020	A00290435	Strong, Cherise M.	S0048272	11000		9526		854.33	
78046086	02/07/2020	A00282214	Sweeny, Nicholas W.	S0048273	11000		9526		274.00	
78046087	02/07/2020	A00279651	Tanon, Alyssa M.	S0048274	11000		9526		1,086.00	
78046088	02/07/2020	A00299910	Tarango, Erin E.	S0048275	11000		9526		90.00	
78046089	02/07/2020	A00291237	Temple, Jodie L.	S0048276	11000		9526		136.00	
78046090	02/07/2020	A00284418	Terriquez, Rejina G.	S0048277	11000		9526		320.00	
78046091	02/07/2020	A00294391	Topete, Christina L.	S0048297	11000		9526		998.00	
78046092	02/07/2020	A00286362	Torres Miranda, Enrique	S0048298	11000		9526		992.01	
78046093	02/07/2020	A00297598	Triana, Veronica	S0048299	11000		9526		136.00	
78046094	02/07/2020	A00294393	Turner, Lindsay P.	S0048300	11000		9526		245.54	
78046095	02/07/2020	A00282288	Urias, Abel	S0048301	11000		9526		748.00	
78046096	02/07/2020	A00311369	Valdez, Andrew J.	S0048302	11000		9526		136.00	
78046097	02/07/2020	A00305257	Vasquez, Janette	S0048303	11000		9526		44.00	
78046098	02/07/2020	A00312583	Volandi, Logan O.	S0048304	11000		9526		150.00	
78046099	02/07/2020	A00290432	Wescott, Mckenlee A.	S0048305	11000		9526		400.00	
78046100	02/07/2020	A00294399	White, Katheryn H.	S0048306	11000		9526		998.00	
78046101	02/07/2020	A00312859	Wiggins, Jasmine R.	S0048307	11000		9526		136.00	
78046102	02/07/2020	A00080509	Windes, Caycee D.	S0048308	11000		9526		184.00	
78046103	02/07/2020	A00309889	Wobbe, Marley R.	S0048309	11000		9526		176.00	
78046104	02/07/2020	A00300954	Wongwaigoon, Suphawit	S0048310	11000		9526		44.00	
78046105	02/07/2020	A00314181	Wood, Georgia E.	S0048311	11000		9526		186.00	
78046106	02/07/2020	A00283002	Wood, Melissa E.	S0048312	11000		9526		274.00	
78046107	02/07/2020	A00294991	Yeomans, Mikayla B.	S0048313	11000		9526		182.00	
78046108	02/13/2020	A00222771	Academic Senate for Communit	I0061061	12348769	11000	202	5710	49999	625.00
78046109	02/13/2020	A00306660	Advanced Data Storage, Inc.	I0061071	0106842	11000	411	5990	67300	85.00
78046110	02/13/2020	A00292936	Albertson's LLC	I0061073	17768901	39000	314	4311	64991	249.57
78046111	02/13/2020	A00200043	American Express	I0061027	11005012	11000	000	7211	00000	10,993.97
78046112	02/13/2020	A00200063	Austin's Pest Control, Inc.	I0061039	JAN 20	11000	431	5860	65100	455.00
78046113	02/13/2020	A00200079	Bar Charts, Inc.	I0061036	INV00116	31000	423	4310	69100	350.28
78046113	02/13/2020	A00200079	Bar Charts, Inc.	I0061036	INV00116	31000	423	5940	69100	28.87
78046114	02/13/2020	A00200107	Bright House Networks	I0061055	020220	35819	357	5890	69700	111.77
78046115	02/13/2020	A00200109	Brown & Reich Petroleum, Inc	I0061072	12042	39000	314	4316	64991	124.21
78046116	02/13/2020	A00200119	C.A. Reding Company, Inc.	I0061031	543026	11000	113	4318	00000	64.32
78046117	02/13/2020	A00200143	Carlson, Kamala A.	I0061058	020520	11000	208	4110	15011	30.60
78046118	02/13/2020	A00289511	CCCCISOA	I0061045	01202000	11000	113	5710	67800	25.00
78046119	02/13/2020	A00283035	CCCLC	I0061057	033020	11000	302	5710	63100	450.00
78046120	02/13/2020	A00200161	CDW-G	I0061030	WMT9902	12495	319	6415	61900	180.10
78046121	02/13/2020	A00200167	Central Valley Conference	I0061033	1605-A	11000	352	5750	69614	200.00
78046122	02/13/2020	A00210833	Doubletree Hotel Ontario Air	I0061056	87653029	11000	302	5710	63100	679.44
78046123	02/13/2020	A00237331	Dumbrigue, Joanne Lucille V.	I0061052	JAN 20	12551	353	5710	64600	158.70
78046124	02/13/2020	A00200279	Educational Testing Service	I0061067	HS000000	11000	306	4310	49306	227.00
78046125	02/13/2020	A00200307	Farmer Bros. Company	I0061044	69825838	32000	422	4410	69400	618.69
78046126	02/13/2020	A00200323	Flinn Scientific, Inc.	I0061049	2444160	11000	209	4311	19051	1,371.18
78046127	02/13/2020	A00283264	Frontier California Inc.	I0061028	13580122	31000	423	5840	69100	47.27
78046128	02/13/2020	A00283264	Frontier California Inc.	I0061077	79000128	11000	431	5840	65700	799.66
78046129	02/13/2020	A00283264	Frontier California Inc.	I0061078	77000221	11000	431	5840	65700	1,007.12
78046130	02/13/2020	A00109091	Greyhound Lines Inc.	I0061079	042320	11000	202	5740	60100	607.00

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78046131	02/13/2020	A00200655Henry Schein, Inc.	I0061066	INV48960	12650	205	6415	12042	1,875.80
78046132	02/13/2020	A00282661Madding, Justin	I0061063	JAN 20	11000	421	5710	67200	39.33
78046133	02/13/2020	A00311347Montgomery, Mercy	S0048211		11000		9526		135.00
78046134	02/13/2020	A00227738National Benefit Services, L	I0061062	737363	11000	411	5510	67300	142.00
78046135	02/13/2020	A00308503Newton Software, Inc.	I0061070	INV00022	12571	411	5985	67300	333.00
78046136	02/13/2020	A00201786North State Environmental	I0061043	212266	11000	209	5641	19051	1,145.47
78046137	02/13/2020	A00249914Oakland Marriott City Center	I0061060	32MNZNT8	11000	202	5710	49999	744.51
78046138	02/13/2020	A00200498Office Depot	I0060997	42977223	11000	202	4310	60100	13.93
			I0060998	43025314	12401	353	4310	64600	67.45
			I0060999	43077599	11000	210	4310	13052	16.54
			I0061000	43037398	12495	319	4310	61900	32.29
			I0061007	42901952	11000	421	4310	67200	159.40
			I0061008	42757431	39000	314	4311	64991	41.18
			I0061009	42905255	11000	208	4310	15017	11.74
78046139	02/13/2020	A00315956Orkin Pest Control	I0061050	19538278	11000	431	5860	65100	165.00
78046140	02/13/2020	A00201047Oxford University Press	I0061037	99629710	31000	423	4115	69100	576.00
					31000	423	5940	69100	78.39
78046141	02/13/2020	A00200508P. G. & E.	I0061054	013120	11000	431	5830	65700	16,341.35
78046142	02/13/2020	A00238004Paymetric, Inc.	I0061042	11190792	31000	423	5641	69100	1,500.00
78046143	02/13/2020	A00253522Payne, Makayla H.	I0061051	012920	12010	411	5710	67500	41.00
78046144	02/13/2020	A00201782Rodenhauser, Debora A.	I0061069	012120	11000	213	4311	10021	39.77
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78046145	02/13/2020	A00280086Rothgeb, Julie J.	I0061075	JAN 20	11000	223	5710	60103	48.30
78046146	02/13/2020	A00238748RR Donnelley	I0061035	02096421	31000	423	4321	69100	51.43
					31000	423	5940	69100	16.26
78046147	02/13/2020	A00285838Sammy's Detail	I0061038	766.	11000	432	5632	67703	255.00
78046148	02/13/2020	A00237176SSD Systems	I0061034	R-001672	31000	423	5880	69100	59.34
78046149	02/13/2020	A00200400Stinson's	I0061046	912166-0	11000	357	4318	69700	123.06
78046150	02/13/2020	A00200417Sysco Food Service of Ventur	I0061047	27908649	32000	422	4410	69400	4,765.81
					32000	422	4411	69400	900.52
78046150	02/13/2020	A00200417Sysco Food Service of Ventur	I0061047	27908649	32000	422	4411	69400	306.56
					32000	422	5940	69400	4.78
78046151	02/13/2020	A00200862Taft College Bookstore	I0061068	3003	12000	353	4310	64600	59.40
78046152	02/13/2020	A00200832Taft College Foundation	I0061032	012820	11000	000	7211	00000	1,075.00
78046153	02/13/2020	A00203989Tipton Cash, Heather M.	I0061064	JAN 20	11000	224	4316	60200	119.37
78046154	02/13/2020	A00243766Tweedy, Allisa M.	I0061074	012520	12562	223	4316	60103	42.66
78046155	02/13/2020	A00255644U.S. Bank Equipment Finance	I0061059	40213375	12560	223	5612	60103	261.51
					11000	205	5612	12042	261.51
					12201	203	5612	61200	261.51
					12201	203	5612	61200	261.51
					12201	203	5612	61200	261.51
					11000	301	5612	64500	130.75
					12000	318	5612	64800	130.75
					11000	113	5612	67801	261.51
					11000	431	5612	65100	261.50
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					33528	310	5612	69200	39.23
					33588	310	5612	69200	183.05
					11000	207	5612	49999	261.51
					11000	202	5612	60100	261.51

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						11000	110	5612	66003	87.17
						11000	202	5612	60100	87.17
						11000	114	5612	66005	87.17
						11000	202	5612	60100	261.51
						11000	421	5612	67200	117.67
						11000	401	5612	67200	26.14
						11000	411	5612	67300	117.67
						39000	314	5612	64991	261.51
						12551	353	5612	64600	65.37
						11000	301	5612	64500	65.37
						11000	302	5612	63100	65.37
78046155	02/13/2020	A00255644U.S. Bank Equipment Finance	I0061059	40213375	11000	358	5612	62100	65.37	
					11000	421	5612	67200	261.50	
					11000	401	5612	67200	261.51	
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					31000	423	5612	69100	165.12	
					12495	319	5612	61900	59.93	
78046156	02/13/2020	A00200284U.S. Foods	I0061048	3145519	32000	422	4410	69400	3,031.73	
					32000	422	4411	69400	0.01	
78046157	02/13/2020	A00210209ULINE	I0061065	11589264	31000	423	4321	69100	103.28	
					31000	423	5940	69100	34.42	
78046158	02/13/2020	A00202272VWR International	I0061029	80888120	11000	209	4311	19051	1,364.99	
78046159	02/13/2020	A00294733West Kern Adult Education Ne	I0061040	12312019	12603	125	7410	73100	69,386.00	
			I0061041	01312020	12603	125	7410	73100	69,387.00	
78046160	02/13/2020	A00200360Westec	I0061076	27172	11450	204	5641	09543	89,643.75	
78046161	02/18/2020	A00263529Adame, Vanessa M.	S0048596		11000		9526		2.00	
78046162	02/18/2020	A00297630Aguilar, Alexis	S0048597		11000		9526		2.00	
78046163	02/18/2020	A00308086Ahart, Johanna M.	S0048598		11000		9526		2.00	
78046164	02/18/2020	A00304330Alamillo, Emma	S0048599		11000		9526		2.00	
78046165	02/18/2020	A00043526Albayeros, Hilda	S0048600		11000		9526		2.00	
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78046167	02/18/2020	A00296631Ali, Abraham A.	S0048602		11000		9526		2.00	
78046168	02/18/2020	A00312361Allen,, James C.	S0048603		11000		9526		2.00	
78046169	02/18/2020	A00041590Almaguer, Jossue	S0048604		11000		9526		2.00	
78046170	02/18/2020	A00294712Alvarez, Jason A.	S0048605		11000		9526		2.00	
78046171	02/18/2020	A00242720Alvarez, Joanna	S0048606		11000		9526		2.00	
78046172	02/18/2020	A00307773Alvarez, Joseph	S0048607		11000		9526		2.00	
78046173	02/18/2020	A00286550Anderson, Kieresten R.	S0048608		11000		9526		2.00	
78046174	02/18/2020	A00227540Anguiano, Maria D.	S0048609		11000		9526		2.00	
78046175	02/18/2020	A00315622Arias, Nicholas M.	S0048610		11000		9526		2.00	
78046176	02/18/2020	A00262008Ariola, Queenie A.	S0048611		11000		9526		2.00	
78046177	02/18/2020	A00314869Arrieta Perez, Maria J.	S0048612		11000		9526		1.00	
78046178	02/18/2020	A00292917Atijera, Jennifer T.	S0048613		11000		9526		2.00	
78046179	02/18/2020	A00292780Ayapantecatl, Bryan S.	S0048614		11000		9526		2.00	
78046180	02/18/2020	A00315958Badasci, Gabrielle N.	S0048615		11000		9526		2.00	
78046181	02/18/2020	A00312875Badoles, Lloyd D.	S0048616		11000		9526		2.00	
78046182	02/18/2020	A00262335Baker, Breanne D.	S0048617		11000		9526		2.00	
78046183	02/18/2020	A00282936Barboza, Fernando	S0048618		11000		9526		2.00	
78046184	02/18/2020	A00314957Barnett, Briana R.	S0048619		11000		9526		2.00	
78046185	02/18/2020	A00286497Barnett, Luz P.	S0048620		11000		9526		2.00	

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78046186	02/18/2020	A00296001Barrientos, Alyssa R.	S0048621	11000	9526	2.00
78046187	02/18/2020	A00273356Bartlett, Taylor E.	S0048622	11000	9526	2.00
78046188	02/18/2020	A00279452Barton, Breah A.	S0048623	11000	9526	2.00
78046189	02/18/2020	A00280413Beccari, Alexander N.	S0048539	11000	9526	2.00
78046190	02/18/2020	A00288971Benskin, Delila D.	S0048540	11000	9526	2.00
78046191	02/18/2020	A00309615Bethell, Emily E.	S0048541	11000	9526	2.00
78046192	02/18/2020	A00289702Biggs, Alexandria D.	S0048542	11000	9526	2.00
78046193	02/18/2020	A00298878Billings, Kaylyn N.	S0048543	11000	9526	2.00
78046194	02/18/2020	A00289750Blanton, Debrah C.	S0048544	11000	9526	2.00
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78046197	02/18/2020	A00294389Brown, Kayleen D.	S0048547	11000	9526	2.00
78046198	02/18/2020	A00279361Brummett, Hayley N.	S0048548	11000	9526	2.00
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78046202	02/18/2020	A00315777Burkart, Kathryn K.	S0048552	11000	9526	2.00
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78046204	02/18/2020	A00308181Cabrera, Arely	S0048554	11000	9526	2.00
78046205	02/18/2020	A00314941Cabrera, Johanna A.	S0048555	11000	9526	2.00
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78046207	02/18/2020	A00302746Calderon, Carlos A.	S0048557	11000	9526	2.00
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78046211	02/18/2020	A00297192Carmona, Alicia	S0048561	11000	9526	2.00
78046212	02/18/2020	A00314159Carranza, Monique L.	S0048562	11000	9526	2.00
78046213	02/18/2020	A00281923Carrera, Karina P.	S0048563	11000	9526	2.00
78046214	02/18/2020	A00305264Carrillo, Isai	S0048564	11000	9526	2.00
78046215	02/18/2020	A00294607Case, Lorene B.	S0048565	11000	9526	2.00
78046216	02/18/2020	A00307388Casillas, Britney	S0048566	11000	9526	2.00
78046217	02/18/2020	A00314154Castillo, Andrea G.	S0048567	11000	9526	2.00
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78046221	02/18/2020	A00309255Ceja, Michelle	S0048571	11000	9526	2.00
78046222	02/18/2020	A00277926Cervantes Becerra, Maria A.	S0048572	11000	9526	2.00
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78046230	02/18/2020	A00306506Contreras, Cynthia	S0048580	11000	9526	2.00
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78046232	02/18/2020	A00279978Cordero, Christina M.	S0048582	11000	9526	2.00
78046233	02/18/2020	A00290750Coreas, Jenilee Z.	S0048583	11000	9526	2.00
78046234	02/18/2020	A00298623Cortes, Javien	S0048584	11000	9526	104.00

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78046236	02/18/2020	A00308758Cotton, Amanda R.	S0048586	11000	9526	2.00
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78046238	02/18/2020	A00306646Craig, Samantha L.	S0048588	11000	9526	2.00
78046239	02/18/2020	A00313542Crank, Nicole R.	S0048589	11000	9526	2.00
78046240	02/18/2020	A00311669Crowder, Rachel E.	S0048590	11000	9526	2.00
78046241	02/18/2020	A00313440Cruz Rodriguez, Lidia	S0048591	11000	9526	2.00
78046242	02/18/2020	A00315412Cuevas, Maria S.	S0048464	11000	9526	2.00
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78046254	02/18/2020	A00309583Deverill, Brody M.	S0048475	11000	9526	2.00
78046255	02/18/2020	A00315703Dhillon, Shivreet K.	S0048476	11000	9526	2.00
78046256	02/18/2020	A00312704Diaz, Audriana C.	S0048477	11000	9526	2.00
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78046260	02/18/2020	A00309907Dorrance, Tyren T.	S0048481	11000	9526	2.00
78046261	02/18/2020	A00290331Dunham, Emily S.	S0048482	11000	9526	2.00
78046262	02/18/2020	A00291392Dunlap, Kaileigh L.	S0048483	11000	9526	2.00
78046263	02/18/2020	A00310291Dupree, Cassandra A.	S0048484	11000	9526	2.00
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78046270	02/18/2020	A00030157Escobedo, Octavio	S0048491	11000	9526	2.00
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78046273	02/18/2020	A00203628Eveland, Michael T.	S0048407	11000	9526	2.00
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78046276	02/18/2020	A00311512Fetuu, Michelle M.	S0048410	11000	9526	2.00
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78046278	02/18/2020	A00311662Fish, Cameron J.	S0048412	11000	9526	25.00
78046279	02/18/2020	A00059404Fletcher, Monica	S0048413	11000	9526	2.00
78046280	02/18/2020	A00267275Flores, Abraham	S0048414	11000	9526	2.00
78046281	02/18/2020	A00310264Flores, Aimee	S0048415	11000	9526	2.00
78046282	02/18/2020	A00295944Flores, Jessica	S0048416	11000	9526	2.00
78046283	02/18/2020	A00281799Fonseca, Leticia	S0048417	11000	9526	2.00
78046284	02/18/2020	A00280972Fonseca, Sylvia	S0048418	11000	9526	2.00
78046285	02/18/2020	A00308629Forest, Ryan M.	S0048419	11000	9526	2.00

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78046286	02/18/2020	A00313637	Franklin Martinez, Querida E	S0048420	11000	9526	2.00
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78046299	02/18/2020	A00286864	Gamez Gill, Gloria N.	S0048790	11000	9526	2.00
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78046338	02/18/2020	A00267848Hazlewood, Mary C.	S0048726	11000	9526	2.00
78046339	02/18/2020	A00288614Hedge, Trevor	S0048727	11000	9526	2.00
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78046496	02/18/2020	A00267946Rinehart, Mckenna M.	S0048530	11000	9526	2.00
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78046510	02/18/2020	A00294451Rodriguez, Magali N.	S0048499	11000	9526	300.00
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78046522	02/18/2020	A00280409Ryder, Ryan E.	S0048511	11000	9526	2.00
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78046538	02/18/2020	A00306645Schmidt, Natalie P.	S0048527	11000	9526	2.00
78046539	02/18/2020	A00310272Schoene, Amanda L.	S0048400	11000	9526	2.00
78046540	02/18/2020	A00291410Sebastian, Luis D.	S0048401	11000	9526	2.00

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78046551	02/18/2020	A00022300Sterling, Scott	S0048431	11000	9526	2.00
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78046591	02/18/2020	A00301274Wilson, Brady A.	S0048828	11000	9526	2.00

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78046596	02/18/2020	A00283002Wood, Melissa E.	S0048833		11000		9526		2.00
78046597	02/18/2020	A00250040Woodruff, Lindsey S.	S0048834		11000		9526		2.00
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78046600	02/18/2020	A00312927Yamazaki, Genta	S0048837		11000		9526		2.00
78046601	02/18/2020	A00304914Yamsuan, Alexa H.	S0048838		11000		9526		2.00
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78046606	02/18/2020	A00308077Zimmermann, Stacie L.	S0048720		11000		9526		2.00
78046607	02/20/2020	A00200025Academic Senate	I0061100	12465402	12653	301	5710	63900	625.00
78046608	02/20/2020	A00102251Adriano, Christi L.	I0061094	020720	12643	223	5710	60103	250.00
78046609	02/20/2020	A00202445AT&T Mobility	I0061102	011820	39000	314	5840	64991	205.20
78046610	02/20/2020	A00200063Austin's Pest Control, Inc.	I0061115	JAN. 20	39000	314	5860	64991	100.00
78046611	02/20/2020	A00200064B & B Surplus	I0061121	10307	12643	223	4311	09565	129.77
78046612	02/20/2020	A00200076Bandy, Ingrun K.	I0061105	012320	11000	352	5710	69610	157.00
78046613	02/20/2020	A00315810Barber & Gonzales LLC	I0061117	1001	11000	411	5510	67300	2,840.35
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78046617	02/20/2020	A00294037Campos, Emmanuel V.	I0061103	101619	11000	101	5720	66004	310.05
78046618	02/20/2020	A00200161CDW-G	I0061116	WJF4311	11000	202	6415	60100	1,260.35
78046619	02/20/2020	A00201565Chabot-Las Positas Comm. Col	I0061080	12257152	12571	411	5710	67300	625.00
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78046622	02/20/2020	A00300396del Rosario, Heather R.	I0061081	29539735	12571	411	5710	67300	252.51
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78046625	02/20/2020	A00284324Flowers, Carly M.	I0061113	012220	35000	357	4410	69700	135.92
78046626	02/20/2020	A00200627Gonzalez, Lourdes	I0061087	KXNM2KGY	12000	303	5710	64300	50.00
78046627	02/20/2020	A00203431Grimes, Jessica R.	I0061096	111319	12560	223	5710	09565	405.05
78046628	02/20/2020	A00224086inContact, Inc.	I0061108	6509886	11000	431	5840	65100	192.01
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78046629	02/20/2020	A00200704Karwoski, John	I0061086	FEB 20	42350	000	5510	71002	10,920.00
78046630	02/20/2020	A00313951Kizziar, Marcia	I0061122	122719	11000	202	5985	60100	20.00
78046631	02/20/2020	A00315416Maciel, Andrea	I0061123	122719	11000	202	5985	60100	20.00
78046632	02/20/2020	A00200750Maiocco, Vince	I0061114	012220	35000	357	4410	69700	274.68
78046633	02/20/2020	A00277751Mendoza, Tina C.	I0061101	020620	11000	202	5710	49999	1,197.10
78046634	02/20/2020	A00249914Oakland Marriott City Center	I0061099	041520	12653	301	5710	63900	597.00
78046635	02/20/2020	A00200498Office Depot	I0061106	43434352	11000	411	4310	67300	50.81
78046636	02/20/2020	A00200508P. G. & E.	I0061126	01/31/20	12560	223	5830	09565	577.50
78046637	02/20/2020	A00200536Praxair Distribution, Inc.	I0061124	91439529	11000	205	5641	12042	727.25

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78046639	02/20/2020	A00200466Sage Publications	I0061111	389287KI	31000	423	4115	69100	2,180.00	
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78046640	02/20/2020	A00279312Self, Isaac J.	I0061084	JAN 20	39000	314	5710	64991	2.07	
78046641	02/20/2020	A00261588Smith, Terri L.	I0061095	020720	11000	203	5710	61200	35.00	
78046642	02/20/2020	A00200393Sparkletts	I0061104	020620	11000	411	5641	67300	58.49	
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78046644	02/20/2020	A00200430Taft Plaza, LLC	I0061109	MAR 20	31000	423	5611	69100	1,907.00	
78046645	02/20/2020	A00302722Time Warner Cable	I0061082	020120	35827	357	5890	69700	1,044.89	
78046646	02/20/2020	A00302722Time Warner Cable	I0061083	02/01/20	35819	357	5890	69700	804.80	
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78046647	02/20/2020	A00243587United Healthcare Insurance	I0061088	MAR 20	11000	412	3350	59100	48,919.17	
78046648	02/20/2020	A00266450USBank	I0061127	1551681	43000	000	7120	72100	415,050.01	
78046649	02/20/2020	A00271491Watkins, Sherrie D.	I0061090	MAR 20	39000	314	5610	64991	1,310.00	
78046650	02/20/2020	A00200354Wells, Susan J.	I0061097	020220	39000	312	5710	64991	213.13	
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78046651	02/20/2020	A00073955White, Brian L.	I0061089	MAR 20	39000	314	5610	64991	1,400.00	
78046652	02/20/2020	A00300143Wootten, Laurie A.	I0061098	JAN 20	39000	314	5710	64991	21.51	
78046653	02/25/2020	A00243588AARP Health Care Options	I0061143	MAR 20	11000	412	3350	59100	18,518.06	
78046654	02/25/2020	A00288646Amazon Web Services, Inc.	I0061151	38250132	11000	113	5644	67801	675.18	
78046655	02/25/2020	A00200040American Business Machines	I0061140	498702	12000	303	5641	64300	136.82	
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78046658	02/25/2020	A00257716Capitol Public Finance Group	I0061150	2020-132	11000	401	5510	67200	4,900.00	
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78046660	02/25/2020	A00200758Champion, Diana K.	I0061188	020720	12643	223	5710	60103	250.68	
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78046661	02/25/2020	A00200181City of Taft	I0061145	02.01.20	12560	223	5850	09565	49.00	
78046662	02/25/2020	A00311324CWDL, CPAs	I0061130	4769	11000	421	5420	67200	6,269.00	
78046663	02/25/2020	A00306852DeWalt Corporation	I0061175	1087719	42350	000	6110	71002	75.00	
78046664	02/25/2020	A00200243Dick Blick	I0061155	2822161	31000	423	4310	69100	37.71	
78046665	02/25/2020	A00277845Double D Cleaning Service	I0061141	057	12560	223	5890	09565	265.00	
78046666	02/25/2020	A00237331Dumbrigue, Joanne Lucille V.	I0061131	020620	12551	353	4410	64600	65.52	
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78046667	02/25/2020	A00200307Farmer Bros. Company	I0061173	69825844	32000	422	4410	69400	259.28	
78046668	02/25/2020	A00280401Flowers Baking Co of Henders	I0061160	20711444	32000	422	4410	69400	105.68	
78046669	02/25/2020	A00283264Frontier California Inc.	I0061197	57340210	11000	431	5840	65700	47.27	
78046670	02/25/2020	A00283264Frontier California Inc.	I0061198	57030207	11000	431	5840	65700	147.50	
78046671	02/25/2020	A00300366Galindo Rodriguez, Pamela	I0061163	121019	12000	303	7606	73200	85.00	
78046672	02/25/2020	A00040528Gardner, Gina L.	I0061191	020720	12643	223	5710	60103	250.00	
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78046673	02/25/2020	A00310157Gilkerson, Janee S.	I0061129	33443724	11999	000	7412	73900	180.00	
78046674	02/25/2020	A00200629Grainger	I0061177	94187346	11000	431	4310	65100	38.65	
78046675	02/25/2020	A00203431Grimes, Jessica R.	I0061195	020620	12562	223	5710	60103	109.37	
78046676	02/25/2020	A00200645Hardy Diagnostics	I0061147	2255659	11000	209	4311	04012	281.61	
78046677	02/25/2020	A00201549Harper Collins Publishers	I0061158	59946688	31000	423	4110	69100	140.17	
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78046678	02/25/2020	A00200655Henry Schein, Inc.	I0061168	73148870	12651	205	4311	12042	338.13
			I0061169	73291558	11000	205	4311	12042	472.23
			I0061170	73095974	12651	205	4311	12042	225.42
			I0061186	72969275	12651	205	4311	12042	2,479.80
			I0061187	72969276	12651	205	4311	12042	26.97
			I0061200	72965686	11000	205	4311	12042	2,821.95
78046679	02/25/2020	A00200688Jennings, Sandra M.	I0061189	020720	12643	223	5710	60103	250.00
78046680	02/25/2020	A00200715Kern Electric Distributors	I0061179	576555	11000	431	4312	65100	231.78
78046681	02/25/2020	A00200806Kern Gardening Service	I0061144	30461	12560	223	5633	09565	200.00
78046682	02/25/2020	A00296618Matias, Andrew A.	I0061162	121019	12000	303	7606	73200	85.00
78046683	02/25/2020	A00294618McNeil and Associates, LLC	I0061146	25	11000	110	5510	66003	3,150.00
78046684	02/25/2020	A00200508P. G. & E.	I0061199	021320	11000	431	5830	65700	7,976.05
					39000	314	5830	64991	3,591.82
					33428	310	5830	69200	1,460.77
78046684	02/25/2020	A00200508P. G. & E.	I0061199	021320	33528	310	5830	69200	1,460.77
					33588	310	5830	69200	1,460.78
78046685	02/25/2020	A00200522Pepsi-Cola Company	I0061159	95384356	32000	422	4410	69400	1,006.87
78046686	02/25/2020	A00200536Praxair Distribution, Inc.	I0061166	94553009	11000	205	5641	12042	250.24
			I0061167	94387504	11000	205	5641	12042	461.60
78046687	02/25/2020	A00273618Redrock Software Corp.	I0061185	991382	12495	319	5710	61900	359.00
78046688	02/25/2020	A00238748RR Donnelley	I0061156	55299680	31000	423	4321	69100	670.31
					31000	423	5940	69100	278.36
78046689	02/25/2020	A00200481Sehi Computer Products	I0061154	I0019940	31000	423	6415	69100	1,249.10
78046690	02/25/2020	A00275444Seton	I0061161	93421441	11000	431	4310	65100	2,528.53
78046691	02/25/2020	A00301683Sierra Montejano, Rosie	I0061164	121019	12000	303	7606	73200	95.00
78046692	02/25/2020	A00308084Siteimprove, Inc.	I0061176	66229	12582	301	5643	67800	8,531.82
78046693	02/25/2020	A00200393Sparkletts	I0061149	013020	11000	209	4310	49999	29.02
78046694	02/25/2020	A00200393Sparkletts	I0061171	012320	11000	306	4310	49306	26.52
78046695	02/25/2020	A00200400Stinson's	I0061133	913898-0	11000	358	4318	62100	123.06
					11000	358	4318	62100	494.24
			I0061134	913895-0	11000	302	4318	64500	542.37
			I0061135	913894-0	11000	113	4310	67801	24.37
					11000	113	4310	67801	25.27
					11000	113	4310	67801	27.09
					11000	113	4310	67801	27.09
					35000	360	4310	67701	117.78
			I0061136	913892-0	11000	352	4318	69610	433.37
					11000	352	4318	69610	87.08
					11000	352	4318	69610	206.43
			I0061137	913891-0	11000	354	4318	69600	108.27
			I0061138	913260-1	12643	223	4318	63100	95.20
					12643	223	4318	63100	22.82
78046696	02/25/2020	A00211077Strata Information Group	I0061148	34926	12569	353	5510	64600	170.00
78046697	02/25/2020	A00200406Student Aid Commission	I0061194	2019	12000	000	5110	64600	230.35
78046698	02/25/2020	A00200407Student Insurance	I0061183	8001	11000	401	5340	67702	1,500.00
78046699	02/25/2020	A00200417Sysco Food Service of Ventur	I0061153	27908842	32000	422	4410	69400	0.01
					32000	422	4411	69400	0.01
					32000	422	4411	69400	49.06
					32000	422	5940	69400	0.01
78046699	02/25/2020	A00200417Sysco Food Service of Ventur	I0061165	27909497	32000	422	4410	69400	4,623.33
					32000	422	4411	69400	1,174.53

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					32000	422	4411	69400	248.11		
					32000	422	5940	69400	4.75		
		I0061174		27909577	32000	422	4410	69400	0.01		
					32000	422	4411	69400	0.01		
					32000	422	4411	69400	144.08		
					32000	422	5940	69400	14.09		
78046700	02/25/2020	A00200862	Taft College Bookstore	I0061139	013020	12000	303	7604	73200	22,302.28	
78046701	02/25/2020	A00200862	Taft College Bookstore	I0061184	6226	12000	303	7604	73200	782.80	
78046702	02/25/2020	A00200282	True Value Home Center	I0061128	422190	11000	113	4310	67801	10.71	
					I0061157	418835	31000	423	4321	69100	16.08
78046703	02/25/2020	A00200284	U.S. Foods	I0061172	3271838	32000	422	4410	69400	3,079.93	
						32000	422	4411	69400	0.01	
78046704	02/25/2020	A00200338	Verizon Wireless	I0061152	98471064	11000	113	5840	67801	76.02	
						12551	353	6415	64600	38.01	
78046705	02/25/2020	A00200338	Verizon Wireless	I0061181	98471093	11000	431	5840	65100	84.59	
78046706	02/25/2020	A00200338	Verizon Wireless	I0061196	98474053	11000	357	5840	69700	153.90	
78046707	02/25/2020	A00200354	Wells, Susan J.	I0061193	021320	39000	312	5710	64991	399.16	
78046708	02/25/2020	A00275443	WestAir Gases & Equipment In	I0061142	80278669	12560	223	4311	09565	495.88	
78046709	02/25/2020	A00201081	Westside Waste Management Co	I0061180	01X00362	11000	431	5850	65100	170.38	
78046710	02/26/2020	A00294583	Cartwright, Malissa M.	S0048845		11000		9526		250.00	
78046711	02/26/2020	A00300209	Clay, Jazmine C.	S0048846		11000		9526		250.00	
78046712	02/26/2020	A00302452	Curry, Sarah R.	S0048847		11000		9526		250.00	
78046713	02/26/2020	A00307860	Gasga, Maria E.	S0048842		11000		9526		250.00	
78046714	02/26/2020	A00293054	Lindsay, Magenta	S0048849		11000		9526		250.00	
78046715	02/26/2020	A00242661	Pena, Katelynn G.	S0048850		11000		9526		250.00	
78046716	02/26/2020	A00300239	Romero, Monica R.	S0048851		11000		9526		250.00	
78046717	02/26/2020	A00285580	Sanchez, Anaruth M.	S0048844		11000		9526		250.00	
78046718	02/26/2020	A00022228	Scott, Susan C.	S0048843		11000		9526		250.00	
78046719	02/26/2020	A00203737	Waldon, Tona S.	S0048848		11000		9526		250.00	

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BANK TOTAL 1,834,779.86

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		NUMBER	NAME	NUMBER	DATE				
ABAUER	02/04/2020	A00200750	Maiocco, Vince	P0053804	01/30/2020	01/30/2020			\$274.68
		A00284324	Flowers, Carly M.	P0053805	01/30/2020	01/30/2020			\$135.92
	02/05/2020	A00210209	ULINE	P0053785	01/29/2020	01/29/2020			\$137.70
		A00253522	Payne, Makayla Hope.	P0053781	01/29/2020	01/29/2020			\$41.00
	02/12/2020	A00259618	Taft College ASB General	P0053924	02/11/2020	02/11/2020			\$39,720.00
	02/19/2020	A00200406	Student Aid Commission	P0053962	02/18/2020	02/18/2020			\$230.35
		A00205963	Valencia, Leovi Marisol.	P0053957	02/18/2020	02/18/2020			\$134.00
		A00241442	De Avila-Figueroa, Nancy	P0053534	12/20/2019	12/20/2019			\$134.00
	02/20/2020	A00202280	Chaidez, Joell C.	P0053624	01/10/2020	01/10/2020			\$245.18

						TOTAL USER			\$40,807.65
AOMEGA	02/03/2020	A00200536	Praxair Distribution, Inc.	P0053780	01/28/2020	01/28/2020			\$461.60
	02/05/2020	A00200536	Praxair Distribution, Inc.	P0053816	02/03/2020	02/03/2020			\$250.23
		A00200655	Henry Schein, Inc.	P0053820	02/03/2020	02/03/2020			\$199.87
	02/06/2020	A00200655	Henry Schein, Inc.	P0053833	02/04/2020	02/04/2020			\$70.88
				P0053835	02/04/2020	02/04/2020			\$226.93
				P0053848	02/04/2020	02/04/2020			\$472.23
				P0053849	02/04/2020	02/04/2020			\$338.13
				P0053851	02/04/2020	02/04/2020			\$26.97
				P0053858	02/05/2020	02/05/2020			\$225.42
	02/11/2020	A00293996	Kimbrough, Vickie J.	P0053877	02/06/2020	02/06/2020			\$325.00
	02/18/2020	A00200393	Sparkletts	P0053916	02/11/2020	02/11/2020			\$159.17
		A00200655	Henry Schein, Inc.	P0053918	02/11/2020	02/11/2020			\$479.01
				P0053920	02/11/2020	02/11/2020			\$179.83
	02/20/2020	A00200498	Office Depot	P0053939	02/12/2020	02/12/2020			\$28.96
		A00200655	Henry Schein, Inc.	P0053948	02/13/2020	02/13/2020			\$706.15
	02/27/2020	A00200161	CDW-G	P0054045	02/27/2020	02/27/2020			\$6,685.23
		A00200498	Office Depot	P0054022	02/25/2020	02/25/2020			\$62.60
	A00200655	Henry Schein, Inc.	P0054019	02/24/2020	02/24/2020			\$112.10	
02/28/2020	A00200655	Henry Schein, Inc.	P0054049	02/28/2020	02/28/2020			\$723.21	
			P0054050	02/28/2020	02/28/2020			\$1,181.24	

						TOTAL USER			\$12,914.76
DDURAN	02/03/2020	A00200498	Office Depot	P0053801	01/30/2020	01/30/2020			\$70.66
				P0053802	01/30/2020	01/30/2020			\$21.90
		A00200950	Furman, Tori J.	P0053800	01/30/2020	01/30/2020			\$690.00
		A00201690	Kulzer-Reyes, Kelly R.	P0053799	01/30/2020	01/30/2020			\$695.95
		A00222771	Academic Senate for Communit	P0053797	01/30/2020	01/30/2020			\$625.00
		A00249914	Oakland Marriott City Center	P0053798	01/30/2020	01/30/2020			\$744.51
	02/06/2020	A00002482	May, James Patrick.	P0053871	02/05/2020	02/05/2020			\$300.00
				P0053838	02/04/2020	02/04/2020			\$30.00
				P0053839	02/04/2020	02/04/2020			\$30.00

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		A00200143	Carlson, Kamala A.	P0053837	02/04/2020	02/04/2020				\$30.60
		A00200498	Office Depot	P0053869	02/05/2020	02/05/2020				\$861.35
		A00201782	Rodenhauser, Debora A.	P0053841	02/04/2020	02/04/2020				\$61.42
	02/07/2020	A00251929	Oja, Michelle Elizabeth.	P0053873	02/06/2020	02/06/2020				\$1,330.00
	02/10/2020	A00200498	Office Depot	P0053886	02/07/2020	02/07/2020				\$167.15
				P0053894	02/07/2020	02/07/2020				\$65.66
				P0053875	02/06/2020	02/06/2020				\$112.58
				P0053876	02/06/2020	02/06/2020				\$57.89
		A00307058	Minor, Leslie B.	P0053836	02/04/2020	02/04/2020				\$1,343.98
	02/12/2020	A00201690	Kulzer-Reyes, Kelly R.	P0053930	02/12/2020	02/12/2020				\$45.20
		A00200862	Taft College Bookstore	P0053913	02/11/2020	02/11/2020				\$369.25
		A00200498	Office Depot	P0053903	02/10/2020	02/10/2020				\$74.67
	02/20/2020	A00200498	Office Depot	P0053944	02/13/2020	02/13/2020				\$45.67
		A00200302	Eveland, Sharyn L.	P0053980	02/19/2020	02/19/2020				\$1,138.29
		A00200498	Office Depot	P0053955	02/18/2020	02/18/2020				\$160.19
				P0053960	02/18/2020	02/18/2020				\$71.21
		A00202280	Chaidez, Joell C.	P0053624	01/10/2020	01/10/2020				\$559.58
		A00300816	Palomar Community College Di	P0053941	02/13/2020	02/13/2020				\$325.00
		A00316506	Sheraton Pasadena Hotel	P0053943	02/13/2020	02/13/2020				\$481.54
	02/21/2020	A00200302	Eveland, Sharyn L.	P0053979	02/19/2020	02/19/2020				\$2,000.00
		A00200862	Taft College Bookstore	P0053910	02/11/2020	02/11/2020				\$2,107.53
		A00201690	Kulzer-Reyes, Kelly R.	P0053950	02/18/2020	02/18/2020				\$1,425.26
				P0053950	02/18/2020	02/18/2020				\$1,425.26
	02/25/2020	A00200146	Carolina Biological Supply C	P0054023	02/25/2020	02/25/2020				\$250.00
		A00200498	Office Depot	P0054009	02/21/2020	02/21/2020				\$4.28
		A00210630	VanRy, Veronica L.	P0053942	02/13/2020	02/13/2020				\$169.00
		A00200025	Academic Senate	P0054005	02/21/2020	02/21/2020				\$625.00
		A00249914	Oakland Marriott City Center	P0054006	02/21/2020	02/21/2020				\$597.00
	02/26/2020	A00310304	Jimenez Murguia, Salvador	P0054031	02/26/2020	02/26/2020				\$587.18
		A00200950	Furman, Tori J.	P0054001	02/20/2020	02/20/2020				\$155.60
	02/27/2020	A00200498	Office Depot	P0054038	02/27/2020	02/27/2020				\$325.38
	02/28/2020	A00262851	Lytte, Steve	P0054052	02/28/2020	02/28/2020				\$27.00

							TOTAL USER			\$18,782.48
DHICKS	02/03/2020	A00200632	Anderson, Sherry L.	P0053718	01/23/2020	01/23/2020				\$234.60
		A00289687	Hyatt Regency Monterey	P0053714	01/22/2020	01/22/2020				\$539.83
	02/04/2020	A00255644	U.S. Bank Equipment Finance	P0053400	12/06/2019	12/06/2019				\$39,424.91
		A00200400	Stinson's	P0053764	01/27/2020	01/27/2020				\$617.30
				P0053765	01/27/2020	01/27/2020				\$542.44
				P0053778	01/28/2020	01/28/2020				\$221.60
				P0053783	01/29/2020	01/29/2020				\$726.86
				P0053794	01/29/2020	01/29/2020				\$108.27

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		NUMBER	NAME	NUMBER	DATE				
	02/05/2020	A00200400	Stinson's	P0053850	02/04/2020	02/04/2020			\$193.04
	02/06/2020	A00200282	True Value Home Center	P0053842	02/04/2020	02/04/2020			\$10.71
		A00200400	Stinson's	P0053840	02/04/2020	02/04/2020			\$99.61
	02/11/2020	A00200400	Stinson's	P0053883	02/07/2020	02/07/2020			\$324.81
				P0053904	02/10/2020	02/10/2020			\$108.27
	02/17/2020	A00200400	Stinson's	P0053946	02/13/2020	02/13/2020			\$506.41
	02/19/2020	A00255644	U.S. Bank Equipment Finance	P0053963	02/18/2020	02/18/2020			\$3,857.15
	02/20/2020	A00272252	GL Consulting Services, LLC	P0053959	02/18/2020	02/18/2020			\$350.00
		A00200116	Burt Electric & Communicatio	P0053985	02/19/2020	02/19/2020			\$882.99
		A00200655	Henry Schein, Inc.	P0053978	02/19/2020	02/19/2020			\$6,429.64
	02/24/2020	A00200161	CDW-G	P0053990	02/19/2020	02/19/2020			\$804.38
		A00266215	Monoprice Inc.	P0054008	02/21/2020	02/21/2020			\$94.67
	02/26/2020	A00200400	Stinson's	P0053945	02/13/2020	02/13/2020			\$115.22
				P0053956	02/18/2020	02/18/2020			\$533.42
				P0053958	02/18/2020	02/18/2020			\$533.42
	02/28/2020	A00298910	PistolStar, Inc.	P0054021	02/25/2020	02/25/2020			\$5,000.00

						TOTAL USER			\$62,259.55
DRIOS	02/06/2020	A00200354	Wells, Susan J.	P0053874	02/06/2020	02/06/2020			\$2,000.00
	02/12/2020	A00203145	Ramirez, Perla	P0053899	02/10/2020	02/10/2020			\$13.46
	02/17/2020	A00200040	American Business Machines	P0053898	02/10/2020	02/10/2020			\$640.47
	02/26/2020	A00200354	Wells, Susan J.	P0054034	02/26/2020	02/26/2020			\$983.19

						TOTAL USER			\$3,637.12
GDUNHAM	02/28/2020	A00200426	Taft College Cafeteria	P0054025	02/26/2020	02/26/2020			\$54.95

						TOTAL USER			\$54.95
HCASH	02/03/2020	A00200862	Taft College Bookstore	P0053803	01/17/2020	01/17/2020			\$916.93
		A00230756	Morales, Rebekah Jean.	P0053823	01/27/2020	01/27/2020			\$134.55
	02/06/2020	A00203989	Tipton Cash, Heather Marie.	P0053826	02/04/2020	02/10/2020			\$80.00
	02/20/2020	A00031249	Avina, Nicole E.	P0053994	02/10/2020	02/10/2020			\$71.77
	02/25/2020	A00200862	Taft College Bookstore	P0054017	02/12/2020	02/12/2020			\$434.36

						TOTAL USER			\$1,637.61
JEDMAISTON	02/04/2020	A00200167	Central Valley Conference	P0053768	01/28/2020	01/28/2020			\$200.00
		A00200655	Henry Schein, Inc.	P0053787	01/29/2020	01/29/2020			\$79.93
	02/18/2020	A00200167	Central Valley Conference	P0053967	02/18/2020	02/18/2020			\$5,700.00
		A00200862	Taft College Bookstore	P0053966	02/18/2020	02/18/2020			\$21.80
	02/19/2020	A00200502	Orange Belt Stages	P0053986	02/19/2020	02/19/2020			\$4,345.00
	02/20/2020	A00306660	Advanced Data Storage, Inc.	P0053964	02/18/2020	02/18/2020			\$34.50
	02/28/2020	A00200502	Orange Belt Stages	P0054048	02/28/2020	02/28/2020			\$3,030.00
		A00306660	Advanced Data Storage, Inc.	P0054051	02/28/2020	02/28/2020			\$34.50

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							TOTAL USER			\$13,445.73
JGARRETT	02/04/2020	A00200279	Educational Testing Service	P0053740	01/24/2020	01/24/2020				\$227.00
	02/18/2020	A00200393	Sparkletts	P0053868	02/05/2020	02/05/2020				\$26.52
		A00200498	Office Depot	P0053825	02/03/2020	02/03/2020				\$54.54
	02/20/2020	A00200595	NCS Pearson	P0054000	02/20/2020	02/20/2020				\$1,383.75
	02/27/2020	A00200393	Sparkletts	P0054040	02/27/2020	02/27/2020				\$47.47
							TOTAL USER			\$1,739.28
JMADDING	02/04/2020	A00200043	American Express	P0053812	01/31/2020	01/31/2020				\$10,993.97
		A00257716	Capitol Public Finance Group	P0053830	02/04/2020	02/04/2020				\$4,900.00
		A00308756	Montgomery Hardware Co.	P0053824	02/03/2020	02/03/2020				\$5,220.38
	02/06/2020	A00306852	DeWalt Corporation	P0053865	02/05/2020	02/05/2020				\$75.00
	02/12/2020	A00266450	USBank	P0053906	02/11/2020	02/11/2020				\$415,050.01
	02/20/2020	A00200862	Taft College Bookstore	P0053995	02/20/2020	02/20/2020				\$78,322.00
		A00200272	Total Compensation Systems I	P0053971	02/19/2020	02/19/2020				\$2,970.00
	02/21/2020	A00282661	Madding, Justin	P0054004	02/20/2020	02/20/2020				\$480.65
	02/24/2020	A00200052	AP Architects	P0053993	02/20/2020	02/20/2020				\$17,127.08
	02/25/2020	A00200308	Federal Express Corporation	P0053954	02/18/2020	02/18/2020				\$22.62
		A00308052	Treece, Richard James.	P0054002	02/20/2020	02/20/2020				\$48.00
							TOTAL USER			\$535,209.71
JROTHGEB	02/06/2020	A00200498	Office Depot	P0053855	02/05/2020	02/05/2020				\$87.18
		A00203431	Grimes, Jessica R.	P0053829	02/04/2020	02/04/2020				\$109.37
	02/07/2020	A00275443	WestAir Gases & Equipment In	P0053872	02/05/2020	02/05/2020				\$379.28
	02/10/2020	A00280086	Rothgeb, Julie J.	P0053880	02/06/2020	02/06/2020				\$19.45
	02/12/2020	A00275443	WestAir Gases & Equipment In	P0053901	02/10/2020	02/10/2020				\$119.19
	02/20/2020	A00200119	C.A. Reding Company, Inc.	P0053961	02/18/2020	02/18/2020				\$64.32
		A00200498	Office Depot	P0053952	02/18/2020	02/18/2020				\$87.18
		A00280086	Rothgeb, Julie J.	P0053953	02/18/2020	02/18/2020				\$19.45
	02/24/2020	A00200355	West Kern Water District	P0053772	01/28/2020	01/28/2020				\$68.00
		A00203431	Grimes, Jessica R.	P0053997	02/20/2020	02/20/2020				\$410.58
	02/25/2020	A00277845	Double D Cleaning Service	P0054007	02/21/2020	02/21/2020				\$240.00
		A00200064	B & B Surplus	P0053900	02/10/2020	02/10/2020				\$684.26
		A00243766	Tweedy, Allisa Marie.	P0054016	02/24/2020	02/24/2020				\$44.16
	02/26/2020	A00200064	B & B Surplus	P0053897	02/10/2020	02/10/2020				\$128.70
							TOTAL USER			\$2,461.12
KALLIKAS	02/11/2020	A00200376	Amerio, Barbara J.	P0053922	02/11/2020	02/11/2020				\$65.00
	02/18/2020	A00200487	Sierra School Equipment Co.	P0053938	02/12/2020	02/12/2020				\$481.55
		A00200498	Office Depot	P0053947	02/13/2020	02/13/2020				\$464.99
	02/26/2020	A00200862	Taft College Bookstore	P0054024	02/25/2020	02/25/2020				\$28.95

Taft College Purchase Order Activity Report

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USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
							TOTAL USER			\$1,040.49
KEHELMS	02/03/2020	A00200518	Pearson Education	P0053770	01/28/2020	01/28/2020				\$14,641.29
		A00238004	Paymetric, Inc.	P0053796	01/29/2020	01/29/2020				\$1,500.00
	02/05/2020	A00200243	Dick Blick	P0053827	02/04/2020	02/04/2020				\$37.71
		A00200282	True Value Home Center	P0053834	02/04/2020	02/04/2020				\$16.08
		A00200466	Sage Publications	P0053810	01/31/2020	01/31/2020				\$2,216.57
		A00201549	Harper Collins Publishers	P0053828	02/04/2020	02/04/2020				\$173.00
		A00238748	RR Donnelley	P0053832	02/04/2020	02/04/2020				\$948.67
		A00200518	Pearson Education	P0053811	01/31/2020	01/31/2020				\$26,549.08
	02/13/2020	A00227772	MBS Textbook Exchange, Inc.	P0053908	02/11/2020	02/11/2020				\$988.87
		A00258702	Martinson, Larry	P0053907	02/11/2020	02/11/2020				\$921.00
				P0053909	02/11/2020	02/11/2020				\$640.00
		A00258705	El Dorado Trading Group	P0053905	02/11/2020	02/11/2020				\$302.62
		A00292796	Safe 1 Credit Union	P0053831	02/04/2020	02/04/2020				\$466.60
		A00200016	4Imprint	P0053923	02/11/2020	02/11/2020				\$42.00
		A00227772	MBS Textbook Exchange, Inc.	P0053925	02/11/2020	02/11/2020				\$17,914.00
		A00234793	Southwest Signs	P0053926	02/11/2020	02/11/2020				\$1,400.00
		A00275443	WestAir Gases & Equipment In	P0053914	02/11/2020	02/11/2020				\$24.64
		A00312920	Vital Source	P0053915	02/11/2020	02/11/2020				\$752.48
		A00227772	MBS Textbook Exchange, Inc.	P0053927	02/11/2020	02/11/2020				\$1,180.40
	02/28/2020	A00292796	Safe 1 Credit Union	P0054018	02/24/2020	02/24/2020				\$18.58
		A00293937	Woodbine House, Inc.	P0054015	02/24/2020	02/24/2020				\$439.00
							TOTAL USER			\$71,172.59
KHELMS	02/03/2020	A00200240	Dept. of Social Services	P0053750	01/24/2020	01/24/2020				\$1,694.00
	02/17/2020	A00200498	Office Depot	P0053895	02/10/2020	02/10/2020				\$127.84
		A00201051	Central Sanitary Supply	P0053896	02/10/2020	02/10/2020				\$62.96
	02/26/2020	A00244581	Independent Fire and Safety,	P0053992	02/20/2020	02/20/2020				\$125.50
							TOTAL USER			\$2,010.30
MBLANCO	02/04/2020	A00200656	Jacobi, Victoria J.	P0053808	01/30/2020	01/30/2020				\$1,000.00
	02/05/2020	A00200161	CDW-G	P0053814	01/31/2020	01/31/2020				\$22,730.87
		A00200656	Jacobi, Victoria J.	P0053806	01/30/2020	01/30/2020				\$1,893.00
	02/06/2020	A00200076	Bandy, Ingrun K.	P0053813	01/31/2020	01/31/2020				\$600.00
		A00200315	Ferguson, Bruce E.	P0053807	01/30/2020	01/30/2020				\$336.00
		A00200442	Thompson, Tony M.	P0053862	02/05/2020	02/05/2020				\$281.25
		A00210833	Doubletree Hotel Ontario Air	P0053861	02/05/2020	02/05/2020				\$679.44
		A00283035	CCLC	P0053860	02/05/2020	02/05/2020				\$450.00
	02/07/2020	A00308084	Siteimprove, Inc.	P0053864	02/05/2020	02/05/2020				\$8,531.82
	02/11/2020	A00200407	Student Insurance	P0053882	02/06/2020	02/06/2020				\$1,500.00
		A00200025	Academic Senate	P0053893	02/07/2020	02/07/2020				\$625.00

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USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00200627	Gonzalez, Lourdes	P0053863	02/05/2020	02/05/2020				\$380.23
		A00200985	Rangel-Escobedo, Juana R.	P0053887	02/07/2020	02/07/2020				\$338.20
		A00237331	Dumbrigue, Joanne Lucille Va	P0053888	02/07/2020	02/07/2020				\$18.94
				P0053889	02/07/2020	02/07/2020				\$65.52
		A00249914	Oakland Marriott City Center	P0053891	02/07/2020	02/07/2020				\$597.00
		A00284634	Abbott, Amar Isa.	P0053890	02/07/2020	02/07/2020				\$413.90
		A00296618	Matias, Andrew Anthony.	P0053844	02/04/2020	02/04/2020				\$85.00
		A00300366	Galindo Rodriguez, Pamela	P0053845	02/04/2020	02/04/2020				\$85.00
		A00301683	Sierra Montejano, Rosie	P0053847	02/04/2020	02/04/2020				\$85.00
	02/12/2020	A00211077	Strata Information Group	P0053931	02/12/2020	02/12/2020				\$81,390.00
	02/18/2020	A00200656	Jacobi, Victoria J.	P0053932	02/12/2020	02/12/2020				\$150.70
		A00200235	Cutrona, Myisha J.	P0053935	02/12/2020	02/12/2020				\$358.98
		A00211659	Flachmann, Christopher M.	P0053968	02/18/2020	02/18/2020				\$936.98
	02/26/2020	A00200108	Broadcast Music, Inc.	P0053970	02/19/2020	02/19/2020				\$884.35
		A00223048	AMS.NET	P0053965	02/18/2020	02/18/2020				\$238.64
	02/27/2020	A00025485	Alfaro, Antonio Gonzales.	P0054042	02/27/2020	02/27/2020				\$266.32
		A00200135	CAPED	P0054046	02/27/2020	02/27/2020				\$60.00

							TOTAL USER			\$124,982.14
MTOFTE	02/26/2020	A00288885	SenSource Inc.	P0054032	02/26/2020	02/26/2020				\$480.00
		A00271462	OCLC, Inc.	P0054014	02/24/2020	02/24/2020				\$4,502.56

							TOTAL USER			\$4,982.56
MWHITE	02/03/2020	A00200629	Grainger	P0053815	02/03/2020	02/03/2020				\$38.65
		A00200862	Taft College Bookstore	P0053640	01/14/2020	01/14/2020				\$2,444.00
	02/06/2020	A00200715	Kern Electric Distributors	P0053846	02/04/2020	02/04/2020				\$137.34
		A00202335	Fastenal Industrial & Constr	P0053856	02/05/2020	02/05/2020				\$3,550.44
		A00295928	Mike's Fencing, Inc.	P0053859	02/05/2020	02/05/2020				\$3,490.00
	02/07/2020	A00200017	A.P.I. Plumbing	P0053878	02/06/2020	02/06/2020				\$206.99
		A00200311	Ferguson Enterprises, Inc.	P0053870	02/05/2020	02/05/2020				\$1,186.61
		A00200423	Taft City School District	P0053879	02/06/2020	02/06/2020				\$386.43
		A00200629	Grainger	P0053866	02/05/2020	02/05/2020				\$330.20
	02/11/2020	A00200017	A.P.I. Plumbing	P0053867	02/05/2020	02/05/2020				\$756.12
	02/13/2020	A00316497	Terry Bedford Concrete Const	P0053929	02/12/2020	02/12/2020				\$5,840.00
	02/18/2020	A00200423	Taft City School District	P0053776	01/28/2020	01/28/2020				\$3,557.74
	02/19/2020	A00108728	Issue Trak, Inc	P0053940	02/13/2020	02/13/2020				\$2,950.00
		A00269611	A-C Electric Company	P0053919	02/11/2020	02/11/2020				\$8,377.00
	02/26/2020	A00200017	A.P.I. Plumbing	P0053984	02/19/2020	02/19/2020				\$62.20
				P0054010	02/21/2020	02/21/2020				\$64.35
		A00200116	Burt Electric & Communicatio	P0053949	02/18/2020	02/18/2020				\$678.00
		A00200629	Grainger	P0053972	02/19/2020	02/19/2020				\$39.97
		A00201051	Central Sanitary Supply	P0053951	02/18/2020	02/18/2020				\$163.55

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USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
	02/27/2020	A00202266	Gomez, Sergio	P0054039	02/27/2020	02/27/2020				\$15.00
		A00265114	Aguirre, Manuel Ivan.	P0054041	02/27/2020	02/27/2020				\$15.00
	02/28/2020	A00200017	A.P.I. Plumbing	P0054035	02/27/2020	02/27/2020				\$152.16
		A00201122	Home Depot Credit Services	P0054037	02/27/2020	02/27/2020				\$21.24
		A00313518	1000Bulbs.com	P0054036	02/27/2020	02/27/2020				\$119.68

							TOTAL USER			\$34,582.67
NFIGUEROA	02/05/2020	A00310157	Gilkerson, Janee S.	P0053362	02/04/2020	02/04/2020				\$180.00
	02/10/2020	A00307134	BankMobile Technologies Inc.	P0053881	02/06/2020	02/06/2020				\$168.54
	02/19/2020	A00002482	May, James Patrick.	P0053969	02/18/2020	02/18/2020				\$230.00
		A00095940	Raber, Tabitha L.	P0053988	02/19/2020	02/19/2020				\$247.19
		A00281453	Richards, Brianna Daniell.	P0053977	02/19/2020	02/19/2020				\$627.00
		A00281579	Ross, Madelyn P.	P0053973	02/19/2020	02/19/2020				\$1,485.00
		A00288079	Segura, Julieta	P0053974	02/19/2020	02/19/2020				\$627.00

							TOTAL USER			\$2,086.00
		A00288712	Ahmad, Fatima	P0053982	02/19/2020	02/19/2020				\$1,480.00
		A00291238	Osorio, Alexis	P0053981	02/19/2020	02/19/2020				\$25.00
		A00291534	Garcia, Elsy Marisol.	P0053983	02/19/2020	02/19/2020				\$410.00
		A00295069	Lindley, Kimberly Michelle.	P0053987	02/19/2020	02/19/2020				\$65.00
		A00299910	Tarango, Erin Elizabeth.	P0053976	02/19/2020	02/19/2020				\$230.00
	02/28/2020	A00289612	Burke, Brandon Anthony.	P0054053	02/28/2020	02/28/2020				\$130.00
		A00303343	Hinkle, Stephen	P0054054	02/28/2020	02/28/2020				\$27.16

							TOTAL USER			\$8,017.89
RWELBORN	02/04/2020	A00200862	Taft College Bookstore	P0053758	01/27/2020	01/27/2020				\$59.40
		A00252942	TC Federal Financial Aid Cle	P0053756	01/27/2020	01/27/2020				\$925.00
		A00312691	TC State Financial Aid Clear	P0053757	01/27/2020	01/27/2020				\$5,410.00

										\$1,200.00
										\$431,817.00

							TOTAL USER			\$439,411.40
SCRISS	02/13/2020	A00222771	Academic Senate for Communit	P0053933	02/12/2020	02/12/2020				\$1,000.00
		A00294037	Campos, Emmanuel V.	P0053934	02/12/2020	02/12/2020				\$310.05
	02/20/2020	A00259082	Lozano Smith, LLP	P0053996	02/20/2020	02/20/2020				\$10,000.00
	02/26/2020	A00222771	Academic Senate for Communit	P0054020	02/25/2020	02/25/2020				\$1,000.00
	02/28/2020	A00200290	Elumen	P0054047	02/28/2020	02/29/2020				\$13,772.00

							TOTAL USER			\$26,082.05
SREYES	02/11/2020	A00200040	American Business Machines	P0053885	02/07/2020	02/07/2020				\$136.82
		A00200425	Taft College	P0053892	02/07/2020	02/07/2020				\$600.00
		A00200862	Taft College Bookstore	P0053884	02/07/2020	02/07/2020				\$782.79

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USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
							TOTAL USER			\$1,519.61
TROMANDIA	02/11/2020	A00200862	Taft College Bookstore	P0053912	02/11/2020	02/11/2020	02/11/2020			\$45.01
	02/12/2020	A00200862	Taft College Bookstore	P0053911 0	02/11/2020	02/11/2020	02/11/2020			\$73.96
				P0053911	02/11/2020	02/11/2020	02/11/2020			\$73.96
		A00277399	Sundgren, Lori Anne.	P0052173	07/29/2019	07/30/2019	07/30/2019			\$50.00
	02/18/2020	A00273618	Redrock Software Corp.	P0053937	02/12/2020	02/12/2020	02/12/2020			\$359.00
	02/20/2020	A00277399	Sundgren, Lori Anne.	P0053936	02/12/2020	02/12/2020	02/12/2020			\$920.99
	02/26/2020	A00273618	Redrock Software Corp.	P0053999	02/20/2020	02/20/2020	02/20/2020			\$359.00

							TOTAL USER			\$1,807.96
TROWDEN	02/03/2020	A00200168	Central Valley Occupational	P0053745	01/24/2020	01/24/2020	01/24/2020			\$175.00
		A00313951	Kizziar, Marcia	P0053821	02/03/2020	02/03/2020	02/03/2020			\$20.00
		A00315416	Maciel, Andrea	P0053822	02/03/2020	02/03/2020	02/03/2020			\$20.00
	02/04/2020	A00200182	City of Taft Police Departme	P0053818	02/03/2020	02/03/2020	02/03/2020			\$29.00
		A00315810	Barber & Gonzales LLC	P0053771	01/14/2020	01/14/2020	01/14/2020			\$2,840.35
	02/05/2020	A00200238	Department of Justice	P0053819	02/03/2020	02/03/2020	02/03/2020			\$160.00
		A00312575	CUPA-HR	P0053817	02/03/2020	02/03/2020	02/03/2020			\$95.00
	02/12/2020	A00201565	Chabot-Las Positas Comm. Col	P0053843	02/04/2020	02/04/2020	02/04/2020			\$625.00
		A00284634	Abbott, Amar Isa.	P0053857	02/05/2020	02/05/2020	02/05/2020			\$450.00
		A00300396	del Rosario, Heather Renee.	P0053852	02/04/2020	02/04/2020	02/04/2020			\$252.51
				P0053853	02/04/2020	02/04/2020	02/04/2020			\$435.00
		A00302516	Haver, Bryan A.	P0053854	02/05/2020	02/05/2020	02/05/2020			\$468.00
	02/20/2020	A00200315	Ferguson, Bruce E.	P0053917	02/11/2020	02/11/2020	02/11/2020			\$500.00
		A00200379	WKCCD#2 Revolving Fund	P0053921	02/11/2020	02/11/2020	02/11/2020			\$1,369.36
	02/21/2020	A00200315	Ferguson, Bruce E.	P0054011	02/21/2020	02/21/2020	02/21/2020			\$195.00
	02/24/2020	A00316615	Sheraton Kona Resort & Spa	P0054012	02/21/2020	02/21/2020	02/21/2020			\$989.11
		A00307058	Minor, Leslie B.	P0054003	02/20/2020	02/20/2020	02/20/2020			\$398.00
	02/26/2020	A00316586	Smith, Ryan	P0054013	02/24/2020	02/24/2020	02/24/2020			\$935.40
	02/28/2020	A00200182	City of Taft Police Departme	P0053991	02/19/2020	02/19/2020	02/19/2020			\$493.00

							TOTAL USER			\$10,449.73
WBELCHER	02/27/2020	A00200862	Taft College Bookstore	P0053911 1	02/11/2020	02/11/2020	02/11/2020			\$73.96
		A00201690	Kulzer-Reyes, Kelly R.	P0053950 1	02/18/2020	02/18/2020	02/18/2020			\$1,425.26

							TOTAL USER			\$.00

West Kern Community College District
 Board of Trustees Meeting
 March 11, 2020

Agenda Item 12.

A. Academic Employment

1. 2019-20 Extra Duty-Health Pathways

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Richards, Kristi	Health Pathways	3	\$72.93	2/13/20

2. 2019-20 Extra Duty-Course Alignment

Item	Name	Assignment	Step	Stipend Amount	No. of Payments	Effective Date
a.	Altenhofel, Jennifer	Course Alignment	3	\$3,500.00	1	3/12/20-6/30/20
b.	Bogle, Darcy	Course Alignment	3	\$3,500.00	1	3/12/20-6/30/20
c.	Flowers, Carly	Course Alignment	3	\$3,500.00	1	3/12/20-6/30/20

**West Kern Community College District
Board of Trustees Meeting
March 11, 2020**

Agenda Item 12.

B. Classified Employment

Item	Name	Position	% Assignment	Range/ Step	Salary	Term	Effective Date
1. Student Services							
a.	Anderson, Amber	Admissions and Records Consultant	Temporary	--	\$100/hour*	A/N	1/15/20
b.	Carty, Ramona	Extra Duty-Distance Education Instructional Aide	Temporary	17A	\$19.27/hour	A/N**	2/25/20
c.	Dumbrigue, Joanne	Outreach Coordinator/ Advisor	100%	23E	\$27.17/hour	12 mo.	3/16/20
d.	Owens, Stephanie	Associate Teacher	Substitute	5A	\$14.33/hour	A/N	3/12/20
↓	Ruiz, Maria	Associate Teacher	Substitute	5A	\$14.33/hour	A/N	3/12/20
↓	Salomon, Anaid	Associate Teacher	Substitute	5A	\$14.33/hour	A/N	3/12/20
↓	Simonek, Sheri	Associate Teacher	Substitute	5A	\$14.33/hour	A/N	3/12/20
↓	Torres, Marisol	Associate Teacher	Substitute	5A	\$14.33/hour	A/N	3/4/20
e.	Tipton Cash, Heather	Distance Education Instructional Aide	100%	17B	\$20.23/hour	12 mo.	2/26/20
f.	White, Jessica	TIL Intake Coordinator	100%	20D	\$24.02/hour	12 mo.	3/12/20

*Up to 100 hours

**Up to 10 hours/week

C. Resignations/Retirements

Item	Name	Position	% Assignment	Range/ Step	Salary	Term	Effective Date
a.	Garner, Andrea	Assistant Softball Coach/ Driver	--	--	--	--	2/25/20
b.	Gutierrez, Pilar	Children's Center Assistant Teacher	--	--	--	--	4/14/20
c.	Hopkins, Caleb	Evening Custodian	--	--	--	--	2/24/20
d.	Kuhnke, Heidi	Evening Custodian	--	--	--	--	2/24/20
e.	White, Jessica	Testing Technician	--	--	--	--	3/12/20

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED
 BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1
 REVENUE ACCOUNTS FISCAL YEAR 2019-2020
 FOR THE MONTH ENDING FEBRUARY 29, 2020**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8600	State Revenues	20,536,300	20,536,300	13,757,553	0	6,778,747
8800	Local Revenues	8,044,411	8,090,667	6,671,507	0	1,419,160
Summary		28,580,711	28,626,967	20,429,060	0	8,197,907

**West Kern Community College District General Fund Unrestricted
 Budgeted Sources of Funds at Account Level 1
 Expenditure Accounts Fiscal Year 2019-20
 For the Month Ending February 29, 2020**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
1000	Academic Salaries	9,789,915	9,539,299	5,760,443	0	3,778,857
2000	Classified & Other Nonacademic Salaries	5,633,812	5,869,374	3,579,305	0	2,290,069
3000	Employee Benefits	7,513,782	7,517,139	4,368,420	160,886	2,987,833
4000	Supplies and Materials	489,456	492,315	228,248	83,932	180,135
5000	Other Operating Expenses & Services	4,417,483	4,481,334	2,080,952	691,053	1,709,329
6000	Capital Outlay	209,208	227,506	116,491	43,593	67,423
7000	Other Outgo	128,055	101,000	34,701	39,720	26,579
7200	Transfers	399,000	399,000	307,460	17,579	73,961
Summary		28,580,711	28,626,967	16,476,019	1,036,763	11,114,184

**Disbursement Register of Expenditures Greater than \$10,000
For the Month of February 2020**

Check Number	Check Date	Vendor Name	Description	Net Amount
78045833	02/01/2020	AARP Health Care Options	19-20 Retiree Supp RX Plan	19,694.04
78045837	02/01/2020	AP Architects	AP Architects - Student Center Work	25,052.25
78045881	02/01/2020	Sysco Food Service of Ventura	food	11,077.23
78045918	02/06/2020	Pearson Education	Rental Textbooks	14,641.29
78045918	02/06/2020	Pearson Education	Textbooks-Multiple Invoices	26,549.08
78045930	02/06/2020	TC State Financial Aid Clearing Account	1st Cal Grant disbursement Spring 2020 estimated	431,817.00
78046111	02/13/2020	American Express	AMEX - January Charges	10,993.97
78046141	02/13/2020	P. G. & E.	PG&E - District - 19-20 Open PO	16,341.35
78046159	02/13/2020	West Kern Adult Education Network JPA	2019-20 Adult Education Block Grant - Passthrough	69,386.00
78046159	02/13/2020	West Kern Adult Education Network JPA	2019-20 Adult Education Block Grant - Passthrough	69,387.00
78046160	02/13/2020	Westec	WESTEC - 19-20 Open PO for 300 FTES	89,643.75
78046629	02/20/2020	John Karwoski	J. Karwoski - Inspection Svcs January to June 2020	10,920.00
78046647	02/20/2020	United Healthcare Insurance Company	19-20 Retiree Supplemental Health	48,919.17
78046648	02/20/2020	USBank	US Bank - WKCCD 2015 COP's Debt Service Payment	415,050.01
78046653	02/25/2020	AARP Health Care Options	19-20 Retiree Supp RX Plan	18,518.06
78046684	02/25/2020	P. G. & E.	PG&E - District - 19-20 Open PO	15,950.19
78046700	02/25/2020	Taft College Bookstore	EOPS Spring 2020 Book Service	22,302.28
				1,316,242.67

ASO 2019/20
Balance Sheet
As of February 29, 2020

February 29, 2020

ASSETS

Current Assets

Checking/Savings

ASO Safe 1 169,419.42

ASO Safe 1 - Savings 143.66

Total Checking/Savings 169,563.08

Total Current Assets 169,563.08

TOTAL ASSETS 169,563.08

LIABILITIES & EQUITY

Equity

Restricted Funds

Anime and Above 1,692.00

Art Club 834.00

ASO Athletics 23,152.33

ASO General - Interest 61.45

ASO General - Bank Charges -218.33

ASO General - Operating 76,763.34

ASSE 385.43

Baseball Club 167.40

Best Buddies 4,402.26

Cougar Echo 773.50

D.H. GENERAL

D.H. CLASS OF 2021 673.00

D.H. CLASS OF 2020 4,847.86

D.H. GENERAL - Other 3,346.77

Total D.H. GENERAL 8,867.63

ECE 3,518.99

Golf Club - Mens 1,365.00

Golf Club - Womens 1,121.25

Intersity Club 1,819.11

Literary Club 1,831.53

NSLS Club 3,905.15

On Our Own 770.81

Performing Arts 3,402.62

Phi Theta Kappa 700.00

Roleplaying Game Club 745.42

Soccer Club - Mens 4,183.40

Soccer Club - Womens 3,035.40

Social Science/ Research 3,291.26

Softball Fund 358.75

Spectrum 1,482.45

ASO 2019/20
Balance Sheet
As of February 29, 2020

February 29, 2020

STEM	3,558.40
TC Cares	609.00
TIL Reunion	1,461.73
Uniform Replacement	10,878.20
Veterans Club	1,639.91
Women's Athletic Club	2,977.57
Women's Basketball Club	26.12
Total Restricted Funds	<u>169,563.08</u>
Total Equity	<u>169,563.08</u>
TOTAL LIABILITIES & EQUITY	<u><u>169,563.08</u></u>

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Feb 06, 2020 01:40:34PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO. 517756

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY **WEST KERN COMMUNITY COLLEGE DIST-GENERAL** IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$7,172.89**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$7,172.89	\$7,172.89

TOTAL DEPOSIT: **\$7,172.89**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$7,172.89 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #200105

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 02/06/2020 To 02/06/2020
Transaction Number from: 200105 To 200105
Date entered from: 00/00/0000 To 99/99/9999

J20219 DC0100 L.00.01 02/06/20 PAG

NUMBER		DATE		ENTERED		DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DI	DI	DI	DI			
200105		02/06/2020		02/06/2020		WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	7,172.89
	1.	78		BOOKSTORE SALES			31000-423-8841-69100	7,172.89
TOTAL AMOUNT								7,172.89
DISTRICT TOTAL								7,172.89
GRAND TOTAL								7,172.89

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Feb 06, 2020 01:41:54PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
DEPT NO.
0886
EROD NO.
517757

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY **WEST KERN COMMUNITY COLLEGE DIST-GENERAL**
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$12,372.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$12,372.00	\$12,372.00

TOTAL DEPOSIT: **\$12,372.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$12,372.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT #200106

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED
NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 02/06/2020 To 02/06/2020
Transaction Number from: 200106 To 200106
Date entered from: 00/00/0000 To 99/99/9999

J20220 DC0100 L.00.01 02/06/20 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
200106	02/06/2020	02/06/2020	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	12,372.00
				TOTAL AMOUNT	12,372.00
				DISTRICT TOTAL	12,372.00
				GRAND TOTAL	12,372.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Feb 06, 2020 01:43:58PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 517758

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY **WEST KERN COMMUNITY COLLEGE DIST-GENERAL**
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$185,666.41**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$54,684.53	\$54,684.53
RESTRICTED FUND	84097	0886	5490	\$28,512.66	\$28,512.66
CHILD DEVELOPMENT	84496	0886	5490	\$75,123.00	\$75,123.00
TIL	84697	0886	5490	\$25,981.61	\$25,981.61
CAFETERIA	84699	0886	5490	\$1,364.61	\$1,364.61

TOTAL DEPOSIT: **\$185,666.41**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$185,666.41 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #200107

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 02/06/2020 To 02/06/2020
 Transaction Number from: 200107 To 200107
 Date entered from: 00/00/0000 To 99/99/9999

J20221 DC0100 L.00.01 02/06/20 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
200107	02/06/2020	02/06/2020	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8876-67300	942.98
2.	78	REIMBURSEMENT		11000-000-7211-00000	42.50
3.	78	REIMBURSEMENT		11000-000-8892-00000	91.16
4.	78	METLIFE		11000-000-8861-00000	10,251.69
5.	78	OPEB		11000-412-5990-73900	43,000.00
6.	78	TRANSCRIPT FEES		11000-000-8879-00000	356.20
7.	78	STUDENT EQUITY GRANT		12582-301-8699-00000	13,997.00
8.	78	FOUNDATION SALARIES		12000-114-8892-70999	9,008.50
9.	78	INNOVATION GRANT		12419-431-4310-65100	2,000.00
10.	78	REIMBURSEMENT		12000-412-8832-00000	3,507.16
11.	78	CAFETERIA SALES		32000-422-8841-69400	1,364.61
12.	78	CC GENERAL		33428-310-8621-69200	22,923.00
13.	78	CC STATE PRESCHOOL		33528-310-8621-69200	49,560.00
14.	78	CC MIGRANT BILINGUAL		33591-310-8621-69200	2,640.00
15.	78	TIL BUILDING		39000-314-8821-64991	11,326.00
16.	78	TIL FACILITY RENTAL		39000-314-8896-64991	873.00
17.	78	TIL INTERNS		39000-308-8821-64991	13,781.81
18.	78	REIMBURSEMENT		39000-314-4311-64991	0.80
				TOTAL AMOUNT	185,666.41
				DISTRICT TOTAL	185,666.41
				GRAND TOTAL	185,666.41

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Feb 13, 2020 02:51:32PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 518280

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$6,632.10

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$6,632.10	\$6,632.10

TOTAL DEPOSIT: \$6,632.10

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$6,632.10 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #200108**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 02/13/2020 To 02/13/2020
Transaction Number from: 200108 To 200108
Date entered from: 00/00/0000 To 99/99/9999

J23597 DC0100 L.00.01 02/13/20 PAGE

				APPROVED AND UNAPPROVED TRANSACTIONS		
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-		AMOUNT
LN.	DI	DETAIL	DESCR			
200108	02/13/2020	02/13/2020	WKCCD DEPOSIT		ENTERED BY: MDJB UNAPPROVED	6,632.10
1.	78	BOOKSTORE SALES		31000-423-8841-69100		6,632.10
					TOTAL AMOUNT	6,632.10
					DISTRICT TOTAL	6,632.10
					GRAND TOTAL	6,632.10

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Feb 13, 2020 02:53:43PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 518282

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$14,609.42**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$14,609.42	\$14,609.42

TOTAL DEPOSIT: **\$14,609.42**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$14,609.42 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #200109

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 02/13/2020 To 02/13/2020
Transaction Number from: 200109 To 200109
Date entered from: 00/00/0000 To 99/99/9999

J23599 DC0100 L.00.01 02/13/20 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS						
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-		AMOUNT
LN.	DI	DETAIL	DESCR			
200109	02/13/2020	02/13/2020	WKCCD DEPOSIT		ENTERED BY: MDJB UNAPPROVED	14,609.42
1.	78	STUDENT RECEIPTS		11000-000-9161-00000		14,609.42
					TOTAL AMOUNT	14,609.42
					DISTRICT TOTAL	14,609.42
					GRAND TOTAL	14,609.42

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
 SUBMIT DATE
Feb 13, 2020 02:55:33PM
 PROCESS DATE
NOT PROCESSED AT
THIS TIME
 DEPT NO. 0886
 EROD NO. 518283

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$248,034.17

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$172,164.99	\$172,164.99
RESTRICTED FUND	84097	0886	5490	\$66,930.00	\$66,930.00
CHILD DEVELOPMENT	84496	0886	5490	\$6,413.83	\$6,413.83
CAFETERIA	84699	0886	5490	\$2,525.35	\$2,525.35

TOTAL DEPOSIT: \$248,034.17

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$248,034.17 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #200110

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 02/13/2020 To 02/13/2020
 Transaction Number from: 200110 To 200110
 Date entered from: 00/00/0000 To 99/99/9999

J23600 DC0100 L.00.01 02/13/20 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
200110	02/13/2020	02/13/2020	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	
1.	78	TESTING		11000-306-8889-49306	40.00
2.	78	INSURANCE REIMBURSEMENTS		11000-412-8876-67300	503.20
3.	78	RETAINED FINANCIAL AID		11000-000-9526-00000	171,621.79
4.	78	REIMBURSEMENT		12589-202-8699-60100	66,930.00
5.	78	CAFETERIA SALES		32000-422-8841-69400	1,183.09
6.	78	CC GENERAL		33428-310-8621-69250	2,245.60
7.	78	CC STATE PRESCHOOL		33528-310-8621-69250	3,559.46
8.	78	CC STATE PRESCHOOL		33528-310-8871-69200	180.00
9.	78	CC MIGRANT ED		33588-310-8621-69250	328.77
10.	78	CC MIGRANT ED		33588-310-8871-69200	100.00
11.	78	SISC REIMBURSEMENT		32000-422-2180-69400	1,342.26
TOTAL AMOUNT					248,034.17
DISTRICT TOTAL					248,034.17
GRAND TOTAL					248,034.17

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Feb 19, 2020 01:48:25PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
518599

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$410,000.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
COP FUND 43	84701	0886	5490	\$410,000.00	\$410,000.00

TOTAL DEPOSIT: **\$410,000.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$410,000.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #200111

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 02/19/2020 To 02/19/2020
 Transaction Number from: 200111 To 200111
 Date entered from: 00/00/0000 To 99/99/9999

J25895 DC0100 L.00.01 02/19/20 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
200111	02/19/2020	02/19/2020	WKCCD DEPOSIT		410,000.00
1.	78	BOND		43000-000-8989-00000	410,000.00 *
				ENTERED BY: MDJB UNAPPROVED	
				TOTAL AMOUNT	410,000.00 *
				DISTRICT TOTAL	410,000.00 *
				GRAND TOTAL	410,000.00 *

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Feb 20, 2020 10:15:27AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 518670

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$1,854.39**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$1,854.39	\$1,854.39

TOTAL DEPOSIT: **\$1,854.39**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$1,854.39 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #200112**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 02/20/2020 To 02/20/2020
 Transaction Number from: 200112 To 200112
 Date entered from: 00/00/0000 To 99/99/9999

J26425 DC0100 L.00.01 02/20/20 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS									
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-					AMOUNT
LN.	DI	DETAIL	DESCR						
200112	02/20/2020	02/20/2020	WKCCD DEPOSIT				ENTERED BY: MDJB	UNAPPROVED	1,854.39
1.	78	BOOKSTORE SALES		31000-423-8841-69100					1,854.39
							TOTAL AMOUNT		1,854.39
							DISTRICT TOTAL		1,854.39
							GRAND TOTAL		1,854.39

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Feb 20, 2020 10:16:35AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 518672

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY **WEST KERN COMMUNITY COLLEGE DIST-GENERAL**
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$4,052.14**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$4,052.14	\$4,052.14

TOTAL DEPOSIT: **\$4,052.14**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$4,052.14 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #200113**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

78 WEST KERN COMM. COLLEGE
KCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 02/20/2020 To 02/20/2020
Transaction Number from: 200113 To 200113
Date entered from: 00/00/0000 To 99/99/9999

J26427 DC0100 L.00.01 02/20/20 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS			
UMBER	DATE	ENTERED	DESCRIPTION
LN.	DI	DETAIL	DESCR
-FUND-ORG-ACCT-PROGR-			
AMOUNT			
00113	02/20/2020	02/20/2020	WKCCD DEPOSIT
1.	78	STUDENT RECEIPTS	11000-000-9161-00000
			ENTERED BY: MDJB UNAPPROVED
			TOTAL AMOUNT
			DISTRICT TOTAL
			GRAND TOTAL

4,052.14
4,052.14 *
4,052.14 *
4,052.14 *

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Feb 20, 2020 10:18:26AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 518674

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$284,578.19**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$2,585.99	\$2,585.99
RESTRICTED FUND	84097	0886	5490	\$5,809.90	\$5,809.90
TIL	84697	0886	5490	\$275,495.33	\$275,495.33
CAFETERIA	84699	0886	5490	\$686.97	\$686.97

TOTAL DEPOSIT: **\$284,578.19**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$284,578.19 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #200114

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 02/20/2020 To 02/20/2020
 Transaction Number from: 200114 To 200114
 Date entered from: 00/00/0000 To 99/99/9999

J26429 DC0100 L.00.01 02/20/20 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
200114	02/20/2020	02/20/2020	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	
1.	78	REIMBURSEMENT		11000-113-2180-67800	2,098.36
2.	78	SCANTRON SALES		11000-421-8892-67200	9.95
3.	78	RETAINED FINANCIAL AID		11000-000-9526-00000	477.68
4.	78	FEDERAL WORK STUDY		12401-353-8153-64600	5,284.00
5.	78	LIBRARY PROGRAMS		12201-203-8892-61200	501.50
6.	78	REIMBURSEMENT		12000-114-5985-70999	24.40
7.	78	CAFETERIA SALES		32000-422-8841-69400	686.97
8.	78	TIL REGIONAL CENTERS		39000-314-8699-64991	267,183.34
9.	78	TIL BUILDING		39000-314-8821-64991	8,311.99
TOTAL AMOUNT					284,578.19
DISTRICT TOTAL					284,578.19
GRAND TOTAL					284,578.19

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Feb 27, 2020 11:56:38AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO.
 519221

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$637.41**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$637.41	\$637.41

TOTAL DEPOSIT: **\$637.41**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$637.41 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #200115**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 02/27/2020 To 02/27/2020
Transaction Number from: 200115 To 200115
Date entered from: 00/00/0000 To 99/99/9999

J30519 DC0100 L.00.01 02/27/20 PAG

NUMBER		DATE	ENTERED	DESCRIPTION	APPROVED AND UNAPPROVED TRANSACTIONS		AMOUNT
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-			
200115		02/27/2020	02/27/2020	WKCCD DEPOSIT		ENTERED BY: MDJB UNAPPROVED	637.41
1.	78	BOOKSTORE SALES		31000-423-8841-69100		TOTAL AMOUNT	637.41
						DISTRICT TOTAL	637.41
						GRAND TOTAL	637.41

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Feb 27, 2020 11:58:21AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
DEPT NO. 0886
EROD NO.
519222

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$7,875.00

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$7,875.00	\$7,875.00

TOTAL DEPOSIT: \$7,875.00

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$7,875.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #200116

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED _____
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED _____
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 02/27/2020 To 02/27/2020
 Transaction Number from: 200116 To 200116
 Date entered from: 00/00/0000 To 99/99/9999

J30521 DC0100 L.00.01 02/27/20 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS										
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-						AMOUNT
LN.	DI	DETAIL	DESCR							
200116	02/27/2020	02/27/2020	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED						7,875.00
1.	78	STUDENT RECEIPTS		11000-000-9161-00000						7,875.00
								TOTAL AMOUNT	7,875.00	
								DISTRICT TOTAL	7,875.00	
								GRAND TOTAL	7,875.00	

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Feb 27, 2020 12:00:49PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 519225

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$788,044.07**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$35,854.45	\$35,854.45
RESTRICTED FUND	84097	0886	5490	\$2,184.00	\$2,184.00
CHILD DEVELOPMENT	84496	0886	5490	\$749,126.00	\$749,126.00
CAFETERIA	84699	0886	5490	\$879.62	\$879.62

TOTAL DEPOSIT: **\$788,044.07**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$788,044.07 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #200117**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 02/27/2020 To 02/27/2020
Transaction Number from: 200117 To 200117
Date entered from: 00/00/0000 To 99/99/9999

J30523 DC0100 L.00.01 02/27/20 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
200117	02/27/2020	02/27/2020	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	
1.	78	TESTING		11000-306-8889-49306	1,825.00
2.	78	INSURANCE REIMBURSEMENTS		11000-412-8876-67300	597.58
3.	78	RETAINED FINANCIAL AID		11000-000-9526-00000	33,431.87
4.	78	CDTC UNITS		12427-210-8699-69200	2,184.00
5.	78	CAFETERIA SALES		32000-422-8841-69400	879.62
6.	78	CC GENERAL		33428-310-8621-69200	97,718.00
7.	78	CC STATE PRESCHOOL		33528-310-8621-69200	541,268.00
8.	78	CC MIGRANT BILINGUAL		33591-310-8621-69200	9,867.00
9.	78	CC MIGRANT ED		33588-310-8621-69200	100,273.00
				TOTAL AMOUNT	788,044.07
				DISTRICT TOTAL	788,044.07
				GRAND TOTAL	788,044.07

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Amanda Bauer
SUBMIT DATE
Feb 28, 2020 11:38:34AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
DEPT NO.
0886
EROD NO.
519349

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$2,784,678.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
Deposit # 200118	84096	0886	5490	\$2,784,678.00	\$2,784,678.00

TOTAL DEPOSIT: **\$2,784,678.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$2,784,678.00 CREDIT CARD: \$0.00
NOTES:

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

DEPOSIT TRANSACTIONS

Date last used from: 02/28/2020 To 02/28/2020
 Transaction Number from: 0 To 999999
 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
200118	02/28/2020	02/28/2020	Feb 2020 Apportionment	ENTERED BY: AMB UNAPPROVED		
1.	78	Feb 2020 - Apportionment	11000-000-8619-00000		2,784,678.00	N
				TOTAL AMOUNT	2,784,678.00	*
				DISTRICT TOTAL	2,784,678.00	**
				GRAND TOTAL	2,784,678.00	***

WEST KERN COMMUNITY COLLEGE DISTRICT

Travel Period: 2/1/20-2/29/20

Employee	Event/Purpose	Location	Travel Start Date	Travel End Date	Estimated Cost
Allikas, Krystal	Cal Fresh Outreach Higher Ed Summit 2020/CFO Contract and Partnerships	Costa Mesa, CA	2/5/2020	2/5/2020	\$ 230.12
Aycock, Bette	CDHEA Conference	San Jose, CA	2/7/2020	2/9/2020	\$ 250.00
Champion, Diana	CDHEA Conference	San Jose, CA	2/7/2020	2/9/2020	\$ 585.56
Dodson, John	Zero Project Conference 2020	Vienna, Austria	2/18/2020	2/20/2020	\$ 3,641.48
Gardener, Gina	CDHEA Conference	San Jose, CA	2/7/2020	2/9/2020	\$ 585.56
HersHKovits, Eric	Calif. Dental Hygiene Educators's Conference	San Jose, CA	2/7/2020	2/9/2020	\$ 585.56
Jennings, Sandra	Calif. Dental Hygiene Educators's Conference	San Jose, CA	2/7/2020	2/9/2020	\$ 250.00
Markovits, Aaron	Zero Project Conference 2020	Vienna Austria	2/18/2020	2/22/2020	\$ 3,641.48
Dodson, John	Zero Project Conference 2020	Vienna, Austria	2/18/2020	2/20/2020	\$ 3,641.48
Teeters, Anna	CADHEA Conference	San Jose, CA	2/5/2020	2/7/2020	\$ 250.00
Chaidez, Joe'll	CAP Conference	Sacramento, CA	2/27/2020	4/29/2020	\$ 704.44
Furman, Tori	Calif. Placement Association Conf	Garden Grove, CA	2/26/2020	2/28/2020	\$ 924.00
del Rosario, Heather	ACCCA Conference	Riverside, CA	2/26/2020	2/28/2020	\$ 1,089.36
Bandy, Kanoe	NCADA Mid-Winter Meetings	San Marcos, FL	2/23/2020	2/27/2020	\$ 2,220.00
Gonzalez, Lourdes	TRIOS SSS Cultural Fieldtrip	Los Angeles, CA	2/28/2020	2/28/2020	\$ 860.00
Brown, Jill	TRIOS SSS Cultural Fieldtrip	Los Angeles, CA	2/28/2020	2/28/2020	\$ 860.00
Entriki, Sara	TRIOS SSS Cultural Fieldtrip	Los Angeles, CA	2/28/2020	2/28/2020	\$ 860.00
Hollenhorst, Amble	California Acceleration Project	Sacramento, CA	2/27/2020	2/29/2020	\$ 794.45
Chaidez, Joe'll	SLO Symposium 2020	Monterey, CA	2/7/2020	2/8/2020	\$ 644.06
Martinex, Windy	CCCCO Sponsored Implicit Bias Training	Kern County	2/9/2020	2/10/2020	
Mendenhall, Janis	Fundamentals...Student Dis. Law	Claremont, CA	2/27/2020	2/28/2020	\$ 719.50
Eveland, Sharyn	ACCJC Team Training	Los Angeles, CA	2/3/2020	2/4/2020	\$ -
Minor, Leslie	Participate in Accreditation Training	Los Angeles, CA	2/4/2020	2/5/2020	\$ -
Minor, Leslie	Accreditation External Peer Team	Ukiah, CA	2/23/2020	2/27/2020	\$ -
Grimes, Jessica	Central Regional Motherlode Meeting	Leemore, CA	2/6/2020	2/6/2020	\$ 109.37
Kulzer-Reyes, Kelly	Service Access and Equity Workgroup	Sacramento, CA	2/18/2020	2/19/2020	\$ -
Mendoza, Tina	PRT - Final Visit - Cuyamaca College	El Cajon, CA	2/12/2020	2/14/2020	\$ -
Mendoza, Tina	SLO Training	Monterey, CA	2/6/2020	2/8/2020	\$ 1,167.12
Cutrona, Myisha	Las Vegas Mayor's Cup	Las Vegas, NV	2/22/2020	2/23/2020	\$ -
Bandy, Kanoe	Volleyball Tournament for Recruiting	Las Vegas, NV	2/14/2020	2/17/2020	\$ 2,225.00

WEST KERN COMMUNITY COLLEGE DISTRICT

Travel Period: 2/1/20-2/29/20

Employee	Event/Purpose	Location	Travel Start Date	Travel End Date	Estimated Cost
Treece, Richard	Fusion Training - CCCCO Men 5YCOP/FPP	Livermore, CA	2/28/2020	2/28/2020	\$ 48.00
Grimes, Jessica	Association of California Community College Admin	Riverside, CA	2/25/2020	2/28/2020	\$ 410.58